

11/19/14



Re: Cultural and Community Development Grant Application FY 2014-2015
Organization Name: Art on the Divide Cooperative Gallery

2:35 p.m

The attached application is being submitted for \$3,500 as indicated.

We have received funds in the amount of \$3,700 for FY 2013-2014. I have outlined below a summary (not the post report) of the projects we have accomplished because of the funding. We are still actively using the money and expect to have a full report submitted by Feb. 15th, 2015, our deadline for submittal.

Art on the Divide Cooperative (AODC) Gallery currently has the following members: David Blonski, Kay De Lange, Doris Gorin, Lorie Helderle, Kristi Kolln, Chris McClellan, Tony Mindling, Barbara Mitchell, Victoria Mott, Carol Nelson, Stacy Pedri, Susan Polstra, Criss Raintree, Andrea Dodson, Richard Moore, Jodi Reed, and Penny Scribner.

We are artist residents mostly on the Georgetown Divide, and our mediums are photography, watercolors, oil, ceramics, glass, CDs, gourds and jewelry. Our members contribute many volunteer hours to run all aspects of the gallery. The volunteer hours that are related to the project, "Art Thrives on the Divide" is outlined in the application.

We started a project in February 2014 after receiving grant funding and called it "Art Thrives on the Divide". We hope to continue and expand on this with continued funding based on this 2014-2015 application.

Our goal in 2015 would be to continue to promote widely and often. Continued membership in three of our chambers allows us to have business listings that are viewed by many. Attending chamber mixers and promoting through their websites gives us increased exposure. We have plans to expand advertising by a listing in the Farm and Trail guide for El Dorado County. We also will be advertising on the "Adventure Loop", which will have a fee this year. We will repeat many of our other successful advertising in the Gazette, Town Crier, Auburn Lake Trails newsletter, Wine and Dine Gold, and our own website and online sources.

Other goals for using grant funds would be to continue to offer a High School Scholarship to a Golden Sierra Senior that will be attending college as an art major. More contact with our local students through the schools and workshops through the library is another area of interest.

A membership drive and mailings is necessary for us to maintain a strong artist base for the gallery and further support for our parent organization, Divide Friends of the Arts and Historical Society.

Our customers deserve a well-lighted space, and while we have patched together lights in the current historical building, we feel that better lighting will provide a better customer experience. Our historic rose garden has been a marketing feature for us, as we have utilized the space for our annual garden party, workshops, chamber mixer, and spring thru fall receptions and events. It is in need of continual attention with feedings, irrigating, and pruning. Supplies are needed at various times to maintain this treasure.

We expect to continue with workshops in 2015, and have found that they are very popular with our local community. This all helps us to build on community, and we find that many locals will bring their relatives and friends that are visiting to "see the gallery".

We have several events planned for 2015, with most months having either a featured member artist, guest artist, or other special event. We expect to have a 2nd annual Invitational Art show that will feature other artists that are new or outside of our area. In 2014, Visions of the West show was very successful with 17 visiting artists. They brought their family and friends to a very successful and well-attended reception. We utilize the local papers and are able to write "press releases" that encourage tourism for these events. Our own website, www.artonthedivide.com is kept up to date and this is a very important part of our overall marketing effort.



AODC Outreach Coordinator / Volunteer

**Cultural and Community Development Grant Application
FY 2014-15**

Event/Project/Organization Art on the Divide Cooperative Gallery
for which funds are requested: _____

Event/Project Location: Georgetown, California _____

Name of Organization: Art on the Divide Cooperative Gallery _____

Address of Organization: P.o. Box 184 _____
6295 Main Street _____
Georgetown, Ca. 95634 _____

