

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 09/14/2023

Need Date: 09/28/2023

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: CAO - Procurement & Contracts

Name: The Mellon Group

Dept. Contact: Tyler Prince

Address: 30 Patewood Drive, Suite 350

Phone: X6438

Greenville, SC 29615

Department Head Signature: Jon Manning Digitally signed by Jon Manning
Date: 2023.08.31 13:47:59
-07'00'

Phone: 510-384-3577

Jon Manning, CPPB
Administrative Analyst Supervisor

Org Code: 06FACMAINT

Project #
(if applicable): _____

Funding Source: General Fund

CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Review & Approve

Description: Agreement for the Job Order Contracting (JOC) Program

Contract Term: 5 Years Contract Value: \$ 650,000.00

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 09/27/2023 By: Ted Wood Digitally signed by Ted Wood
Date: 2023.09.27 20:14:04
-07'00'

Approved: Disapproved: Date: _____ By: _____

Approved as to form with minor edits - TDW

Coco's edits have been made. - Tyler P.

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL DOCUMENT TO cao-contracts-newrequests@edcgov.us

UPON COMPLETION

Thank you!