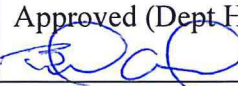


County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 		Approved (Dept Head) _____	
Date 7/10/19		Date _____	
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
	7 metal shelf units (in storage unit)		good
	1 office chair (in stairwell of bldg. C basement)		broken

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	7/11/19	Shelves are in our storage unit. Chair is in the stairwell in BLDG C Basement.
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: I/C 350000 / ORG 3500000		Transfer to index code:	
Department: CDS Admin. and Finance Division		Department:	
Approved (Dept Head) <i>Laura Schwartz</i> Date <i>7/10/19</i>		Approved (Dept Head) Date	
Specific location (address): Building C - 2850 Fairlane Court, Placerville			
Where in facility? Building C - Cubicle 2W-107 (Second Floor), Other Departmental Sites, and Loading Dock			
First contact person: <i>JS</i> Lauri Stutts, Administrative Technician		Phone: 621-7593	
Second contact person: <i>JM</i> Julianne Melchor, Department Analyst		Phone: 621-5910	

Cty Tag #	Description	Serial/VIN #	Condition
1) No Tags	File Cabinets: Lateral/Vertical, 2,3,4,5-Drawer, etc.	N/A	Fair to Good
2) No Tags	File Cabinets: Underneath Pedestals, 2,3-drawers	N/A	Fair to Good
3) No Tags	Storage Cabinets: Various (Shelves, Drawers, Flat Surfaces)	N/A	Fair to Good
4) No Tags	Chairs: Task, Side, Reception, etc., Various Sizes/Colors	N/A	Poor/Broken
5) No Tags	Bookcases: Wooden/Metal, 2,3,4,5,6-Shelf, etc.	N/A	Fair to Good
6) No Tags	Tables: Task, Side, Various	N/A	Fair to Good
7) No Tags	E-Waste: Various (Printers/Monitors/Peripherals/Toners, etc.)	N/A	Poor/Broken
8) No Tags	Office/Desk Equip.: Staplers, Calculators, Hole-Punches, etc.	N/A	Fair to Good
9) No Tags	Keyboard Tray(s), Various	N/A	Poor/Broken
10) No Tags	Desk/Wall/Plan Organizers/Storage, Plastic and Metal, etc.	N/A	Fair to Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/11/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: No proceeds anticipated.	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing. Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 256100	Transfer to index code:
Department: Probation	Department:
Approved (Dept Head) Date 7.3.19	Approved (Dept Head) Date

Specific location (address): 299 Fair Lane Placerville, CA 95667

Where in facility?

First contact person: Melissa Mutzig Phone: (530) 621-5585

Second contact person: Phone:

B. Chan

Cty Tag #	Description	Serial/VIN #	Condition
#22	Vacuum	Room B-05	Good
#23	3 Drawer File Cabinet	Room B-03	Good
#26	Brown Book Shelf	B-Wing Dayroom	Okay
#27	Brown Book Shelf	B-Wing Dayroom	Okay
#28	Large Desk With Upper Cabinet	Med Room	Good
#29	2 Drawer File Cabinet	Med Room	Okay
#30	5 Drawer Large File Cabinet	Med Room	Good
#31	5 Drawer Large File Cabinet	Mental Health Office	Good
#32	Desk With Upper Cabinets	Mental Health Officer	Good
#33	Chair With Wheels	Room B-03	Good
#34	Office Chair No Arms	Room B-03	Fair
#35	White Book Shelf	A-Wing Dayroom	Good
#36	3 Drawer Large File Cabinet	Control Room	Good
#37	Small Table With Wheels	Room B-03	Good
#38	Small Table With Wheels	Room B-03	Good
39	Game Table	Classroom 1	Good
#40	Game Table	Classroom 1	Good
#41	Yellow Table	Mental Health Office	Okay
#42	Yellow Table	Lobby Restroom	Okay
#43	Black TV Cart	Multi-Use Room	Good
#44	Black TV Cart	Multi-Use Room	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/3/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 256100	Transfer to index code:
Department: Probation	Department:
Approved (Dept Head) Date 7.3.19	Approved (Dept Head) Date

Specific location (address): 299 Fair Lane Placerville, CA 95667

Where in facility?