Website: www.artonthedivide.com _____

Name of Contact Person: Doris Gorin or Susan Polstra _____

Telephone Number: 530-333-1687 or 530-333-0469 _____

E-mail address: tdssg2@gmail.com or jepolstra3@gmail.com _____

Total Amount Requested: \$3,500. _____

Organization: Art on the Divide Cooperative Gallery

1. Briefly describe the event/project/organization for which funds are being requested:

"Art Thrives on the Divide"... marketing, supplies and improvements for AODC Gallery with goal to increase visitation to the gallery specifically and Georgetown in general...highlighting our artistic events and unique history while providing a pleasant shopping environment. Events and projects to include workshops, receptions, 2nd annual invitational art show, chamber memberships and associated advertising, newspaper ads, flyer advertising, and educational scholarship and membership mailings. Purchase supplies to maintain historical rose garden and better lighting for our historical building to highlight the artwork. Further marketing to increase membership to AODC gallery and parent organization, Divide Friends of the Arts.

2. If the request is being made for a specific event/project, please briefly describe the operating organization responsible for the event/project. If the organization has a managing board, please describe the make-up of the board and provide your board bylaws.

The request is for multiple uses related to advertising and enhancement of our space to provide cultural and artistic events for our customers. AODC Gallery is a non-profit under Divide Friends of the Arts and Historical Society (DFAHS). DFAHS has a President, Secretary and Treasurer. AODC operates as a cooperative with members running the gallery and taking on tasks as treasurer, secretary and committee member. AODC has monthly membership meetings.

3. Briefly describe how Cultural and Community Development funds will be used, if awarded, and what percentage of the funds will go towards the actual event/project:

70% for advertising and mailings (printed flyers, signs and advertising, chamber memberships and member drives.)
20% for lighting, garden supplies, event supplies to enhance customer experience.
10% Educational Scholarship and student events

4. When will the event/project/program occur, and when would Cultural and Community Development funds be used, if awarded:

The funds would be used throughout the year.

5. What is the target market for the advertising/promotional efforts and how will this target market be reached (please include details as to any advertising that will take place in and outside of the County and to encourage attendance from outside the County):

Target market will be tourists and local community. Ads in Chamber listings, online postings, and newspaper ads in ElDorado county. We have a database of customers that we also send direct marketing messages. AODC has an active website, www.artonthedivide.com. We also market on our facebook page "Art on the Divide" and the facebook page, "What's Happening on the Divide".

Organization:

Art on the Divide Cooperative Gallery

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- 6. The Board of Supervisors wishes to encourage tourism, agriculture, and economic development in the County by supporting promotional, community, and cultural activities through the use of Cultural and Community Development funds. Please describe how the event/organization will support tourism, agriculture, community spirit, culture, and/or economic development.**

"Art Thrives on the Divide" is an ongoing promotional theme, encouraging tourism to the gallery specifically and Georgetown in general, capitalizing on our historical rose garden, art in a historical building, and our setting in a historical gold rush town. We had a very successful "Visions of the West" art show in October 2014 in conjunction with the first Cowboy Gathering on the Divide. Our show brought in 17 guest artists, 42 westerns pieces, and family and friends for our artist reception. We had 196 people voting for "Peoples choice"...not to mention the number that didn't vote. Guest artists came from surrounding counties and as far away as Nevada. We hope to repeat and add to this success.

- 7. What goal is expected to be achieved from the use of Cultural and Community Development funds, if awarded (please detail expected increased tourism, overnight stays, economic impact, etc.), and how will this be measured:**

Goal is to attract more visitors, both new and repeat to the AODC Gallery by providing a well-lighted gallery space and an outdoor venue space for our special events in our historical rose garden. More visitors to the gallery also translates to other businesses profiting...ie restaurants and other merchants. Visitation is measurable by our guest book, which we actively solicit. Sales and participation in our events and workshops are all measurable. Goal is to increase visitation and membership by 10%. We found that we have attracted members to our gallery by having our successful events.

- 8. How will El Dorado County, as a sponsor of the event/project/organization, be recognized in promotional materials and at the event/project/organization:**

The county seal and statement of funding source will be acknowledged in all print paid advertising and other promotional print flyers.

- 9. Please provide any information on sponsorships for this event/project/organization:**

N/A. All current funding available is obtained through gallery members monthly dues and commission on sales. That funding alone is not enough to allow for adequate advertising, as our monthly expenses sometimes will exceed our income. Periodically, donations have been given to AODC by individuals.

