



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

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| Subject: GRAND JURY ANNUAL REPORT – PUBLICATION OF ANNUAL REPORT AND BOARD OF SUPERVISORS RESPONSE | Policy Number: B-10 | Page Number: 1 of 2 |
| | Date Adopted: 05/25/1999 | Effective Date: XX/XX/XXXX |

I. PURPOSE

The purpose of this policy is to comply with El Dorado County Charter, Section Section 210(a)(12), which requires that “The Board of Supervisors shall adopt a policy and procedures for wide distribution of the Grand Jury Final Report and the Board of Supervisors Response to the Final Report.”

II. POLICY

- A. The El Dorado County Chief Administrative Officer (CAO) shall, upon its release, post the entire Grand Jury Report to the County web-site, with a prominent “link” to the report on the County’s “home” web page for the three months following the posting of the report. If the Grand Jury provides an executive summary of any report, then those executive summary(s) shall also be posted to the web-site. Additionally, upon approval by the Board of Supervisors of a formal response to any Grand Jury Report(s), the CAO shall post that Grand Jury Report and all of the related written responses to that report to the County’s web-site, with a prominent “link” to the report and responses on the County’s “home” web page for the three months following the posting of the report(s) and related responses. All web site postings shall also include direction to the public as to where to obtain printed copies of all posted documents.
- B. At the end of each fiscal year, before adjourning, the Grand Jury may identify to the County CAO up to four of its individual reports that it wishes to have published in their entirety in the newspaper. The County shall arrange for the complete printed publication of those four reports in the newspaper with the largest circulation on the West Slope of the County (and any affiliate publications), as well as the newspaper with the largest circulation in the Lake Tahoe area of the County (and any affiliate publications). The County will also arrange for concurrent publication of an index that lists all individual reports in each of the newspapers identified above. The publications shall also direct readers where to find electronic and printed copies of the entire Final Grand Jury Report, including related responses.
- C. The Grand Jury will endeavor to provide their report(s) in the word processing system currently in use by the County to facilitate efficient posting and printing of the document(s). The Grand Jury will work with the County’s Information Technologies Department to accomplish that endeavor.



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III. PROCEDURE

- A. The Clerk of the Board of Supervisors shall provide the Chief Administrative Officer with a copy of the formal direction from and action taken by the Board of Supervisors regarding the Board’s Response to the Grand Jury’s Final Report.
- B. The Chief Administrative Office will assure that publication and distribution are completed in a timely manner.

IV. REFERENCES

County Charter Section 210(a)(12)

V. RESPONSIBLE DEPARTMENT

Chief Administrative Office

VI. DATES ISSUED AND REVISED; SUNSET DATES:

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| Issue Date: | 05/25/1999 | Sunset Review Date: | N/A |
| Revision Date: | 06/28/2016 | Sunset Review Date: | 06/28/2017 |