First contact person: Melissa Mutzig	Phone: (530) 621-5585
Second contact person:	Phone:

Handwritten initials

Cty Tag #	Description	Serial/VIN #	Condition
#1	5 Drawer File Cabinet	Room B-06	Good
#2	Dark Brown Shelf	Room B-06	Good
#3	Dark Brown Shelf	Room B-06	Good
#4	4 Drawer File Cabinet	Room B-06	Good
#5	TV with DVD Player	Room B-06	Good
#6	Gray 2 Drawer File Cabinet	Room B-06	Good
#7	Gray 2 Drawer File Cabinet	Room B-06	Good
#8	3 Drawer Cabinet	Room B-06	Okay
#9	Brown Cabinet	Room B-06	Good
#10	Locked 4 Drawer File Cabinet	Room B-06	Good
#11	2 Boxes of Assorted Ink	Room B-06	Good
#12	Wooden Podium	Room B-06	Okay
#13	5 Metal Drawers	Room B-06	Okay
#14	5 Metal Drawers	Room B-06	Okay
#15	5 Metal Drawers	Room B-06	Okay
#16	4 Metal Drawers	Room B-06	Okay
#17	5 Metal Drawers	Room B-06	Okay
#18	Brown 4 Drawers	Room B-05	Okay
#19	Shelf	Room B-05	Okay
#20	3 Shelf Drawers	Room B-05	Okay
#21	3 Shelf Drawers	Room B-05	Okay

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/3/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 256100	Transfer to index code:
Department: Probation	Department:
Approved (Dept Head) Date	Approved (Dept Head) Date
 7.3.19	

Specific location (address): 299 Fair Lane Placerville, CA 95667

Where in facility?

First contact person: Melissa Mutzig Phone: (530) 621-5585

Second contact person: Phone:

Handwritten initials

Cty Tag #	Description	Serial/VIN #	Condition
#45	Black TV Cart	Multi-Use Room	Good
#46	Cubicle Parts	Front Lobby Office	Okay
#47	Office Chair	Room B-03	Broken
#48	Office Chair	Room B-03	Broken
#49	Office Chair	Room B-03	Poor
#50	Office Chair	Room B-03	Good
#52	Air Hockey Table	Classroom #1	Good
#53	Chair	Room B-03	Good
#54	4 Plastic Couch Chairs	B-Wing Dayroom	Good
#55	2 Table Desks	Multi-Use Room	Good
#56	Shredder	Lobby	Goof
#57	15 Metal Lockers	Lobby	Good
#58	20 Metal Lockers	Lobby	Good
#59	5 Blue Chairs	Lobby	Good
#60	2 Green Chairs	Lobby	Good
#61	Shelf Racking	Room B-03	Good
#62	Trash Cans (Multiple)	Room B-03	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/3/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 256100		Transfer to index code:	
Department: Probation		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>	7.3.19		

Specific location (address): 299 Fair Lane Placerville, CA 95667

Where in facility?

First contact person: Melissa Mutzig Phone: (530) 621-5585

Second contact person: Phone:

Cty Tag #	Description	Serial/VIN #	Condition
10997	Dell Laptop	85XOD51	Good
	HP Computer(7-24-18)		Good
	Dell Keyboard	CN0X3KRC-56732	Good
	Dell Monitor	CN-0524N3-74261-51F-7FMB	Good
	HP Computer (10-1)		Good
	HP Keyboard	803823-001	Good
	Dell Monitor	CN-0KG49T-7426-21R-4976	Good
	HP Computer		Good
	Dell Keyboard	CN-ODJ454-71581-5AS-00FH-A01	Good
	Dell Monitor	CN-0524N3-74261-51F-644B	Good
	HP Keyboard	BDMGHOCWU65720	Good
	HP Computer		Good
	View Sonic Computer Screen	UBX180640335	Good
	Dell Keyboard	CN-0X3KRC-56732-436-62RK-A01	Good
	HP Computer (11-2)		Good
	Dell Monitor	CN0524N3-7426-51E-AMKB	Good
	View Sonic Computer Screen	UBX180640335	Good
	Dell Computer Monitor	CN0524N3-7424N3-74261-5F-64PB	Good
	HP Computer (7-24-18)		Good
105412	Dell Computer		Good
106177	Dell Computer		Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/3/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 256100		Transfer to index code:	
Department: Probation		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 7.3.19	Approved (Dept Head)	Date

Specific location (address): 299 Fair Lane Placerville, CA 95667

Where in facility?

