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# EL DORADO COUNTY

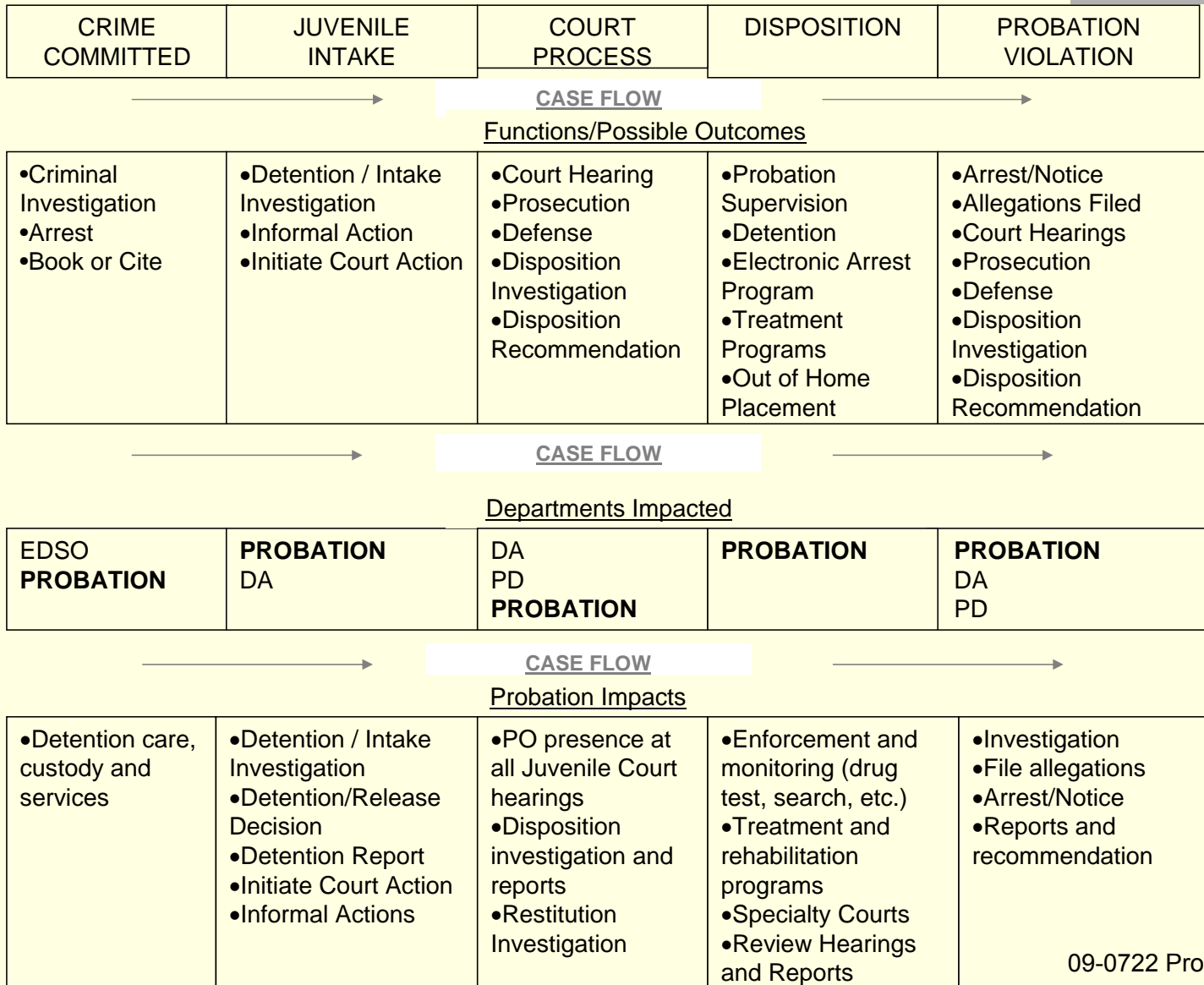
## Probation Department



Budget Presentation  
FY 2009/2010



# JUVENILE



# ADULT

CRIME COMMITTED	COURT PROCESS	SENTENCE	PROBATION VIOLATION
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### Functions/Possible Outcomes

