



# County of El Dorado

2850 Fairlane Court,  
Building C  
Placerville, California  
530-621-5595

## Minutes - Final

### Affordable Housing Task Force

*Members:*

*Vance Jarrard*

*Meea Kang*

*Sean MacDiarmid*

*Bill Roby*

*Chris Westlake*

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Wednesday, April 30, 2025

2:00 PM

<https://us06web.zoom.us/j/85103080121>

**2850 Fairlane Court, Building C Hearing Room, Placerville CA**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The meeting room will be open to the public. The meeting will be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Task Force in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 851 0308 0121. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the meeting go to <https://us06web.zoom.us/j/85103080121>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Task Force is to attend in person. Except for a noticed teleconference meeting, the Task Force reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Task Force has adequate time to review. Please submit your comment to staff at [AHTF@edcgov.us](mailto:AHTF@edcgov.us). Your comment will be placed into the record and forwarded to Task Force members.

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Task Force Chair.

Individuals will have three minutes to address the Task Force. Except with the consent of the Task Force, individuals shall be allowed to speak to an item only once.

Individual Task Force members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Task Force.

If a person providing input to the Task Force creates a disruption by refusing to follow Task Force guidelines, the Task Force Chair may take the following actions:

Step 1. Request the person adhere to Task Force guidelines. If the person refuses, the Task Force Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Task Force Chair may order a recess of the meeting.

Step 3. If the disruption continues, the Task Force Chair may order the removal of the person from the meeting.

## CALL TO ORDER AND ROLL CALL

**The meeting was called to order at approximately 2:04 P.M.**

**Present:** 4 - Jarrard, Kang, Roby and Westlake

**Absent:** 1 - MacDiarmid

## ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

*Public Comment: None*

**A motion was made by Member Jarrard, seconded by Member Kang, to Adopt the Agenda and Approve the Consent Calendar.**

**Yes:** 4 - Jarrard, Kang, Roby and Westlake

**Absent:** 1 - MacDiarmid

## CONSENT CALENDAR

1. 25-0828 Staff recommending the Task Force approve the Affordable Housing Task Force Meeting Minutes from February 19, 2025.

**This item was approved on the Consent Calendar.**

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Task Force on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Task Force Chair may limit public comment during Open Forum.

*Public Comment: None*

**AGENDA ITEMS**

2. [25-0826](#) Staff recommending the Task Force hold a discussion on in-lieu fee options.

*Public Comment: None*

**Christopher Perry, Economic and Business Relations Manager, provided a brief summary on the Board of Supervisors affordable housing workshop held on April 8, 2025. The Task Force discussed the positive and negative aspects of a potential in-lieu fee. Additionally, the Task Force discussed Community Facilities District (CFD) fees.**

3. [25-0827](#) Staff recommending the Task Force hold an inclusionary housing component design roundtable.

*Public Comment: None*

**The Task Force briefly discussed an inclusionary housing component design.**

4. [25-0825](#) Staff recommending the Task Force receive a presentation from Member Roby on a charitable contribution model for affordable housing.

*Public Comment: None*

**The Task Force received a presentation from Member Roby on a charitable contribution model for affordable housing.**

**NEXT MEETING: May 28, 2025 at 10:00 A.M.**

**ADJOURNED AT 3:42 P.M.**