

Agreement # _____

Legistar # _____

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 01/20/2021

Need Date: 01/25/2021

PROCESSING DEPARTMENT:

Department: Planning and Building, Airports Division

Dept. Contact: Chris Perry

Phone: 5174

Department Head Signature: Tiffany Schmid

Digitally signed by Tiffany Schmid
Date: 2021.01.21 09:14:39 -08'00'
Tiffany Schmid, Director Planning & Building

CONTRACTOR:

Name: _____

Address: _____

Phone: _____

Org Code: 3540400

Project # _____

(if applicable): 35400010-35ADMIN

Funding Source: PV and GT Airport Funds

CONTRACTING DEPARTMENT: Planning and Building Department, Airports Division

Service Requested: Update Airport Lease Template

Description: 10 year term with right to extend the term for an additional 2, 10 year lease options

Contract Term: 10 year Contract Value: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 01/22/2021 By: Daniel Vandekoolwyk

Approved: Disapproved: Date: _____ By: _____

Insurance Adequate for risk profile of Airport Ground Leases. Counsel approves template to be used for future ground leases in 2021.

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: jessica.slightam@edcgov.us

Thank you!