First contact person: Melissa Mutzig

Phone: (530) 621-5585

Second contact person:

Phone:

Handwritten initials: OM


Cty Tag #	Description	Serial/VIN #	Condition
	Dell Monitor	CN-OPM372-72872-7CF-3F7U	Good
	Dell Monitor	CN-OUH837-48220-74A-036M	Good

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	7/3/19		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor			
		Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 220210	Transfer to index code:
Department: District Attorney	Department:
Approved (Dept Head)  Date: 6/22/19	Approved (Dept Head) _____ Date _____

Specific location (address): 778 Pacific St, Placerville

Where in facility? Office Supply Room

First contact person: Shawn Eastman Phone: (916) 496-1404

Second contact person: Nancy Anderson Phone: (530) 621-6484

Cty Tag #	Description	Serial/VIN #	Condition
106238	Acer laptop		broken
N/A	Blue Office guest Chair		good
N/A	Office guest Chair		good
N/A	Office guest Chair		good
105104	Dell Projector	9wgc1s1	broken

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	6/13/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 256100 Transfer to index code:

Department: Probation Department:

Approved (Dept Head) _____ Date 7.3.19 Approved (Dept Head) _____ Date _____

Specific location (address): 299 Fairlane Placerville CA 95667-5969 :

Where in facility?

First contact person: Paul Lewis Phone: 530-621 1

Second contact person: Jackie Walker Phone:

Dm

Cty Tag #	Description	Serial/VIN #	Condition
<u>34816</u>	<u>Lexmark TL640</u>	<u>7903CM2</u>	<u>Broken</u>
<u>34821</u>	<u>Lexmark TL640</u>		<u>Broken</u>
<u>104640</u>	<u>Dell Optiplex 780</u>		<u>Old</u>
	<u>HP Deskjet 6940</u>	<u>M469L8R187</u>	<u>BROKEN</u>
	<u>2 Keyboards</u>		<u>Broken</u>
	<u>2 mice</u>		<u>BROKEN</u>
	<u>19" monitor Dell</u>	<u>CN0CC26071618G6CFDC</u>	<u>BROKEN</u>
<u>107102</u>	<u>Dell laptop</u>	<u>9WMFPL2</u>	<u>BROKEN</u>
<u>107222</u>	<u>Dell Optiplex</u>	<u>BBFP 892</u>	<u>BROKEN</u>

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>7/3/19</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:

Auditor records updated by: _____ Date: _____

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 028000		Transfer to index code:	
Department: CAO Facilities		Department:	
Approved (Dept Head) <i>B. J. Bull</i>	Date	Approved (Dept Head)	Date
Specific location (address): 3000 FairLane Court			
Where in facility? suite 2			
First contact person: Mary Davis		Phone: 621-5890	
Second contact person: Suzanne Montez		Phone: 621-5890	

Cty Tag #	Description	Serial/VIN #	Condition
	Dell monitor	CN-ODY840-74261-84L-20RL	Poor
	Dell monitor	CN-ODY840-46633-78R-2DLU	Poor
	Dell monitor	CN-OFP182-71618-741-GGNU	Poor
	Dell monitor	CN-OFP182-71618-741-GFQ7	Poor
	Dell monitor	CN-OCC352-64180-627-2HKL	Poor
	Dell monitor	CN-OPM3227-72872-74P-2F7I	Poor
	Dell monitor	CN-OCC325-64180-6C1-1X5L	Poor
	Dell tower	14666397697	Poor
106102	Dell tower	14428710073	Poor
	NEC monitor	58330754NA	Poor
	Dell keyboard	CNN-06W610-71616-4BJ-4299	Poor
106096	Dell tower	14433748921	Poor
106101	Dell tower	14428803385	Poor
	(adapter) monitor to laptop/tv/tower cord	x	Poor
	(adapter) monitor to laptop/tv/tower cord	x	Poor
	(adapter) monitor to laptop/tv/tower cord	x	Poor
	(adapter) monitor to laptop/tv/tower cord	x	Poor
	dell tower power cord	x	Poor
	dell tower power cord	x	Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/2/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code:

Transfer to index code:

Department: Library

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Specific location (address): El Dorado Hills Library, 7455 Silva Valley Road, El Dorado Hills, CA 95762

Where in facility? Storage Closet and Circulation Desk

First contact person: Jan Robbins

Phone: (916) 358-3502

Second contact person: Sandra Kelsey

Phone: (916) 358-3501

Cty Tag #	Description	Serial/VIN #	Condition
None	Brother Printer MFC-87100W		Not working
34555	HP Laserjet Printer 4250/4350 series		Not working
None	Jamax Coin Box 6557-RX		Not working
106813	I-cell display screen with large carrying case, includes apx 3x7ft. metal frame, sm packing box of supplies, and miscellaneous electrical components		Not working

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	7/10/19	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
Auditor records updated by:		Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only -- to Purchasing. Inter-Department transfers -- to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: HHSA	Department:
Approved (Dept Head) Date 6-18-19	Approved (Dept Head) _____ Date _____

Specific location (address): 3057 Briw Road

Where in facility? Behind Copier faxer 302 in between pod 120 and 121

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
34722	3270M Shredder GBC Shredmaster		Broken Not Functional
	Broken chair		Broken
	metal cart		Broken