- 10. If Cultural and Community Development funds are awarded, will the amount be matched (either full or partial) and by what organization:**

Matching funds available through workshop admission, donations, and in-kind volunteer labor, mostly by our members.

HISTORY OF EVENT/PROJECT/ORGANIZATION

1. How long has this event/project/organization been in operation:

AODC opened as a partnership in May 2010. As of July 2013, AODC is a non-profit 501c under Divide Friends of the Arts/Historical Society.

The project defined as "Art Thrives on the Divide" will be entering its' second year in February 2015. Funding in 2014 allowed us to start this marketing campaign, and we hope to grow on our successes.

2. What is the overall attendance (past and future anticipated) of the event/project/organization:

Monthly attendance will vary, but a good estimate would be 40-50 visitors a month. At our special events, which we will average about 10 a year, we will have 20-30 guests. Our most recent event, Visions of the West art show in October, was very successful and we logged 196 votes for "Peoples choice" award during the month of October. We hope to repeat this event with funding available to promote. Our workshops (we had 4 in 2014) had attendees numbering between 6 and 12 each.

We actively ask our visitors to sign our guest book, and these numbers are tracked. Goal would be to increase visitation by 10% from prior year.

3. Have Cultural and Community Development funds been received for this purpose in the past? If so, how much and when? If funds were received, please attach the Post-Event Report for this event.

We received the 2014 micro-grant in the amount of \$3,700 for similar purpose. The post-event report has not been written as it is not due until Feb. 15th, 2015 (30 days after Jan. 15th end of reporting period). We felt very fortunate to have received this grant, and hope to be funded again. A preliminary Post-Event report is attached, with additional details to be provided by the February 2015 due date.

BUDGET FOR EVENT/PROJECT

Please detail all revenue and expenditures associated with the event/project/organization for which funds are being requested (only include guaranteed funds, i.e. not the funds being requested that have not yet been approved).

Additionally, for private non-profit and public organizations, please include a copy of the most recently completed financial statement and a copy of the budget for the event or organization for which funds are requested.

Revenue for event/project:

1. Funding/Contributions:

Source	Amount
Cash Donations received 2014,	\$130.00
Total:	\$130.

2. Other earnings (i.e. admission fee, retained earnings, sale of products, etc.):

Type	Amount
Workshop admission fees (30% to gallery, 70% to artist) 24 people x \$12.00 (30%) , based on 4 workshops	\$288.00
**Commission on sales, these commissions are what helps to keep the gallery open, ie...utilities, rent, insurance,. and **should not be counted as funds available for advertising.	\$500.00 (partial)
Entry fees for an annual art show... to be repeated in 2015	\$150.00
Total:	\$938.00

3. Describe any in-kind assistance/match funds you expect to receive from individuals, businesses or other community groups in support of this event/project/organization, which have not be confirmed or detailed above:

In-kind assistance from members in the following areas to support the project:
 Garden Maintenance.... monthly avg. 8 hr. (96) hours annually
 Marketing Meetings and communications , 2 annual meetings + email communications throughout the year, approx. 3 hrs. per month (36) hours
 Ad design (20) hours, annual, based on 2014 ads.
 Web site updating, updating email list, producing and sending newsletter...monthly 8 hr.(96) hrs. annual
 on-line postings of ad information 3 hrs. monthly (36) hours monthly
 Workshop promotions (40) hours annual, based on 4 events.
 Special Event Promotions, article write-up and attendance at events, monthly avg. 10 hrs. (120)
 Reset the gallery for special events, avg. 6 hrs. monthly (72) hours annual
 Scholarship & Student (24 hrs.)
 Musician donation for special events (30 hrs)... based on 2014 events with Mary Beth Dowd, David Blonski, Marion Cole)
 Other Volunteer Labor (80 hrs)...Anticipate using CCC crew for garden clean-up.

