

RESOLUTION ROUTING SHEET

Date Prepared: 7/25/2024

Need Date: 8/12/2024

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2024.07.29 09:25:10 -07'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:
Reclassifying 2.0 FTE Admin Tech positions and incumbents in the CAO-Emergency Medical Services Division to 2.0 FTE Admin Analyst I/II positions.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 7/30/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell
Date: 2024.07.30 11:28:54 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT