

Counsel please include this information in your billing description.

Contract #: 09-30467	Legistar #: 13-0409	P & C #:
Index Code: 305100	Lav Log #: 13-21210	Activity Code: 73359 FPS03
Project Description: Contract Documents for Latrobe Road North of Ryan Ranch Project		

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Department of Transportation  
 Dept Contact: Janel Gifford  
 Phone: x5974

**CONTRACTOR:**

Name: TBD  
 Address: NA  
 Phone:

Dept Head Signature: Janel Gifford  
 Janel Gifford, P.E.  
 Office Engineer

**CONTRACTING DEPT: Transportation**Service Requested: **Review & Approve**

Contract Term:

Contract/Amendment Amount: \_\_\_\_\_

Compliance with Human Resources Requirements: Yes: X No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_ Contract Notification Sent: \_\_\_\_\_ HR Response Received: \_\_\_\_\_

Ok Per: N/A Public Works**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 4/10/13 By: D. Livingston  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**RECEIVED**  
 APR 10 2013  
 El Dorado County Counsel

**Please forward to Risk Management upon approval.****RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 4/17/2013 By: Adam  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

13 APR 12 PM 3:53  
 HUMAN RESOURCES DEPT.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_