


COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST			
(p) SURPLUS		p INTERDEPARTMENT	
TRANSFER FROM (INDEX CODE) 145320		TRANSFER TO (INDEX CODE) Surplus	
DEPARTMENT: Fleet Mgmt		DEPARTMENT:	
APPROVED (DEPT HEAD) 	DATE	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS) **2443 Headington Rd**
 Where in Facility? **BACK Lot**
 FIRST CONTACT PERSON: **Bob Kelly** PHONE **X4920** ^{x4943}
 SECOND CONTACT PERSON **Tari Hill** PHONE **4986**

all attached **accident fund**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION

CENTRAL SERVICES USE ONLY	
DATE	
POSTED	NA
PICKUP BY CS	
BOARD LETTER	
PICKUP BY VENDOR	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY _____

DATE _____

ALL PARTS OF FORM GO TO GENERAL SERVICES AT START OF PROCESS. UPON COMPLETION DISTRIBUTION WILL OCCUR

WHITE (AUDITOR) YELLOW (TO DEPT.)
 PINK (FROM DEPT) GOLD (CENTRAL SERVICES)

