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AMENDMENT I TO
MEMORANDUM OF UNDERSTANDING #020-M0611

Between

EL DORADO COUNTY DEPARTMENT OF HUMAN SERVICES

And

EL DORADO COUNTY PUBLIC HEALTH DEPARTMENT

Regarding

CalWORKS ADDICTION SERVICES

THIS AMENDMENT I TO THAT MEMORANDUM OF UNDERSTANDING (MOU) entered into by and between the El Dorado County Department of Human Services (hereinafter referred to as "DHS") and the El Dorado County Public Health Department (hereinafter referred to as "PHD").

WITNESSETH

WHEREAS, DHS and PHD are departments of the County of El Dorado and are overseen by the El Dorado County Board of Supervisors; and

WHEREAS, DHS is responsible for administering public assistance programs under the auspices of the State of California Health and Welfare Agency, Department of Social Services; and

WHEREAS, DHS receives federal, state and local funding to implement the CalWORKS program as specified in the Federal Welfare Reform Act; and

WHEREAS, DHS has identified that addiction services are required for certain CalWORKS participants; and

WHEREAS, the Alcohol/Drug Treatment Program of PHD has the responsibility, experience, and expertise to provide services for those CalWORKS participants addicted to and/or abusing drugs or alcohol; and

WHEREAS, the parties hereto have mutually agreed to revise said MOU, thereby amending **ARTICLE 2. – SCOPE OF SERVICES, ARTICLE 3. – COMPENSATION, and ARTICLE 4. – FISCAL PROVISIONS.**

NOW, THEREFORE, the parties hereto agree that MOU #020-M0611 shall be amended a first time as follows:

2. SCOPE OF SERVICES:

A. PHD Agrees to:

- 1) Participate under the general direction of DHS, in the selection of an appropriate screening process and in the development of an effective referral process for those identified as having employment barriers related to substance abuse.
- 2) Recommend and facilitate an array of treatment and intervention services designed to provide time-limited assistance to those referred because of substance abuse, or for whom barriers to employment have been identified as resulting from substance abuse.
- 3) Report to DHS on the progress, status, or completion of treatment furnished to participants of the CalWORKs Addiction Services Program (see Attachment “B”, incorporated herein and made by reference a part hereof.)
- 4) Provide access, coordination, and monitoring of the following substance abuse services to CalWORKs participants eligible for Drug/Medical Services: Out-patient drug free services, day care habilitative services, prenatal residential substance abuse services and transitional living services.
- 5) Provide substance abuse assessments, case management, and home visits for eligible CalWORKs participants.
- 6) After documenting in the CalWORKs file the need for ancillary and transportation supportive services for clients served under the MOU, refer the client back to the DHS Case Manager for the purpose of facilitating the authorization and processing of those specific services. For the purpose of this MOU “ancillary and transportation supportive services” refers to goods or services that are required for clients to successfully meet their CalWORKs participation requirements as defined in their Welfare to Work Plan. Such goods and services are distinct from the substance abuse treatment services that the PHD provides or accesses.
- 7) Review vendor invoices on a monthly basis and verify that invoices are accurate and reflect services provided.

B. DHS Agrees to:

- 1) By means of a mutually agreed upon screening process, identify those to be referred for substance abuse intervention.
- 2) Establish a range of desirable outcomes to provide direction for subsequent treatment interventions and the removal of the barrier or obstacle to employment (see Attachment “B” for data to be collected).

- 3) Provide work space for PHD staff performing assessments and related functions including, but not limited to, desks, pc's, telephones, and photocopying.
- 4) Assume responsibility for all processing of supportive service claims associated with the clients served under this MOU. All processing shall be done in accordance with DHS policies. Any specific questions regarding the need for services shall be posed to the PHD CalWORKS Addiction Case Manager for clarification.

C. PHD and DHS Joint Responsibilities:

DHS and PHD will jointly design and conduct training for staff working with the subject population, including ways of sharing successful strategies and technologies such as are identified.

3. COMPENSATION:

The maximum amount of this MOU, as amended, is \$629,092 (see Revised Attachment "A", incorporated herein and made by reference a part hereof.)

4. FISCAL PROVISIONS:

- A. Administrative costs to develop and administer the CalWorks Alcohol/Drug Treatment Program shall not exceed 12% of the total MOU. The remaining 88% shall be allocated for indirect costs; activity delivery (assessments and case management). The PHD will provide itemized invoices detailing services rendered along with a journal entry requesting reimbursement, within 15 days following the close of each month. Payment shall be made by DHS within 30 days of receipt and approval of invoices. Invoices must be accompanied by the data reports detailed in Attachment "B".

Except as herein amended, all other parts and section of that MOU #020-M0611 shall remain unchanged and in full force and effect.

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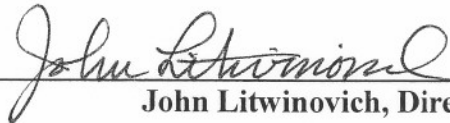
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IN WITNESS WHEREOF, the parties hereto have executed this Amendment to that MOU #020-M0611 the day and year first below written.

-- DEPARTMENT OF HUMAN SERVICES --

Dated: 7/13/06

By: 
John Litwinovich, Director

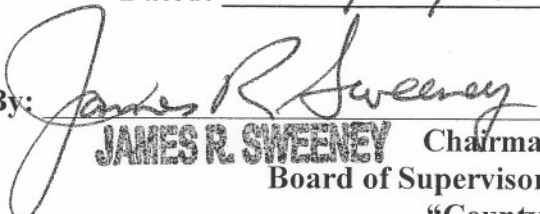
-- PUBLIC HEALTH DEPARTMENT --

Dated: 7/17/06


By: 
Gayle Erbe-Hamlin, Director

-- BOARD OF SUPERVISORS --

Dated: 8/15/06

By: 
JAMES R. SWEENEY Chairman
Board of Supervisors
"County"

ATTEST:
Cindy Keck, Clerk
of the Board of Supervisors

By:  Date: 8/15/06
Deputy Clerk

ATTACHMENT "A"
Revised
CalWORKS Addition Services
Administrative Costs and Community-Based Services
Budget Details for FY 05/06, FY 06/07 and FY 07/08

Fiscal Year 05/06	\$309,444
Fiscal Year 06/07	\$155,926
<u>Fiscal Year 07/08</u>	<u>\$163,722</u>
Total	\$629,092