

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 07/24/2020

Need Date: 08/06/2020

**PROCESSING DEPARTMENT:**

Department: Planning and Building Dept.  
Dept. Contact: Anne Novotny  
Phone: X5931  
Department Head Signature: Tiffany Schmid Digitally signed by Tiffany Schmid  
Date: 2020.07.23 16:33:50 -0700'  
Tiffany Schmid  
Director of Planning and Building Department

**CONTRACTOR:**

Name: De Novo Planning Group  
Address: 1020 Suncastr Lane, Suite 106  
El Dorado Hills, CA 95762  
Phone: (916) 580-9818  
Org Code: 3730  
Project #  
(if applicable): 1040

Funding Source: General Fund

**CONTRACTING DEPARTMENT:** Planning and Building Dept., Long Range Planning

Service Requested: Review draft Termination Agreement for Agreement for Services #3687

Description: Mutual contract termination agreement with De Novo Planning Group

Contract Term: Three Years Contract Value: \$ 249,850.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 07/28/2020 By: Kathleen Digitally signed by Kathleen  
Date: 2020.07.28 15:47:31  
-0700'  
Approved:  Disapproved:  Date: 08/11/2020 By: Kathleen Digitally signed by Kathleen  
Date: 2020.08.11 15:28:14  
-0700'

7/28/2020 approval is rescinded and superseded by the 8/11/2020 approval. LRP submitted further changes to the agreement after the 7/28/2020 approval.

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**COUNSEL -- PLEASE DO NOT FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** anne.novotny@edcgov.us

**Thank you!**