

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 01/04/2022

Need Date: 02/04/2022

PROCESSING DEPARTMENT:

Department: Planning and Building Department
Dept. Contact: C.J. Freeland
Phone: ext. 5159 or (530) 391-6449 cell
Department Head Signature: Karen L. Garner
Digitally signed by Karen L. Garner
Date: 2022.01.10 13:42:34 -08'00'

CONTRACTOR:

Name: N/A
Address: _____
Phone: _____
Org Code: 3735352
Project #
(if applicable): _____
Funding Source: Community Development Block Grant

CONTRACTING DEPARTMENT: Planning and Building Department

Service Requested: Review state required loan document for CDBG grant funding - Promissory Note
Description: One of three loan related documents for CDBG funding on behalf of the Diamond Village Apartments
Contract Term: _____ Contract Value: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 02/09/2022 By: Kathleen
Approved: Disapproved: Date: _____ By: _____
Digitally signed by Kathleen
Date: 2022.02.09 08:54:43 -08'00'

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: cynthia.freeland@edcgov.us

Thank you!