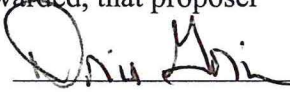
Expenditures

1. Expenditures for advertising and promotions (should correlate with revenue sources stated above):

<u>Expenditures</u> Item or service	<u>Cost:</u>	<u>Funded By</u>
Advertising, Chamber ads and membership, signage and printed flyers, membership mailings	\$2,450.	partial Volunteer hrs + \$438.00
Garden supplies, lighting and other sales supplies all to improve and promote customer experience in our historical building and rose garden	\$ 700	partial Volunteer hours + \$250.
Scholarship and student related projects	\$350.	partial volunteer hrs. + \$250.
Total:	\$3, 500	Partial volunteer hrs. + \$938. (revenue is planned, but not guaranteed)

SUBMITTAL

The undersigned, declares that he/she has carefully examined the El Dorado County Cultural and Community Development Program and fully understands its contents and implications, and if funds are awarded the proposer will contract with the County to furnish the services as specified, in accordance with this grant application attached. The undersigned further attests that all information contained in this application is accurate to the best of his/her knowledge. Advertising funds are awarded, that proposer

Signature: 
Title: Outreach Coordinator, Volunteer
Applicant Organization: Art on the Divide Cooperative Gallery (AODC)
Date: 11/19/2014

Submittal Requirements:

This original, signed Grant Application must be submitted by 5:00 p.m. on November 21, 2014, in person or by U.S. mail to El Dorado County, Office of Economic Development, 330 Fair Lane, Placerville, CA 95667. Applications submitted by mail must be **received** by 5:00 p.m. on November 21, 2014, postmarks by that date are not acceptable.

Any supporting documentation you wish to attach must also be submitted by 5:00 p.m. on November 21, and must be produced on standard letter-size paper (8 ½ x 11) single-sided, with no staples or binding. Paper clips and/or binder clips are acceptable. Submissions in any other size or format will not be accepted. If you wish to submit brochures or maps, they must be produced or copied onto standard letter-size paper.

Community organizations without formal non-profit status who are partnering with a non-profit organization must submit along with their Grant Application a letter from the non-profit organization, signed by the designated signing authority (President or Corporate Secretary) approving the partnership.

Copy of the Entity Status Letter (such as 501(c)(3) determination letter) issued by the Internal Revenue Service (IRS) must be attached to the Grant Application. The Entity Name must match the name of the grant applicant or the grant applicant's partner. If awarded grant funds, the check from the County will be issued to the Entity as named on the IRS Entity Status Letter. If you are partnering with a non-profit organization, the check will be issued to the non-profit organization.

Return Grant Application No Later than November 21, 2014 at 5:00 p.m. to:

**Chief Administrative Office
Attn: Economic Development
330 Fair Lane
Placerville, CA 95667**

Organization: Art on the Divide Cooperative Gallery

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14-1250 2B 10 of 19

2014 Grant Funding (Preliminary report)

A full report will be provided in February 2015 which will outline how the money was spent. The report below is just an overview.

In 2014 we were able to accomplish many things that otherwise would have been unachievable without the funding. We were able to join local chambers, El Dorado, Coloma Lotus, and Divide Chamber. With these memberships we were listed as a business and able to use their individual websites to market our events.

Below is a list of events, receptions, workshops in chronological order that we enjoyed this year. Without funding, many would not have happened. We utilized local newspapers for advertising, postings to online websites and calendars, press releases in the form of articles were published in the Georgetown Gazette, Town Crier and Mountain Democrat during most months.

February 2014, ad in GT Town Crier and Gazette, “Art for the Heart” (celebrating Valentine’s Day)

February 2014, New logo ad, first used in WinenDine.com. “Art Thrives On the Divide”...Where Art and History Meet.

February 2014, Jewelry Workshop, 6 students. Victoria Perez Mott, AODC artist

February 2014, Divide High Artwork on Display at AODC Gallery

March 2014, Selfie Mask Molding Class, 7 students, Guest Artist Patricia McKinney

March 2014, “Riverways and Forests”, Barbara Gerard-Mitchell, AODC artist featured for the month and reception.

