

Agreement # 7116

Legistar # N/A

## AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 05/19/2023

Need Date: 05/30/2023

### PROCESSING DEPARTMENT:

Department: Procurement and Contracts  
Dept. Contact: Matthew McKain  
Phone: X 5974  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.03.10 09:41:59  
-08'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

### CONTRACTOR:

Name: ConvergeOne, Inc.  
Address: 10900 Nesbitt Avenue South  
Bloomington, Minnesota 55437  
Phone: 651-393-3664  
Org Code: 1050000  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

### CONTRACTING DEPARTMENT: Information Technologies

Service Requested: Review and Approve

Description: Avaya Phone System Consulting Services

Contract Term: Three (3) Years Contract Value: \$ 80,000.00

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☐ Date: 05/22/2023 By: Janeth SanPedro  
Digitally signed by Janeth SanPedro  
Date: 2023.05.22 11:22:49 -07'00'  
Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

With comments as noted - jds

Coco edits have been made - MM

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: matthew.mckain@edcgov.us

Thank you!