



**County of El Dorado**  
OFFICE OF AUDITOR-CONTROLLER

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**JOE HARN, CPA**  
Auditor-Controller

**TSUNG-KUEI HSU**  
Assistant Auditor-Controller

**April 10, 2023**

**Board of Supervisors  
330 Fair Lane  
Placerville, California 95667**

**Subject: Authorization to Remove Items from the Fixed Asset Records**

**Agenda Date: May 2, 2023**

**Dear Board Members:**

**Recommendation**

**The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to remove the fixed assets and minor equipment listed on the attached schedules from the County's fixed asset records.**

**Reason for Recommendation**

**Departments are required to complete their annual physical inventory by November 30<sup>th</sup>. The attached schedules list items that were identified as missing or that were disposed of without prior Board authorization as a result of that inventory process for the year ended June 30, 2022.**

**The recommendation will allow the Auditor-Controller to remove capital equipment with an acquisition cost of \$110,682 and minor equipment with an acquisition cost of \$27,880 from the County's property records.**

**Fiscal Impact -There is no fiscal impact.**

**Action to be Taken Following Approval**

**The Auditor-Controller will remove the capital equipment listed on the attached Schedule A and the minor equipment listed on Schedule B from the County's property records.**

**Sincerely,**

A handwritten signature in blue ink that reads "Joe Harn".

**Joe Harn  
Auditor-Controller**