


County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from ORG code:		Transfer to ORG code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
 Aug 6, 2021			

Specific location (address): 3057 Briw Rd Ste A Placerville, CA 95667

Where in facility? Room 16 or Patio

First contact person: Grant Webber

Phone: 530-642-7222

Second contact person: Amy Higdon

Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
105597	Dell Optiplex 7010	H2NJRW1	Functional Expired Warranty
104910	Dell Optiplex 790	4D8LMS1	Functional Expired Warranty
103928	Dell Optiplex 780	2Y1PDP1	Functional Expired Warranty
105833	Dell Optiplex 7010	71MMDX1	Functional Expired Warranty
105509	Dell Optiplex 7010	H3SJRW1	Functional Expired Warranty
107307	Dell Optiplex 9020	JQPHS22	Functional Expired Warranty
105256	Fujitsu FI-6130X Scanner	447472	Functional Expired Warranty
104855	Dell Optiplex 790	9H68MS1	Functional Expired Warranty
106181	Dell Optiplex 7010	HRDQBZ1	Functional Expired Warranty
105343	Dell Optiplex 7010	3JTRYV1	Functional Expired Warranty
107353	Dell Latitude 14 5000	2QZ0P32	Functional Expired Warranty
109083	Dell Latitude 5480	G0XJ4M2	Broken
109380	Dell Latitude 5590 XCTO	H3NXWT2	Broken
N/A	SAMSUNG GALAXY S5		Functional Expired Warranty
N/A	DELL 1908WFPF MONITORS	(2 TOTAL)	Functional Expired Warranty
N/A	ELECTRONIC SIGNATURE PAD		Broken
N/A	LOGITECH H390 HEADSET		Broken
N/A	GALAXY S10E SMART PHONE		Broken
N/A	LG COSMOS 2 PHONE		Functional Expired Warranty
N/A	DELL P190ST MONITOR		Broken
N/A	KYOCERA SMART PHONE		Functional Expired Warranty

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	8/12/21
Posted to Intranet	8/13/21
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
L84G6A673A	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from ORG code:	Transfer to ORG code:
Department: HHSA	Department:
Approved (Dept Head) _____ Date Aug 6, 2021	Approved (Dept Head) _____ Date

Specific location (address): 935 Spring St (PHF Basement) and 3057 Briw Rd Ste A Placerville, CA 95667

Where in facility? PHF Basement and Briw Patio

First contact person: Grant Webber Phone: 530-642-7222

Second contact person: Amy Higdon Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
N/A	BLACK KEYBOARD TRAY		Broken
N/A	BLACK KEYBOARD TRAY		Broken
N/A	GREEN MESH-BACK OFFICE CHAIR		Broken
N/A	FOOTREST		Broken
N/A	3' X 2' GRAY DESK W DESKTOP COMP MOUNT		Functional
N/A	3' X 2' GRAY DESK W DESKTOP COMP MOUNT		Functional
N/A	BLACK FOLDING WORKSTATION 28" X 28"		Functional
N/A	BLACK FOLDING WORKSTATION 28" X 28"		Functional
N/A	KENMORE ELITE CLOTHES DRYER		Broken
N/A	BLACK LAPTOP BAG		Broken
N/A	D-BEST QUIK-CART		Broken
N/A	RED OFFICE CHAIR		Broken
N/A	BOXES OF USED BINDERS		Functional
N/A	BOXES OF USED FILE FOLDERS		Functional
N/A	STEELCASE METAL KEYBOARD TRAY		Broken
N/A	USED DELL VENUE CASE		Functional
N/A	(7) NEW DELL VENUE CASES		New/Unopened
N/A	SQUARE TABLE		Broken
N/A	WOODEN CHAIR		Broken
N/A	WOODEN CHAIR		Broken

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	8/12/21
Posted to Intranet	8/13/21
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