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	6/27/19
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 401138

Transfer to index code:

Department: HHSA-Public Health

Department:

Jen

Approved (Dept Head) *[Signature]* Date *7-5-19*

Approved (Dept Head) _____ Date _____

Specific location (address): 3057 Briw

Where in facility? Room 11

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104140	Dell Latitude E6520	G13R5Q1	Broken Not Functional

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/11/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: JBD12621A
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request

Surplus

Inter-Department Transfer

Transfer from index code:	Transfer to index code:
Department: HHSA-PH	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>7-8-19</i>	Date

Specific location (address): 2900 Fair Lane

Where in facility? Preparedness

First contact person: Kristine Guth Phone: 621-7582

Second contact person: Jill Rubin Phone: 642-7303

Cty Tag #	Description/Comments	Serial/VIN #	Condition
101215	FARGO DTC400 COLOR CARD PRINTER	S/N A7170558	Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/11/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:

Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 1040000		Transfer to index code:	
Department: Information Technologies		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>	<i>6/27/19</i>		

Specific location (address): 360 Fair Lane Building B Placerville

Where in facility? Generator cage

First contact person: Jaime Cone

Phone: (530) 621-7664

Second contact person: Josie Gonzalez

Phone: (530) 621-7663

Cty Tag #	Description	Serial/VIN #	Condition
	SEE ATTACHED SPREADSHEET		

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>9/10/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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Cty Tag #:	Description	Serial #:	Condition
34326	Dell GX 620 Mini-Tower	7GKY091	FAIR
34337	Dell GX 620 Mini-Tower	JHKY091	FAIR
35911	Dell GX 745 Mini-Tower	86MJRC1	FAIR
104212	Dell GX 780 Mini-Tower	HWZ7FQ1	FAIR
104220	Dell GX 780 Mini-Tower	HWVHFQ1	FAIR
104222	Dell GX 780 Mini-Tower	HWWHFQ1	FAIR
104223	Dell GX 780 Mini-Tower	HWX7FQ1	FAIR
104224	Dell GX 780 Mini-Tower	HX0FFQ1	FAIR
104225	Dell GX 780 Mini-Tower	HWXBFQ1	FAIR
104226	Dell GX 780 Mini-Tower	HWYJFQ1	FAIR
104227	Dell GX 780 Mini-Tower	HWXJFQ1	FAIR
104228	Dell GX 780 Mini-Tower	HWXDFQ1	FAIR
104229	Dell GX 780 Mini-Tower	HWZGFQ1	FAIR
104230	Dell GX 780 Mini-Tower	HWZCFQ1	FAIR
104231	Dell GX 780 Mini-Tower	HWZFFQ1	FAIR
104232	Dell GX 780 Mini-Tower	HWWGFQ1	FAIR
104233	Dell GX 780 Mini-Tower	HWW8FQ1	FAIR
104235	Dell GX 780 Mini-Tower	HWZBFQ1	FAIR
104236	Dell GX 780 Mini-Tower	HWWCFQ1	FAIR
104238	Dell GX 780 Mini-Tower	HWZDFQ1	FAIR
104239	Dell GX 780 Mini-Tower	HWZHFQ1	FAIR
104240	Dell GX 780 Mini-Tower	HWXCFQ1	FAIR
104241	Dell GX 780 Mini-Tower	HWWFFQ1	FAIR
104244	Dell GX 780 Mini-Tower	HWX9FQ1	FAIR
104246	Dell GX 780 Mini-Tower	HWX8FQ1	FAIR
104248	Dell GX 780 Mini-Tower	HWWBFQ1	FAIR
104249	Dell GX 780 Mini-Tower	HWZ8FQ1	FAIR
104250	Dell GX 780 Mini-Tower	HWVGFQ1	FAIR
104251	Dell GX 780 Mini-Tower	HWWJFQ1	FAIR
104252	Dell GX 780 Mini-Tower	HWVJFQ1	FAIR
104253	Dell GX 780 Mini-Tower	HWW9FQ1	FAIR
104254	Dell GX 780 Mini-Tower	HWXFFQ1	FAIR
104255	Dell GX 780 Mini-Tower	HWY8FQ1	FAIR
104256	Dell GX 780 Mini-Tower	HWXGFQ1	FAIR
104257	Dell GX 780 Mini-Tower	HWYDFQ1	FAIR
104258	Dell GX 780 Mini-Tower	HWZ9FQ1	FAIR

