



**COUNTY OF EL DORADO
DEPARTMENT OF TRANSPORTATION**



INTEROFFICE MEMORANDUM

Date: January 29, 2010
To: Jim Ware, Director of Transportation
From: Tom Celio, Deputy Director, Maintenance & Operations
Subject: Delegation of Signature Authority

I will be out of the office Monday February 1, 2010 through Monday February 15, 2010 on vacation.

During my absence, I am delegating my signature authorization to Michele Smith, Administrative Services Officer, to be effective Monday February 1, 2010 until my return on Tuesday February 16, 2010.

A handwritten signature in cursive script that reads "Tom Celio".

**Tom Celio, Deputy Director
Maintenance and Operations**

A handwritten signature in cursive script that reads "Michele Smith".

Michele Smith, Administrative Services Officer

Pc: Ruth Young, Chief Fiscal Officer
Matt Smeltzer, Deputy Director Design
Russ Nygaard, Deputy Director Facilities Engineering
Craig McKibbin, Deputy Director Planning
Bob Slater, Deputy Director, Construction
Don Spear, Highway Superintendent, West Slope
Dennis Milligin, Equipment Superintendent
Jim Imes, Traffic Superintendent
Tom Halvorson, Highway Superintendent Tahoe
Chuck Harrell, Building and Grounds Superintendent
Nancy Klich, Administrative Secretary