

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☒ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 9/5/25Need Date: 9/15/25**PROCESSING DEPARTMENT**

Department: CAO: Community Dev.  
Dept Contact: Chase Hilbert  
Phone: 621-5907  
Dept. Signature: Chase Hilbert Digitally signed by Chase Hilbert  
Date: 2025.09.09 09:51:09 -07'00'  
Title: Sr. Admin Analyst

Org Code: 3600010  
Funding Source: N/A  
PL String: 36001000/36indirect/36general/36rrno  
Legistar #: 25-1523

**CONTRACT INFORMATION**

CONTRACT #: X21-6157(073) CONTRACT AMENDMENT #: 1

Contracting Department: CAO: Community Development Finance & Admin  
Contractor/Vendor Name: El Dorado County Transit Commission (EDCTC)  
Contract Term: 5 Years Contract Value: \$580,670.00

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Reallocates funds programmed to a project with a delayed construction schedule to a project currently in construction in order to utilize the funds prior to their expiration (6/3/26).

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 9/11/25 By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2025.09.11 11:22:52 -07'00'  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

**REVIEW AND APPROVAL REQUESTED FOR:**

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**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 9/5/25Need Date: 9/15/25**PROCESSING DEPARTMENT**

Department: CAO: Community Dev.  
Dept Contact: Chase Hilbert  
Phone: 621-5907  
Dept. Signature: Chase Hilbert Digitally signed by Chase Hilbert  
Date: 2025.09.09 09:52:50 -07'00'  
Title: Sr. Admin Analyst

Org Code: 3600010  
Funding Source: N/A  
PL String: 36001000/36indirect/36general/36rrno  
Legistar #: 25-1523

**CONTRACT INFORMATION**

CONTRACT #: X22-6157(078) CONTRACT AMENDMENT #: 1

Contracting Department: CAO: Community Development Finance & Admin  
Contractor/Vendor Name: El Dorado County Transit Commission (EDCTC)  
Contract Term: 5 Years Contract Value: \$603,799.00

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Reallocates funding from a completed project that has a remaining balance and a project with  
a reduced scope that now requires less funding to a different project that has the need for the  
funds

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 9/11/25 By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2025.09.11 13:06:12 -07'00'  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**

**REVIEW AND APPROVAL REQUESTED FOR:**

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**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 9/5/25Need Date: 9/15/25**PROCESSING DEPARTMENT**

Department: CAO: Community Dev.  
Dept Contact: Chase Hilbert  
Phone: 621-5907  
Dept. Signature: Chase Hilbert Digitally signed by Chase Hilbert  
Date: 2025.09.09 09:53:49 -07'00'  
Title: Sr. Admin Analyst

Org Code: 3600010  
Funding Source: N/A  
PL String: 36001000/36indirect/36general/36rrno  
Legistar #: 25-1523

**CONTRACT INFORMATION**

CONTRACT #: X23-6157(081) CONTRACT AMENDMENT #: 2

Contracting Department: CAO: Community Development Finance & Admin  
Contractor/Vendor Name: El Dorado County Transit Commission (EDCTC)  
Contract Term: 5 Years Contract Value: \$603,799.00

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Reallocates funding from two completed projects that have remaining balances and a project to a different project that has the need for the funds.

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 9/11/25 By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2025.09.11 13:01:54 -07'00'  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_

**COMMENTS**