Cty Tag #:	Description	Serial #:	Condition
104259	Dell GX 780 Mini-Tower	HWY9FQ1	FAIR
104260	Dell GX 780 Mini-Tower	HX0BFQ1	FAIR
104261	Dell GX 780 Mini-Tower	HX0CFQ1	FAIR
104262	Dell GX 780 Mini-Tower	HWYHFQ1	FAIR
104263	Dell GX 780 Mini-Tower	HWXHFQ1	FAIR
104264	Dell GX 780 Mini-Tower	HWYGFQ1	FAIR
104265	Dell GX 780 Mini-Tower	HWYBFQ1	FAIR
104266	Dell GX 780 Mini-Tower	HWYFFQ1	FAIR
104788	Dell Optiplex 790	CYWRKS1	FAIR
105207	Dell Optiplex 790	D94D7V1	FAIR

County of El Dorado
Property Transfer Request

[X] Surplus [] Trade-In [] Inter-Department Transfer

Transfer from index code: See "Description" Field Below Transfer to index code:
Department: Transportation (DOT) Department:
Approved (Dept Head) Date 7/5/19 Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Court, Placerville, CA 95667
Where in facility? Bldg C, 1st Floor, Cubicle 1W-228 (Sheri Woodford's Cubicle) & Basement Storage Room
First contact person: JM Julianne Melchor, Dept. Analyst, CDS Ops Phone: (530) 621-5910
Second contact person: LS Lauri Stutts, Admin. Technician, CDS Ops Phone: (530) 621-7593

Table with 4 columns: Cty Tag #, Description, Serial/VIN #, Condition. Row 1: DOT --> I/C 306500 U/C 25000A / FENIX ORG 3600010. Row 2: 100403 HP LaserJet 5100 Printer CNGN164091 Broken.

Routing of PTR Form table with columns: Routing of PTR Form, N/A or Date. Rows include Sent to Auditor/Purchasing (7/11/19), Posted to Intranet, Board Approval, Pick-up by Contractor, Copy to Auditor.

Remarks: No proceeds anticipated. Auditor records updated by: Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only - to Purchasing, Inter-Department transfers - to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: See "Description" Field Below		Transfer to index code:	
Department: Planning and Building Dept. (PBD)		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 07/10/19	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Court, Placerville, CA 95667			
Where in facility? Building C, Second Floor, Room 2W-107			
First contact person: <i>[Signature]</i> Julianne Melchor, Dept. Analyst, CDS Ops		Phone: (530) 621-5910	
Second contact person: <i>[Signature]</i> Lauri Stutts, Admin. Technician, CDS Ops		Phone: (530) 621-7593	

Cty Tag #	Description	Serial/VIN #	Condition
PBD -->	I/C 342000 / ORG 3750500		
32833	Epson Powerlite 820P XGA Projector	EGQ0430096K	<i>WORKING</i> Unknown

Routing of PTR Form	<u>N/A or Date</u>	Remarks: No proceeds anticipated.
Sent to Auditor/Purchasing	7/11/19 <i>[Signature]</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: See "Description" Field Below	Transfer to index code:
Department: Environmental Management	Department:
Approved (Dept Head) <i>G. Fontenot</i>	Approved (Dept Head)
Date <i>7/3/19</i>	Date

Specific location (address): 2850 Fairlane Court, Placerville, CA 95667

Where in facility? Building C, Second Floor, Room 2W-107

First contact person: *JM* Julianne Melchor, Dept. Analyst, CDS Ops Phone: (530) 621-5910

Second contact person: *L* Lauri Stutts, Admin. Technician, CDS Ops Phone: (530) 621-7593

Cty Tag #	Description	Serial/VIN #	Condition
EMD -->	INDEX CODE 421100 / ORG 3800000		
106395	Dell Venue 11 Pro Tablet	2RZN7Z1	Poor
EMD -->	INDEX CODE 424100 / ORG 3810100		
103264	Polycom VSX 7400S Presenter Video Conference System	Camera: 069E69 Speaker: 00E30F	Obsolete

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>7/11/19 L.</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: No proceeds anticipated.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: ORG 3810120 I/C 424200		Transfer to index code:	
Department: Environmental Management		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date

Specific location (address): Union Mine Landfill (UM), 5700 Union Mine Road, El Dorado, CA 95623