April 2014, “Spring Has Arrived”, Guest artists, Kelly and Janis Quinn, featured for the month and reception. “Other People’s Junk—Art Created from Recycled Metal”

April 2014, Ad in ARCS Variety Show program. Supporting local community, American River Charter School.

May 2014, Golden Sierra High School Senior Scholarship Night 2014. Donated \$250. to the scholarship that Divide Friends of the Arts and Historical Society also presented.

May 2014, “Spring has Sprung”, Victoria Perez Mott, AODC featured artist for the month and reception.

June 2014, June Garden Party at the Gallery, celebrating 4 years of business.

July 2014, Hosted Divide Chamber Mixer in the Gallery Garden. Utilized new acrylic sign holders to “talk about the gallery”. 3-sided acrylic holders with 3 individual signs told our story and promoted our upcoming events to the Chamber attendees.

August 2014, Community service...two AODC artists painted a puppet stage for the library to use in their summer programs.

August 2014, AODC hosted a workshop at the library, “Mask Mold Workshop” for 7 children. AODC paid for all supplies for this workshop.

August 2014, AODC welcomes new member, Stacy Pedri, Photographer

September 2014, “Got Wheels”, Guest Artist, Jeffery Beckerleg for the month with reception. His quirky cars on display complemented the Georgetown car show, Pride of the Mountains.

September 2014, ad with 4th annual Pride of the Mountains Classic Car show. Our ad gave us the benefit of our new “Art Thrives on the Divide” logo ad on the back of the car show t-shirt.

September 2014, Pine Needle Basket Workshop with Guest Artist Nettie Fox, 14 students.

September 2014, Our logo ad, in the Georgetown Gazette, special section, “Founder’s Day”.

September 2014, Major garden renovation. After months of working on design and approvals with the land owner, AODC purchased paver stones to install in pathways and gathering areas amongst the roses in the historical garden. David Blonski, AODC artist, volunteered multiple days of labor and also was helped for two days by an eleven member volunteer crew from our local CCC. Base rock was donated for this project as well from a community business. The goal of this project was to provide an outdoor space that was safe to walk on and useful for our outdoor events. Our customers are thrilled with the results, as are we.

October 2014, "AODC Unveils Garden Renovation"...press release

October 2014, AODC exhibits high school art that was inspired by the King Fire. We have a section in the gallery that is dedicated to student art. This display will be up thru December.

October 2014, "Visions of the West" After months of advertising, with a "Call to Artists", committee selections, and planning, the show was installed for the month of October. Seventeen visiting artists contributed 42 show pieces. Our own AODC artists had a selection of art to complement. Artwork reflecting Western or Native American way of life complemented the first annual "Cowboy Gathering on the Georgetown Divide". An artists reception was held and artists brought their families and friends to see the art and the gallery. It goes without saying, that the activity contributed to the other businesses in our town as well. Visitors voted for "People's Choice" and we tallied more visitors to the gallery than any other month.

November 2014, "AODC welcomes Guest Artist Eva Szorc" artist for the month and reception. This reception was just completed, and was very well received. Eva is a nationally acclaimed artist, currently living in the bay area. We were thrilled to have an artist of her caliber exhibiting in our gallery.

December 2014...we will have numerous ads for the holiday season. In addition, we will have a reception that coincides with Georgetown events, promoted as "Music, Munchies and Marvelous Art". A fund-raising community project is also being promoted...we are asking for donated ornaments for our "Giving Tree" that we will sell and then donate the proceeds to a local non-profit, Birthday Buddies. We hope this is a win-win for us...bringing in new customers.

Other notes... we have a volunteer artist/web-master that maintains and updates our website monthly. He also sends out a monthly newsletter to all of our customers that have asked to be notified of our events. We pay an annual fee for this website hosting, and could not promote online without it. We have added the county seal to our website, along with the funding statement. We direct all of our customers to our website, www.artonthedivide.com, in our ads, online postings and printed materials. Social media is also used to help get the word out through our facebook page.

