



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

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JOE HARN
Auditor-Controller

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Assistant Auditor-Controller

February 20, 2025

Board of Supervisors
330 Fair Lane
Placerville, California 95667

Subject: Authorization to Remove Items from the Fixed Asset Records

Agenda Date:

Dear Board Members:

Recommendation

The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to remove the fixed assets and minor equipment listed on the attached schedules from the County's fixed asset records.

Reason for Recommendation

Departments are required to complete their annual physical inventory by November 30th for the prior fiscal year. The attached schedules are the result of that inventory which lists items as missing or disposed of without prior Board authorization.

The recommendation will allow the Auditor-Controller to remove capital equipment with an acquisition cost of \$1,133,234 and minor equipment with an acquisition cost of \$312,021 from the County's property records.

Fiscal Impact -There is no fiscal impact.

Action to be Taken Following Approval

The Auditor-Controller will remove the capital equipment listed on the attached Schedule A and the minor equipment listed on Schedule B from the County's property records.

Sincerely,

Joe Harn
Auditor-Controller