Where in facility? Left Side of Digester #2

First contact person: Robert Brillisour / Chad Casner, UM Staff Phone: 295-0429

Second contact person: Lauri Stutts / Julianne Melchor, CDS AFD Phone: 621-7593

Cty Tag #	Description	Serial/VIN #	Condition
15) No Tag	Telemecanique VFD 20HP	ATV31HD15N4	Poor
16) No Tag	MetPro Pump/Motor	313131	Poor
17) No Tag	MetPro Pump/Motor	101662	Poor
18) No Tag	Sparling Flowmeter 3"	M169685112	Poor
19) No Tag	Latch Type Irrigation Fittings 3"		Poor
20) No Tag	Roll-A-Shield, Window Shutter 4'		Poor
21) No Tag	Gorman-Rupp Pump Skid	1174951	Poor
22) No Tag	Gorman-Rupp Pump Skid	1073513	Poor
23) No Tag	Monyo Style Positive Displacement Pump 4"	13-0864	Poor
24) No Tag	Lakeside Screen Drive Assembly		Poor
25) No Tag	Lakeside Basket Assembly		Poor
26) No Tag	Microturbine Recuperator		Poor
27) No Tag	Microturbine Recuperator		Poor
28) No Tag	Dumpster Hopper		Poor
29) No Tag	Dumpster Hopper		Poor
30) No Tag	Bathroom Sink		Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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Pick-up by Contractor	
Copy to Auditor	

Remarks: If proceeds, deposit to ORG number provided above.	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: ORG 3810120 I/C 424200		Transfer to index code:	
Department: Environmental Management		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date 7/11/19	Approved (Dept Head)	Date
Specific location (address): Union Mine Landfill (UM), 5700 Union Mine Road, El Dorado, CA 95623			
Where in facility?		Left Side of Digester #2	
First contact person:		Robert Brillisour / Chad Casner, UM Staff	Phone: 295-0429
Second contact person:		<i>J</i> Lauri Stutts / <i>Jm</i> Julianne Melchor, CDS AFD	Phone: 621-7593

Cty Tag #	Description	Serial/VIN #	Condition
1) 990074	Hibon Positive Displacement Blower HH4283	112410	Poor
2) 103265	Sparling Flowmeter 6"	H110944895	Poor
	NOTE: No tags were found on the following items nor are they listed in the FY17/18 Fixed Asset Inventory for this location. EMD/UM staff has indicated that the majority of these items were inherited by the County when taking over the landfill. Any purchases would have been in the late 90's to early 2000's, with most exceeding \$1,500 in cost.		
3) No Tag	1 1/2" Honda Water Pump		Poor
4) No Tag	1 1/2" Honda Water Pump		Poor
5) No Tag	1 1/2" Honda Water Pump		Poor
6) No Tag	Building Emergency Light		Poor
7) No Tag	Electric Actuator		Poor
8) No Tag	Blue-White FlexFLO A-100N Pump	CZ1327	Fair
9) No Tag	Blue-White FlexFLO A-100N Pump	FW2022	Fair
10) No Tag	Blue-White FlexFLO A-100N Pump	IX898	Fair
11) No Tag	Blue-White FlexFLO A-100N Pump	EV480	Fair
12) No Tag	Square-D VFD - 10HP	6W0237004290	Poor
13) No Tag	Square-D VFD - 10HP	6W0308001141	Poor
14) No Tag	TESCO Float Purge Unit		Poor

Routing of PTR Form	N/A or Date	Remarks: If proceeds, deposit to ORG number provided above.
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Board Approval		
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When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 	Date 7/10/19	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
	67-ADA Voting Booths		<i>Obsolete</i>
100842	Dell Monitor	CNOC0646-4663205C7-3NTS	POOR
	KODAK EASY SHARE CAMERA DOCK 600		POOR
	KODAK EASY SHARE CAMERA DX 7440		POOR
100384	HYDRAULIC PAPER PRESS		POOR
100385	HYDRAULIC PAPER PRESS		POOR
100386	HYDRAULIC PAPER PRESS		POOR
100837	DELL MONITOR	CNOC0646-466335C7NJS	POOR

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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<u>Remarks:</u>	
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Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>7/10/19</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition	
100773	TSX VOTING MACHINE	257901	<i>Obsolete</i>	
100708	TSX VOTING MACHINE	211686	<i>S</i>	
100698	TSX VOTING MACHINE	270473		
100825	TSX VOTING MACHINE	284467		
103047	TSX VOTING MACHINE	271635		
100829	TSX VOTING MACHINE	256916		
100828	TSX VOTING MACHINE	284472		
103046	TSX VOTING MACHINE	284463		
	123 TSX VOTING MACHINE TOUCH PADS			
	123 VOTING MACHINE HEAD PHONES			
	123 POWER CORDS FOR TSX			