<ul style="list-style-type: none"> <li>•Criminal Investigation</li> <li>•Arrest</li> <li>•Book or Cite</li> <li>•Refer to DA</li> <li>•Charges Filed</li> </ul>	<ul style="list-style-type: none"> <li>•Court Hearings</li> <li>•Prosecution</li> <li>•Defense</li> <li>•Sentencing</li> </ul>	<ul style="list-style-type: none"> <li>•Probation Supervision</li> <li>•Jail</li> <li>•Alternative Sentencing</li> <li>•Fines/Fees</li> <li>•Prison</li> </ul>	<ul style="list-style-type: none"> <li>•Arrest/Notice</li> <li>•Allegations Filed</li> <li>•Court Hearings</li> <li>•Prosecution</li> <li>•Defense</li> <li>•Sentencing</li> </ul>
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### Departments Impacted

EDSO DA	DA PD PROBATION	<b>PROBATION</b> EDSO	<b>PROBATION</b> DA PD
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### Probation Impacts

None	<ul style="list-style-type: none"> <li>•Bail Review Investigation Report</li> <li>•Sentencing Investigation Report</li> <li>•Restitution Investigation</li> </ul>	<ul style="list-style-type: none"> <li>•Enforcement and monitoring (drug test, search, etc.)</li> <li>•Treatment and rehabilitation</li> <li>•Specialty Courts</li> <li>•Progress Reports</li> <li>•EMP</li> <li>•Prison Reports</li> </ul>	<ul style="list-style-type: none"> <li>•Investigation</li> <li>•File Allegations</li> <li>•Arrest or cite</li> <li>•Reports and recommendation</li> <li>•Sentencing</li> </ul>
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# Probation Overview

- Provide **Field & Court Services** to the Community of South Lake Tahoe
- Provide **Detention Services** to the Juvenile Population of South Lake Tahoe

**Total SLT Staff = 51**

- Provide **Field & Court Services** to the West Slope of El Dorado County
- Provide **Detention Services** to the Juvenile Population of the West Slope of El Dorado County

**Total West Slope Staff = 71**

**Total 122 Staff**



# Probation's Population

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■ Adult Felony Offenders:	1519
■ Adult Misd. Offenders:	386
■ Juvenile Felony Offenders:	388
■ Juvenile Misd. Offenders:	325
<b>■ Total Number</b>	<b><u>2628</u></b>

**These numbers represent the entire population resulting from arrests by law enforcement**



# Probationer Population Profile

- Murder/Attempted Murder
- Burglary
- Sales of Drugs
- Possession of Drugs
- Under the Influence of Drugs & Alcohol
- Grand Theft
- Resisting Arrest
- Weapons Charges
- Domestic Violence
- Drunk Driving
- Assault
- Rape/Sexual Assault
- Child Molest/Abuse



# Public Safety Services

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## ■ **Terms & Conditions:**

- Search & Seizure
- Drug & Alcohol Testing
- Collection of Restitution
- Home & Office Visits based on Risk to Community
- Ensuring Domestic Violence Counseling
- Accountability/Arresting Probation Violators
- Recommending Sanctions to the Courts
- Ensuring Treatment & Mental Health Services
- Ensuring Rehabilitation & Resocialization into Community





# Adult Services

- Adult Probation Supervision
- Court Services & Investigations
- Electronic House Arrest
- Prop. 36 Court
- Domestic Violence Court
- Behavioral Health Court
- DUI Court
- Enforcement of Court Orders
- Broker of Community Services



# Adult Field Services Workload

	<u>FTE</u>	<u>Total Workload</u>	<u>Per Officer Workload</u>	<u>Law/Mandate</u>
Adult Court Services	5	3459 Court Investigation	692 per year	Investigation/Reports to criminal courts mandated by 1203(b)(2), 1203c, 1203.7, 1203.72, 1203.10 PC
		1290 Court Hours	258 per year	
Adult Supervision	7	1653 Total Monthly Caseload (Avg)	236 per month (Avg)	Supervision of Probationers mandated by 1000.1(b), 1202.7 PC, 1202.8(a)(b), 1203(a), 1203.1, 1203.1(J), 1203.12, 1203.2 PC
Prop 36	2	146 Total Monthly Caseload (Avg)	73 per month (Avg)	Prop 36 services mandated by 1210.1(c) PC
EMP	3	67 Total Monthly Caseload (Avg)	22 per month (Avg)	EMP mandated by 1203.016/1203.017 PC
<i>Total Adult PO FTE</i>	<b>17</b>			



# Juvenile Services

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- Juvenile Supervision
- Juvenile Intake Services
- Court Services
- Electronic House Arrest
- Juvenile Court Work Program
- Teen Court
- Juvenile Drug Court
- Probation Services @ Local High Schools
- Enforcement of Court Orders
- Placement Services
- Juvenile Detention & Aftercare
- Broker of Community Services



