

Contract #: 408-S1611

Index Code: 40112

# CONTRACT ROUTING SHEET 1 of 2

IT would sep. by

Date Prepared: 3/9/16 *to Counsel 3/12/16 HW*

Need Date: 3/25/16 (HW)

### PROCESSING DEPARTMENT:

Department: HHSA/Public Health

Dept. Contact: Heather Longo

Phone #: X7373

Department

Head Signature: *[Signature]*  
Don Ashton, M.P.A., Director

### CONTRACTOR:

Name: Healthy Communities Institute Corporation

Address: 2054 University Ave, Ste. 600 Berkeley, CA 94704

Phone: 510-710-5101

### CONTRACTING DEPARTMENT: HHSA/Public Health

Service Requested: Website platform (www.welldorado.org)

Contract Term: 6/18/16-6/17/19, then successive 1 year renewals

Contract/Grant Value: \$91,500

Compliance with Human Resources requirements? N/A  Yes  No:

Compliance verified by: Julie Patton 3/9/16 HW

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 3/22/16 By: *[Signature]*

Approved:  Disapproved:  Date:  By:

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MAR 15 2016

El Dorado County Council

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 3/24/16 By: *[Signature]*

Approved:  Disapproved:  Date:  By:

EDC HR/RISK  
MAR 22 PM 01:38

*HOIC NOT REQUIRING NS CERTS FROM EDC*

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments:

Approved:  Disapproved:  Date:  By:

Approved:  Disapproved:  Date:  By:

Please contact Heather Longo x7373 with questions or for contract packet pick-up. Thank you!

*[Signature]* 3/12/16  
CFO Review Date

*[Signature]* 3/10/16  
Deputy Director, Administration and Contracts Date


Contract #: 408-S1611  
Index Code: 40112

# CONTRACT ROUTING SHEET 2 of 2

Date Prepared: 3/9/16 TO IT 3/14/16 HW

Need Date: 3/25/16 HW

**PROCESSING DEPARTMENT:**

Department: HHSA/Public Health  
Dept. Contact: Heather Longo  
Phone #: X7373  
Department  
Head Signature:   
Don Ashton, M.P.A., Director

**CONTRACTOR:**

Name: Healthy Communities Institute Corporation  
Address: 2054 University Ave, Ste. 600 Berkeley, CA 94704  
Phone: 510-710-5101

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Service Requested: Website platform (www.welldorado.org)  
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Contract/Grant Value: \$91,500  
Compliance with Human Resources requirements? N/A  Yes  No:   
Compliance verified by: Julie Patton

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


**PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!**

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

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Departments: Information Technologies  
Approved:  Disapproved: \_\_\_\_\_ Date: 3/15/16 By:   
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please contact Heather Longo x7373 with questions or for contract packet pick-up. Thank you!

CFO Review:  Date: 3/12/16

 Date: 3/10/16  
Deputy Director, Administration and Contracts