



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Final Community Action Council

Public Official Sector

*George Turnboo, BOS Dist. II - Alternate Mark Treat
Wendy Thomas, BOS Dist. III - Alternate Karen Feathers, Vice
Chair*

*Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
John Clerici, City of Placerville - Alternate Patty Borelli
Cristi Creegan, City of S. Lake Tahoe - Alternate Chelcee
Thomas*

Low-Income Sector

*Susie Davies, M.O.R.E.
Kelly Krohn, Chair, Individual
Kimberly Peterson, Tahoe Coalition for the Homeless
Misha Lee, Individual
Vacancy (1) Low-Income Sector*

Community Sector

*Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus
Christ of Latter-Day Saints
Kathryn Marrone, Liberty Energy
Tracy Bunch, New Morning Youth Family Services
Rebecca Drahmman, El Dorado Community Health Center*

Wednesday, September 25, 2024

10:00 AM

<https://edcgov-us.zoom.us/j/87383960765>

**330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 873 8396 0765. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/87383960765>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

A. CALLED TO ORDER AND ROLL CALL at 10:03am.

- Present:** 9 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Thomas, Member Borelli, Member Davies, Member Krohn, Member Lungren and Member Bunch
- Absent:** 4 - Member Marrone, Member Peterson, Member Lee and Member Lopez-Vasser

B. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

A motion was made by Council Member Treat, Seconded by Council Member Feathers, to Adopt the Agenda and Approve the Consent Calendar.

- Yes:** 9 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Thomas, Member Borelli, Member Davies, Member Krohn, Member Lungren and Member Bunch
- Absent:** 5 - Member Marrone, Member Peterson, Member Lee, Member Creegan and Member Lopez-Vasser

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

C. CONSENT CALENDAR

[24-1344](#) Community Action Council, CAC meeting minutes May 2024

Attachments: [May CAC Minutes](#)

Public comment was made by Melissa Williams, family partner with Stanford Youth and Families, stating she was present.

END OF CONSENT CALENDAR

A motion was made to approve the consent calendar.

- Yes:** 7 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Davies, Member Krohn, Member Lungren and Member Bunch
- Absent:** 4 - Member Marrone, Member Peterson, Member Lee and Member Lopez-Vasser
- Abstained:** 2 - Member Thomas and Member Borelli

D. OPEN FORUM

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

Public comment was made by Rebecca Johnson, Program Coordinator with Community Services. Rebecca stated that the CAC members have parking passes to obtain and

that the Community Service Department monitoring visit went well.

E. COMMUNITY SERVICES REPORT OUT

[24-1667](#) Community Services Agency Report and Information Items for the month of September 2024

Attachments: [Agency Report - September](#)

Margaret Williams, Program Manager under Community Services, reported out. Margaret highlighted the new higher Deputy Director for Community Services and also the Weatherization Program's notice for recruitment for updated vendors for the Weatherization Program. Council Member Bunch asked if any community business that is appropriate can apply for the bid and Margaret confirmed that is true. She also mentioned that there is an active list of vendors on the county web page.

[24-1668](#) Expenditure Activity Reporting System (EARS) report for the Community Services Block Grant (CSBG)

Attachments: [EARS Report for September 2024](#)

Rebecca stated that the CSBG grant was 64% spent and that the additional discretionary funds will be allotted to the Family Caregiver Support Program, Veterans' Services, as well as county staff to complete necessary training.

Public Comment was made by Melissa requesting information on how to contact Family Caregiver Support.

F. ACTION AND DISCUSSION ITEMS

1. Community Action Council Goals
 - a. Council to discuss, review, and consider making changes.

[24-1670](#) Community Action Council Goals

Attachments: [GOALS](#)

Council Member Borelli asked about an update on the progress made and Council Member Feathers shared that it will be reported out during the Committee Reports.

Council Member Krohn stated appreciation for the councils' energy and commitment overall.

2. Membership Committee
 - a. Committee to report any changes to membership process for review and approval.
 - b. Committee to present any potential applicants.
 - c. Council or Committee to recommend the pursuit of applicant.
 - d. Discussion among council on Democratic Process for membership selection under CSBG

Act

[24-1671](#) Membership Process

Attachments: [Membership Process Draft](#)

The council discussed the need to approve the membership process as well as adding a governance document to the membership packet. Rebecca shared that the State's Community Service Department is asking us to include a governance document that will further explain the democratic process on selecting particularly Low Income Representation.

Melissa made a comment and clarified that her application is for the Low Income Sector.

A motion was made by Council Member Feathers to include the Democratic Process into the Membership Process and it was Seconded by Council Member Borelli.

A second motion was made by Council Member Feathers and Seconded by Council Member Borelli to approve Community Member Applicant Rebecca Drahrman as a Community Action Council Member.

A third motion was made by Council Member Shelley and seconded by Council Member Feathers to bring both low income sector applications to the next meeting for evaluation by the committee and the council to potentially vote for approval of an applicant.

Yes: 12 - Alternate Wiley, Alternate Treat, Alternate Feathers, Member Peterson, Member Thomas, Member Lee, Member Borelli, Member Davies, Member Krohn, Member Lopez-Vasser, Member Lungren and Member Bunch

Absent: 1 - Member Marrone

3. Outreach Committee

- a. Committee to report out
 - b. Committee to present Draft Annual Report and finalize presentation details.
 - c. Council to recommend changes and approve Annual Report
- Annual Report Date: November 12th 10:00am

Council Member Treat and Lungren updated the council on the activities and projects the outreach committee have done. The council also reviewed the annual report and worked together to edit the report.

A motion was made by Council Member Treat and seconded by Council Member Krohn to approve the draft of annual report and to have Council Member Krohn run a practice run on the presentation.

G. UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Council Member Lungren asked the council on their opinion adding an expectation for CAC members to be involved in a few events and represent the CAC.

Council Member Treat updated the council on the Grizzly Flat Title 25 programs on the 750 square foot blueprint available for the Grizzly Flat residents for future home builds. Council Member Treat also shared on the Food Bank outreach event for Seniors.

Council Member Feathers stated that the Apple Hill farms are in full swing and there is a new sculpture at the round about at Camino Heights.

Council Member Davies shared that the Placer County Food bank has changed their name to Feeding the Foothills.

Council Member Borelli shared the Saved The Graves event is on October 19th from 9am-4pm.

H. ADJOURNMENT

Meeting adjourned at 11:49am.

Next CAC Meeting
October 23 2024