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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<u>Remarks:</u>	<i>These are HAVA</i>
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>7/10/19</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
100758	TSX VOTING MACHIINE	243064	<i>Obsolete</i>
100762	TSX VOTING MACHIINE	249122	<i>[Large blue bracket]</i>
100775	TSX VOTING MACHIINE	224991	
100776	TSX VOTING MACHIINE	250730	
100751	TSX VOTING MACHIINE	265613	
100826	TSX VOTING MACHIINE	284349	
100703	TSX VOTING MACHIINE	294000	
100728	TSX VOTING MACHIINE	293987	
100732	TSX VOTING MACHIINE	294006	
100743	TSX VOTING MACHIINE	270479	
100712	TSX VOTING MACHIINE	294018	
100764	TSX VOTING MACHIINE	254178	
100787	TSX VOTING MACHIINE	270475	
100693	TSX VOTING MACHIINE	270478	
100768	TSX VOTING MACHIINE	248330	
100796	TSX VOTING MACHIINE	248114	
100744	TSX VOTING MACHIINE	234095	
100711	TSX VOTING MACHIINE	293990	
100719	TSX VOTING MACHIINE	293984	
100688	TSX VOTING MACHIINE	204369	
100790	TSX VOTING MACHIINE	249127	

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>7/10/19</i>	Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
100831	TSX VOTING MACINE	211815	<i>Obsolete</i>
100697	TSX VOTING MACINE	242514	<i>[Large blue bracket]</i>
100770	TSX VOTING MACINE	206591	
100801	TSX VOTING MACINE	254328	
100709	TSX VOTING MACINE	219810	
100746	TSX VOTING MACINE	265481	
100767	TSX VOTING MACINE	205143	
100802	TSX VOTING MACINE	244731	
100718	TSX VOTING MACINE	293989	
100806	TSX VOTING MACINE	293986	
100726	TSX VOTING MACINE	261328	
100804	TSX VOTING MACINE	270413	
100720	TSX VOTING MACINE	238579	
100710	TSX VOTING MACINE	213542	
103044	TSX VOTING MACINE	249088	
100765	TSX VOTING MACINE	245536	
100797	TSX VOTING MACINE	232335	
100713	TSX VOTING MACINE	294001	
100798	TSX VOTING MACINE	233122	
100824	TSX VOTING MACINE	284473	
100692	TSX VOTING MACINE	219633	


<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**


Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head)  Date 7/10/19	Approved (Dept Head) _____ Date _____

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

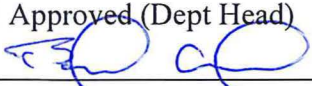
Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
100774	TSX VOTING MACHINE	234465	<i>Obsolete</i>
100729	TSX VOTING MACHINE	293971	
100813	TSX VOTING MACHINE	268956	
100814	TSX VOTING MACHINE	268951	
100799	TSX VOTING MACHINE	270472	
100779	TSX VOTING MACHINE	204299	
100739	TSX VOTING MACHINE	270414	
100809	TSX VOTING MACHINE	294016	
100756	TSX VOTING MACHINE	244375	
100808	TSX VOTING MACHINE	294003	
100707	TSX VOTING MACHINE	205729	
100800	TSX VOTING MACHINE	248851	
100735	TSX VOTING MACHINE	293929	
100766	TSX VOTING MACHINE	208753	
100807	TSX VOTING MACHINE	294023	
100733	TSX VOTING MACHINE	297076	
100786	TSX VOTING MACHINE	224313	
100812	TSX VOTING MACHINE	244613	
100832	TSX VOTING MACHINE	294011	
100687	TSX VOTING MACHINE	207469	
100811	TSX VOTING MACHINE	270353	

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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Remarks:
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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) 	Date 7/10/19	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
100759	TSX VOTING MACHINE	270425	<i>Obsolete</i>
100702	TSX VOTING MACHINE	294010	
100704	TSX VOTING MACHINE	293965	
103045	TSX VOTING MACHINE	294039	
100722	TSX VOTING MACHINE	293940	
100760	TSX VOTING MACHINE	270486	
100723	TSX VOTING MACHINE	294019	
100722	TSX VOTING MACHINE	294020	
100784	TSX VOTING MACHINE	203771	
100792	TSX VOTING MACHINE	244296	
100753	TSX VOTING MACHINE	270476	
100785	TSX VOTING MACHINE	203169	
100694	TSX VOTING MACHINE	227123	
100757	TSX VOTING MACHINE	270516	
100783	TSX VOTING MACHINE	201326	
100778	TSX VOTING MACHINE	225332	
100781	TSX VOTING MACHINE	224614	
100734	TSX VOTING MACHINE	293988	
100740	TSX VOTING MACHINE	211161	
100754	TSX VOTING MACHINE	249064	
100777	TSX VOTING MACHINE	236829	