We are fortunate to have a few community members that are generous to volunteer their musical talents and perform at many of our receptions and special events.

Art on the Divide Monthly Budget

This is reflective of one month, based on our expected annual expenses and income.

Expenses:

Rent	\$350.
Insurance	42.
Utilities (PGE, ATT, Propane)	\$182.
Merchant Services	\$20.
Tax Prep Fee	\$26.
Misc. Office (paper, Stamps, printing)	\$20.
Event supplies and packaging	\$25.

Grant dollars received 2013-2014:

Advertising, Event Promotions,
Workshop Promotions and
supplies, Scholarship,
Garden and Lighting Supplies, \$308.
Membership mailings and chamber
Memberships

Total \$965.

Income:

Member dues/space rental	\$595.
Sales Commissions	\$125.
Workshop Fees/Artist Entry fee	\$30.
Grant \$ (2013-2014)	\$308.

Total \$1058.

DFAHS - AODGallery

	1st qtr 2014	2nd QTR2014	Jul-14	Aug-14	14-Sep
Sales	\$ 2,474.95	\$ 4,586.70	\$ 1,048.50	1339.26	\$ 1,228.50
Cost of sales	\$ 2,227.56	\$ 4,037.74	\$ 948.65	<u>1205.34</u>	\$ <u>1,050.65</u>
	\$ 247.39	\$ 548.96	\$ 99.85	\$ 133.92	\$ 177.85
Dues	\$ 1,645.00	\$ 1,645.00	\$ 525.00	\$ 560.00	\$ 560.00
Workshop income	\$ 355.00				\$ 770.00
Workshop expenses	\$ 257.50				\$ <u>539.00</u>
	\$ 97.50				\$ 231.00
Joining fee				\$ 85.00	
Entry fees			\$ 10.00	\$ 120.00	\$ 40.00
Contributions	\$ 154.98	\$ 2.48	\$ 20.20	\$ 2.91	
	\$ 2,144.87	\$ 2,196.44	\$ 655.05	\$ 901.83	\$ 1,008.85
Gross Income		\$ -			
Business license		\$ 33.00			
Advertising	\$ 302.25	\$ -			
Insurance	\$ 125.01	\$ 124.96	\$ 41.66	\$ 41.66	\$ 41.66
Merchant acct fees	\$ 60.90	\$ 76.04	\$ 20.00	\$ 20.02	\$ 20.00
rent	\$ 1,050.00	\$ 1,050.00	\$ 350.00	\$ 350.00	\$ 350.00
Supplies	\$ 85.98	\$ 48.23	\$ 23.98	\$ 9.80	\$ 24.54
Utilities	\$ 509.00	\$ 438.99	\$ 151.52	\$ 129.70	\$ 121.52
Other	\$ 305.10	\$ -			
Total expenses	\$ 2,438.24	\$ 1,771.22	\$ 587.16	\$ 551.18	\$ 557.72
Net income (Loss)	\$ (293.37)	\$ 425.22	\$ 67.89	\$ 350.65	\$ 451.13
Grant Income	\$ 3,700.00				
Grant expenditures:					
Advertising	\$ 436.00	\$ 120.00	\$ 259.79		
Workshops	\$ 70.74	\$ 176.89			\$ 20.03
Scholarship		\$ 250.00			
Garden		\$ 94.55			\$ 904.16
Total spent	\$ 506.74	\$ 1,148.18	\$ 1,407.97		\$ 2,332.16
remaining balance	\$ 3,193.26	\$ 2,551.82	\$ 2,292.03	\$ 2,292.03	\$ 1,367.84



Art Thrives On the Divide!

