

Contract #: 454-S1010, A4  
Index Code: 419100 418400

# CONTRACT ROUTING SHEET

Date Prepared: 2/12/13

Need Date: 2/26/13

### PROCESSING DEPARTMENT:

Department: HSA/MHD  
Dept. Contact: Kathy Lang  
Phone #: X7147  
Department  
Head Signature: *Daniel Nielson*  
Daniel Nielson, M.P.A., Director

### CONTRACTOR:

Name: Willow Glen Care Center  
Address: 1547 Plumas Court  
Yuba city, Ca 95991  
Phone: 530-751-9903

### CONTRACTING DEPARTMENT: Health and Human Services Agency/MHD

Service Requested: A4 to increase NTE for adult residential MH services facility  
Contract Term: 4/15/10 - 4/14/13 4/30/13 Contract/Grant Value: \$439,000 459,000  
Compliance with Human Resources requirements? Yes  No:   
Compliance verified by: 2/28/13 Approved by Mike Stella.

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 2/25/13 By: *Joanita Ken*  
Approved:  Disapproved:  Date:            By:           

*Appears to be ~~amendment~~ amendment to increase ~~contract value~~ contract value  
Not to exceed amount ~~from \$357,000~~ from \$357,000 in 4/14/13  
to \$459. Contract term is ~~not~~ changing by 15 days Mental Health  
Medi-Cal Realignment Funds. Contract term ends on  
4/30/13 and not 4/14/13 under terms of last amendment.*

RECEIVED  
FEB 12 2013  
County Counsel

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 3/4/13 By: *Joanita Ken*  
Approved:  Disapproved:  Date: 3/6/13 By: *Ken*

*W/C certificate expired.*

*Resubmit 3/5/13. In future, please have HHS identified as  
Attn: on certificate. *Ken**

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).  
NOTE: All contracts that involve the acquisition of software or computer related items must be first approved by IT.  
Any contract that requires approval from another department must also be first approved by the other department.

Departments:  
Approved:  Disapproved:  Date:            By:             
Approved:  Disapproved:  Date:            By:           

*Skudaj 1/23/13* *[Signature] 1/31/13* *Oliver 1/30/13* *Cynthia Heller 2/11/13*  
PM Review/Date      CEO Review/Date      Contracts Supe Review/Date      Contracts Mgr Review/Date