

**EL DORADO COUNTY PROBATION DEPARTMENT  
M E M O R A N D U M**

**TO:** Board of Supervisors

**CC:** Tiffany Schmid, Chief Administrative Officer  
Alison Winter, Principal Management Analyst

**FROM:** Nikki Moeszinger, Chief Fiscal Officer  
Brian J. Richart, Chief Probation Officer

**DATE:** April 25, 2024

**RE:** Retroactive Revenue Agreement #8598, County of Siskiyou Probation Department –  
Legistar Item 24-0050; Date May 21, 2024


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The purpose of this memorandum is to provide a timeline with justification as to the retroactive nature of Revenue Agreement #8598 (Agreement) with the County of Siskiyou Probation Department (Siskiyou).

On March 4, 2024, the County of Siskiyou (Siskiyou) posted a need for out-of-county youth placement on the Probation Business Managers Association (PBMA) website. Siskiyou's interest was to enter into a contract as soon as possible. El Dorado Probation reached out to Siskiyou's Probation Administrative Services Manager on March 6, 2024, to get further details and begin the agreement process. The process was moved along as efficiently as possible. Probation scheduled a Board of Supervisors date of May 21, 2024, knowing that the agreement was scheduled to be approved and signed by Siskiyou County on May 7, 2024.

In the interest of promoting goodwill and so as not to disrupt any treatment plan in place for Siskiyou youth, this Agreement #8598 is retroactive to April 1, 2024.

Thank you for your consideration.

  
Nikki Moeszinger, Chief Fiscal Officer