Where Art and
History Meet

6295 Main Street
Georgetown
530-333-2787

Funded in part by a grant from
El Dorado County's Cultural and Community Development Program.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific instructions on page 2.	Name (as shown on your income tax return) <i>Divide Friends of the Art & Historical Society</i>		
	Business name/disregarded entity name, if different from above <i>Art on The Divide Cooperative Gallery</i>		
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ _____		Exemptions (see instructions): Exempt payee code (if any) <u>1</u> Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) <i>P.O. Box 184</i>		Requester's name and address (optional)
City, state, and ZIP code <i>GROSVENOR, Ca. 95634</i>			
List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)																																																							
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																																																							
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> <tr> <td colspan="3">-</td> <td colspan="3">-</td> <td colspan="3"> </td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 20px;">6</td><td style="width: 20px;">8</td><td style="width: 20px;">-</td><td style="width: 20px;">0</td><td style="width: 20px;">2</td><td style="width: 20px;">0</td><td style="width: 20px;">8</td><td style="width: 20px;">3</td><td style="width: 20px;">2</td> </tr> <tr> <td style="width: 20px;">6</td><td style="width: 20px;">8</td><td style="width: 20px;">-</td><td style="width: 20px;">0</td><td style="width: 20px;">2</td><td style="width: 20px;">0</td><td style="width: 20px;">8</td><td style="width: 20px;">3</td><td style="width: 20px;">2</td> </tr> </table>	Social security number																		-			-						Employer identification number									6	8	-	0	2	0	8	3	2	6	8	-	0	2	0	8	3	2
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Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and	
3. I am a U.S. citizen or other U.S. person (defined below), and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

Sign Here	Signature of U.S. person ▶ <i>Jacqueline Meyer</i>	Date ▶ <i>Jan 3, 2013</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trust or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, association, company, or estate that is created or organized under the laws of the United States or under the laws of any other state, territory, or possession of the United States, or
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases when a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. If you are a U.S. person, you must provide your correct TIN to the partnership. If you are in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Withholding Exemption Certificate

20

(This form can only be used to certify exemption from nonresident withholding under California R&TC Section 18662. This form cannot be used for exemption from wage withholding.)

590

File this form with your withholding agent. (Please type or print)		Withholding agent's name	
Vendor/Payee's name <i>Divide Friends of the Arted Historical Society</i>		Vendor/Payee's <input type="checkbox"/> SOS no. <input type="checkbox"/> Social security number <input type="checkbox"/> California corp. no. <input checked="" type="checkbox"/> FEIN	Note: Failure to furnish your identification number will make this certificate void.
Vendor/Payee's address (number and street) <i>6295 Main St.</i>		APT no.	Vendor/Payee's daytime telephone no. <i>(530) 333-2787</i>
City <i>Georgetown</i>	State <i>Ca.</i>	ZIP Code <i>95124</i>	

I certify that for the reasons checked below, the entity or individual named on this form is exempt from the California income tax withholding requirement on payment(s) made to the entity or individual. Read the following carefully and check the box that applies to the vendor/payee:

- Individuals — Certification of Residency:**
I am a resident of California and I reside at the address shown above. If I become a nonresident at any time, I will promptly inform the withholding agent. See instructions for Form 590, General Information D, for the definition of a resident.
- Corporations:**
The above-named corporation has a permanent place of business in California at the address shown above or is qualified through the California Secretary of State to do business in California. The corporation will withhold on payments of California source income to nonresidents when required. If this corporation ceases to have a permanent place of business in California or ceases to be qualified to do business in California, I will promptly inform the withholding agent. See instructions for Form 590, General Information E, for the definition of permanent place of business.
- Partnerships:**
The above-named partnership has a permanent place of business in California at the address shown above or is registered with the California Secretary of State, and is subject to the laws of California. The partnership will file a California tax return and will withhold on foreign and domestic nonresident partners when required. If the partnership ceases to do any of the above, I will promptly inform the withholding agent. Note: For withholding purposes, a Limited Liability Partnership is treated like any other partnership.
- Limited Liability Companies (LLC):**
The above-named LLC has a permanent place of business in California at the address shown above or is registered with the California Secretary of State, and is subject to the laws of California. The LLC will file a California tax return and will withhold on foreign and domestic nonresident members when required. If the LLC ceases to do any of the above, I will promptly inform the withholding agent.
- Tax-Exempt Entities:**
The above-named entity is exempt from tax under California or federal law. The tax-exempt entity will withhold on payments of California source income to nonresidents when required. If this entity ceases to be exempt from tax, I will promptly inform the withholding agent.
- Insurance Companies, IRAs, or Qualified Pension/Profit Sharing Plans:**
The above-named entity is an insurance company, IRA, or a federally qualified pension or profit-sharing plan.
- California Irrevocable Trusts:**
At least one trustee of the above-named irrevocable trust is a California resident. The trust will file a California fiduciary tax return and will withhold on foreign and domestic nonresident beneficiaries when required. If the trustee becomes a nonresident at any time, I will promptly inform the withholding agent.
- Estates — Certification of Residency of Deceased Person:**
I am the executor of the above-named person's estate. The decedent was a California resident at the time of death. The estate will file a California fiduciary tax return and will withhold on foreign and domestic nonresident beneficiaries when required.