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In	<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>7/10/19</i>	Approved (Dept Head)	Date
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
100731	TSX VOTING MACHINE	293976	<i>Obsolete</i>
100701	TSX VOTING MACHINE	297084	<i>[Large Blue Curve]</i>
100725	TSX VOTING MACHINE	294008	
100795	TSX VOTING MACHINE	249244	
100706	TSX VOTING MACHINE	259212	
100788	TSX VOTING MACHINE	207482	
100747	TSX VOTING MACHINE	242128	
100789	TSX VOTING MACHINE	233092	
100793	TSX VOTING MACHINE	204272	
100742	TSX VOTING MACHINE	206054	
100745	TSX VOTING MACHINE	243149	
100748	TSX VOTING MACHINE	204102	
100739	TSX VOTING MACHINE	209509	
100750	TSX VOTING MACHINE	232683	
100755	TSX VOTING MACHINE	113015	
100752	TSX VOTING MACHINE	265478	
100749	TSX VOTING MACHINE	229369	
100763	TSX VOTING MACHINE	272482	
100761	TSX VOTING MACHINE	244614	
100696	TSX VOTING MACHINE	250057	
100730	TSX VOTING MACHINE	293999	

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Trade-In	
		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code:		Transfer to index code:	
Department: Elections		Department:	
Approved (Dept Head) <i>[Signature]</i>		Approved (Dept Head)	
Date <i>7/10/19</i>		Date	
Specific location (address): 2850 Fairlane Ct. Placerville			
Where in facility? Basement, Warehouse 1			
First contact person: Linda Webster		Phone: 621-7483	
Second contact person: Cynthia Morrison		Phone: 621-7481	

Cty Tag #	Description	Serial/VIN #	Condition
100847	DELL XP PROFESSIONAL 1-2 CPU	X10-23533	<i>Old</i>
100846	DELL XP PROFESSIONAL	X10-60256	<i>Old</i>
100845	VOTE REMOTE MCHINE		<i>Obsolete</i>
	121 TSX CANVAS STORAGE CASES		<i>[Large Blue Curve]</i>
	103 TSX PRINTER BAGS		
100714	TSX VOTING MACHINE	297081	
100716	TSX VOTING MACHINE	293995	
100480	TSX VOTING MACHINE	216932	
100690	TSX VOTING MACHINE	271461	
100715	TSX VOTING MACHINE	297085	
100717	TSX VOTING MACHINE	294037	
100699	TSX VOTING MACHINE	203431	
100805	TSX VOTING MACHINE	294014	
100641	TSX VOTING MACHINE	249482	
100695	TSX VOTING MACHINE	270477	
100782	TSX VOTING MACHINE	213180	
100830	TSX VOTING MACHINE	220598	
100803	TSX VOTING MACHINE	249839	
100741	TSX VOTING MACHINE	207038	
100724	TSX VOTING MACHINE	291278	

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>7/11/19</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
THESE ARE ALL HAVA	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code:	Transfer to index code:
Department: Elections	Department:
Approved (Dept Head) Date 7/10/19	Approved (Dept Head) Date

Specific location (address): 2850 Fairlane Ct. Placerville

Where in facility? Basement, Warehouse 1

First contact person: Linda Webster Phone: 621-7483

Second contact person: Cynthia Morrison Phone: 621-7481

Cty Tag #	Description	Serial/VIN #	Condition
29484	HO DESIGN JET PRINTER	SG02823113	POOR
	2-FOLDING WOODEN TABLE		<i>Fair</i>
	6- PORTABLE VOTING BOOTHS		<i>Obsolete</i>
	DELL MONITOR	CNDY4299-71618-58T-BCHB	<i>Poor</i>
	DELL MONITOR	CNDY4299-71618-54R-ALY4	<i>Poor</i>
29288	PANASONIC SCANNER KVS2055L	S0693CB0124	<i>Poor</i>
	WOODEN COMPUTER/TV STAND		<i>old</i>
	WOODEN TABLE 3X2.5X3FT W/SLOT ON TOP		<i>Fair</i>
103915	DELL OPTIPLEX COMPUTER	HL9W9PI	<i>Poor</i>
103872	DELL OPTIPLEX COMPUTER	9XCNBPI	
104070	DELL OPTIPLEX COMPUTER	CYJTFQI	
103938	DELL OPTIPLEX COMPUTER	ZXWPDPI	
103930	DELL OPTIPLEX COMPUTER	ZXWMDPI	
103876	DELL OPTIPLEX COMPUTER	9XCPBPI	
103929	DELL OPTIPLEX COMPUTER	ZXVPDPI	
104071	DELL OPTIPLEX COMPUTER	CYKQFQI	
	355 METAL VOTING BOOTH (SUITCASE)		
	MISC. VGA CABLES		
14356	METAL FILE CABINET		<i>Fair</i>
13411	METAL FILE CABINET		<i>Fair</i>

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