



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes Parks and Recreation Commission

### *Commission Members*

*John Arenz - District V*  
*Wayne Lowrey - District I*  
*Charles Callahan - District II*  
*Kris Payne - District III*  
*Julia McIver - District IV*

### *Staff*

*Vickie Sanders, Parks Manager*  
*Chelsea Doyle, Department Analyst*

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Thursday, September 19, 2019

3:00 PM

Board of Supervisors Meeting Room  
330 Fair Lane  
Placerville, CA 95667

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Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALL TO ORDER 3:01 PM AND ROLL CALL**

**Present:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

**PLEDGE OF ALLEGIANCE**

**Commissioner Callahan led the Pledge of Allegiance.**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**A motion was made by Commissioner Callahan, seconded by Commissioner Arenz to adopt the agenda and approve the consent calendar.**

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

**OPEN FORUM**

**No Public Comment.**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

**CONSENT CALENDAR**

**DISCUSSION ITEMS**

1. Chief Administrative Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission regular meeting of July 18, 2019.

Attachments: [A - PRC Minutes 07/18/19](#)

**A motion was made by Commissioner Arenz, seconded by Commissioner Callahan to approve the meeting minutes from July 18th, 2019.**

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

2. Chief Administrative Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission regular meeting of August 15, 2019.

Attachments: [A - PRC Minutes 08/15/19](#)

**A motion was made by Commissioner Mclver, seconded by Commissioner Arenz to approve the meeting minutes from August 15th, 2019.**

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

3. Chief Administrative Office, Parks Division recommending the Commission receive an overview of County Ordinance Article X Section 2.20.660 through 2.20.740 that creates the Parks and Recreation Commission.

Attachments: [A - County Ordinance Article X Section 2.20.660 - 2.20.750](#)

[B - Form for Agenda Item Request](#)

**A motion was made by Commissioner Mclver, seconded by Commissioner Arenz to direct staff to find an appropriate date and time to hold a special meeting at which the Commission will have a workshop regarding the role of the Parks and Recreation Commission, do a site tour of Henningsen Lotus Park, then adjourn and reconvene to do a site tour of the County owned property at Chili Bar.**

**Public Comment: E. Crim**

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

4. Commissioner Payne is recommending the Commission discuss the River Management Plan and the role of the Parks and Recreation Commission in its implementation.

Attachments: [A - River Mgmt Plan Final Draft 2018](#)

The Commission discussed the River Management Plan and the role of the Parks and Recreation Commission in its implementation.  
A motion was made by Commissioner Mclver, seconded by Commissioner Arenz to direct staff to come back to the Commission in October with the original job description for the River Supervisor position and a draft job description for the proposed position, a multi-year accounting showing income and expenditures for the River Trust Fund, and a memo regarding the County's proposed approach to assisting with river rescue and emergency medical assistance to boaters on the river.

**Public Comment:** N. Rangel, J. Neau

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

- 5. Commissioner Payne is recommending the Commission discuss a linear rail park that extends along the rail corridor from the County line to Missouri Flat Road.

A motion was made by Commissioner Payne, seconded by Commissioner Arenz to add trail- (hyphen) to the item after the word linear and before rail.  
A motion was made by Commissioner Arenz, seconded by Commissioner Callahan to continue this agenda item to next meeting and in so doing put the appropriate word trail with rail in the agenda for next month.

**Public Comment:** J. Neau, E. Crim

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

**Absent:** 1 - Lowrey

- 6. Chief Administrative Office, Parks Division recommending the Commission provide input regarding the scope of work prepared by Helix Environmental Planning, Inc for Chili Bar Park.

Attachments: [A - Helix Scope of Work](#)  
[B - Chili Bar 2009 Preliminary Master Plan](#)

A motion was made by Commissioner Mclver, seconded by Commissioner Payne to continue this item to the regular October meeting to consider the Helix proposal.

**Public Comment:** B. Bird

**Yes:** 4 - Callahan, Payne, Arenz and Mclver

Absent: 1 - Lowrey

### COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS

- Commissioner McIver reported on the current status of the Monroe Trail as it pertains to the Fiscal Year 19/20 budget, this item will be reagendaized for the special meeting. Commissioner McIver also provided an update on the Coloma Lotus Advisory Committee and the recent focus of the Committee on fire and River Management
- Commissioner Arenz reported on the status of the Ad-Hoc Committee for Lime Scooters and the rescheduling of the Rubicon VIP trip
- Commissioner Callahan reported on the removal of the shade structure at Pioneer Park, the FireSafe Council meetings at Pioneer Park, the recent disc golf tournament at Pioneer Park, and the resurfacing of the basketball court to include a pickleball court
- Commissioner Payne reported on the status of the new Class I section of the El Dorado Trail and informed of additional attachments on item 19-1412 that will be included on the agenda for the new meeting

Commissioner Comments (See Attachment)

Attachments: [Commissioner McIver Handout](#)

### STAFF COMMENTS AND ANNOUNCEMENTS

Vickie Sanders, Parks Manager, reported on the following:

- Status of the Extra-Help Park Aid and River positions as the season is wrapping up
- Provided an update on the new Class I section of the El Dorado Trail
- Informed of potential skate board equipment being received from the El Dorado Hills Community Services District
- Informed of a donation received from Marlin Crawlers for the County Pumper Truck for the Rubicon Trail
- Provided information regarding the Off-Highway Vehicle (OHV) Commission tour that took place in August
- Status of grant applications that have been submitted, grant applications that the Division is currently working on, and potential upcoming grant opportunities
- Provided a status update on the comments for the Auburn State Recreation Area
- Informed of an upcoming presentation to the Board of Supervisors regarding the use of SMUD funds, meeting date is still unknown

### 4:59 PM ADJOURNMENT