CERTIFICATE: Please complete and sign below.

Under penalties of perjury, I hereby certify that the information provided herein is, to the best of my knowledge, true and correct. If conditions change, I will promptly inform the withholding agent.

Vendor/Payee's name and title (type or print) *Jacqueline Morgan*

Vendor/Payee's signature ▶ *Jacqueline Morgan* Date *Jan 3, 2014*



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

PAYEE DATA RECORD

(Required in lieu of IRS W-9 when receiving payment from the County of El Dorado)

Version: June 2011

1	INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the address shown at the bottom of this page. Prompt return of this fully completed form will prevent delays in processing payments. Information provided in this form will be used by the County of El Dorado to prepare Information Returns (1099), for withholding on payments to nonresident payees, and for reporting to the Employment Development Department (EDD). See reverse side for more information and Privacy Statement.		
2	PAYEE'S LEGAL BUSINESS NAME (Type or Print) Divide Friends of the Arts & Historical Society		
	INDIVIDUALS AND SOLE PROPRIETORS - ENTER NAME AS SHOWN ON SSN (Last, First, M.I.)		PHONE NUMBER: 530-333-2787
	MAILING ADDRESS P.O. Box 184 Georgetown, Ca 95624		BUSINESS ADDRESS 6295 Main Street Georgetown, Ca. 95624
3	ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): 68-0208326		NOTE: Individuals and sole proprietors are required to provide their SSN (FEIN may be provided in addition to but not in lieu of the SSN)
PAYEE ENTITY TYPE CHECK ONE BOX ONLY			
<input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION: <input type="checkbox"/> ESTATE OR TRUST <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LIMITED LIABILITY COMPANY <input type="checkbox"/> LEGAL (e.g., attorney services) <input checked="" type="checkbox"/> EXEMPT (nonprofit) <input type="checkbox"/> ALL OTHER			
<input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: _____ <small>(SSN required by authority of California Revenue and Tax Code Section 18646)</small>			
4	Applicable only if the business address provided in Part 2 is not a physical California address NOTE: If you are a California nonresident providing services to County of El Dorado in California, seven percent (7%) of the payment will be withheld and remitted to the California Franchise Tax Board (FTB) unless you are exempt or have obtained a waiver from FTB. Mark if any of the following apply: <input type="checkbox"/> Exempt from withholding of California income (attach California Form 590) <input type="checkbox"/> Obtained Franchise Tax Board waiver of State withholding (attach a copy) If you are a California nonresident and charge California sales tax, a valid California sales tax permit number is required: _____		
5	I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the County of El Dorado at the address listed below.		
	AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print) Jacqueline Morgan		TITLE Treasurer
	SIGNATURE Jacqueline Morgan	DATE Jan. 3, 2014	TELEPHONE 530-333-4171
6	Please return completed form to: Department/Office: CAO - Economic Development Mailing Address: 330 Fair Lane City/State/Zip: Placerville, CA 95667 Telephone: 530 621 5595 Fax: 530 642 301		