

RESOLUTION ROUTING SHEET

Date Prepared: 6/25/21

Need Date: 7/1/21

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Jordan Meyer

Phone: x5623

Email Address: jordan.meyer@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2021.06.25 20:52:43 -07'00'

Requesting Department: HR Org Code: 0800000

Service Requested: Resolution Review

Description:
Add one (1.0) Full Time Equivalent (FTE) Legal Secretary I/II allocation to the Health and Human Services, and delete one (1.0) FTE Secretary allocation.

COUNTY COUNSEL:

Approved: Disapproved: Date: 6/29/2021

County Counsel Signature: Stephen L. Mansell Digitally signed by Stephen L. Mansell
Date: 2021.06.29 14:01:06 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT