

Agreement # 2003

Registrar # 20-0540

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 04/17/2020

Need Date: 05/01/2020

PROCESSING DEPARTMENT:

Department: CAO/Procurements and Contracts
Dept. Contact: Tara Baird
Phone: X5911
Department Head Signature: S. R. Ewert
Digitally signed by S. R. Ewert
Date: 2020.04.17 11:04:57
-0700
Sandy Ewert
Senior Department Analyst

CONTRACTOR:

Name: John V. Montorello
Address: 5029 Sagan Court
Cameron Park, CA 95682
Phone: (210) 857-8617 or (210) 364-7121
Org Code: 3540410
Project #
(if applicable): 35400020 35ADM

Funding Source: _____

CONTRACTING DEPARTMENT: Administration and Finance / Airport Operations

Service Requested: Review and Approve

Description: Airport Ground Lease Agreement for a Single "T" - 812 sq. ft. hangar

Contract Term: 10-yr w/two 10-yr lease options Contract Value: \$ 7,920.00

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 04/22/2020 By: Daniel Vandekoolwyk
Approved: Disapproved: Date: _____ By: _____
Digitally signed by Daniel Vandekoolwyk
Date: 2020.04.22 17:03:09 -0700

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: ~~WILL BE REVIEWED THROUGH WORKFLOW~~ *See attached email*

PLEASE EMAIL FOR PICK-UP cao-contracts-newrequests@edcgov.us Thank you!



Lauri Stutts <lauri.stutts@edcgov.us>

Re: [riskmanagement] Airport Ground Lease Insurance Certificates / John V. Montorello, Placerville Hangar Space SP-12

1 message

Robert Schroeder <robert.schroeder@edcgov.us>

Tue, Mar 31, 2020 at 7:29 AM

To: Lauri Stutts <lauri.stutts@edcgov.us>

Cc: Creighton Avila <creighton.avila@edcgov.us>, Sherrie Busby <sherrie.busby@edcgov.us>

Good morning Lauri,
This is approved, no issues from Risk.
Thank you!
Rob

Respectfully,

Robert Schroeder

County of El Dorado
Risk Management
330 Fair Lane, Placerville, CA 95667
530-621-6520

On Mon, Mar 30, 2020 at 4:45 PM Lauri Stutts <lauri.stutts@edcgov.us> wrote:

Hi Helania,

I'm pleased to provide airport hangar lease insurance documentation for Risk's review and approval. This insurance documentation, per attachments below, is for John V. Montorello as the new owner of the hangar occupying Space SP-12 at the Placerville Airport.

The documentation provides the following:

- 1) The USAA Motor Vehicle (Auto) Certificate of Insurance and policy pages regarding notice of cancellation. What precedes the Certificate is a confirmation page which shows that the registered owner is John V. Montorello. I've provided only one of these but do have others for each vehicle on file in support of the Certificate. Marissa Montorello, John's wife, spoke with USAA and was advised that they do not want to change the Insured name on the Certificate as it reflects his military status at the time the insurance was approved. John has requested that the County use John V. Montorello for signature and remaining insurance purposes.
- 2) The Falcon Aviation Insurance Agency Certificate of Insurance and Additional Insured Endorsement for Airport Premises and Hangarkeepers Liability.
- 3) An email dated March 25, 2020, from John confirming that he does not currently own an airplane. Aircraft liability insurance will be provided once a purchase is made.

I appreciate your time and am available to help with questions or secure further documentation as needed.

Thank you ... stay safe and well!

Lauri

Lauri Stutts
Administrative Technician

County of El Dorado
Chief Administrative Office
Division of Airports and Cemeteries
2850 Fairlane Court

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Placerville CA 95667
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lauri.stutts@edcgov.us