# Juvenile Field Services Workload

	<u>FTE</u>	<u>Total Workload</u>	<u>Per Officer Workload</u>	<u>Law/Mandate</u>
Juvenile Intake	4	1605 Referrals	401 per year	Intake investigations/services mandated by 604, 625 - 656, 781 W&I
		734 Intake Investigations	184 per year	
		621 Affidavits	155 per year	
Juvenile Court Services	4	1542 Court Investigations	386 per year	Investigations/Reports to Juvenile Courts mandated by 241.1, 280, 281, 702, 706.5, 706.6, 707 W&I
		1176 Court Hours	294 per year	
Juvenile Supervision	5	246 Total Monthly Caseload (Avg)	49 per month (Avg.)	Supervision of Probationers mandated by 628.1, 840, 841, 654, 725, 727, 729, 741, 777, 778, 790, 1300-1308 W&I
CART Supervision	6	130 Total Monthly Caseload (Avg)	22 per month (Avg.)	
Placement	1	14 Total Monthly Caseload (Avg)	14 per month (Avg.)	Foster Care Placement mandated by 727.1 - 727.4, 740, 16516.5, 16521 W&I; DSS Division 31
<i>Total Juvenile PO FTE</i>	<b>20</b>			



# Probation Workload Survey

	Recommended Caseload		Actual Caseloads			
	APPA	CPOC	Placer Co.	Nevada Co.	State Parole	El Dorado Co.
<u>Juvenile</u>	-	56	92	54	30	49
<u>Adult</u>	106	66	104	78	69	236*

APPA (American Probation & Parole Association)

CPOC (Chief Probation Officers of California)

\* Last Year Average Adult Caseload was 179



# Juvenile Detention Services

- **Juvenile Hall – Placerville**
- 40 Bed Facility
- **Juvenile Treatment Center – SLT**
- 40 Bed Facility
  
- Drug & Alcohol Treatment
- Mental Health & Health Services
- Family Reunification Services
- Anger Management Counseling
- Educational Services
- Counseling & Casework
- Challenge Ranch/Camp Program



# Juvenile Hall Workload

	<u>FTE</u>	<u>Total Workload</u>	<u>Per Officer Workload</u>	<u>Law/Mandate</u>
Detention Staff	15.5	40 Bed Detention Facility	1 staff per 10 minors	Supervision of detained minors in custody for med. Recreation, Education, 854, 739, 850, 889 W&I
Clerical Support	1	Support for 24 hour facility	Reception/Phones	Title 15, Ca. Code of Reg. Section 1321 (g)
				Supervision of 24 hour facility on all shifts at all times per Title 15, Ca. Code of Reg. Section 1321c, 210 W&I
Supervisory Staff	4	1 Supervisor per shift	24 hour facility	
				854 W&I, Title 15, Ca. Code of Reg. Section 1320a
Superintendent	1	Manages 24 hour facility	Facility Manager	
				850 - 856 W&I
Correctional Cooks	3	Food Service for 40 Minors	Meals/24 hr. facility	850 W&I Ca. Code of Reg. Sections 1460 & 1465
<i>Total Detention Staff FTE</i>	24.5			



# Juvenile Treatment Center Workload

	<u>FTE</u>	<u>Total Workload</u>	<u>Per Officer Workload</u>	<u>Law/Mandate</u>
Detention Staff	20	40 Bed Detention Facility	1 staff per 10 minors	Supervision of detained minors in custody for med. Recreation, Education, 854, 739, 850, 889 W&I
			ratio mandated	
Clerical Support	1	Support for 24 hour facility	Reception/Phones	Title 15, Ca. Code of Reg. Section 1321 (g)
Supervisory Staff	4	1 Supervisor per shift	24 hour facility	Supervision of 24 hour facility at all times per Title 15, Ca. Code of Reg. Section 1321 ©, 210 W&I
Superintendent	1	Manages 24 hour facility	Facility Manager	854 W&I, Title 15, Ca. Code of Reg. Section 1320a
				850 - 856 W&I
Correctional Cooks	3	Food Service for 40 minors	Meals/24 hr. facility	850 W&I Ca. Code of Reg. Sections 1460 & 1465
<i>Total Detention Staff FTE</i>	<i>29</i>			





# JTC Challenge Program Highlights

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- Probation program provided to Juvenile Court as alternative to out-of-county “ranch” commitments
- Cost of Care and Support savings of approximately \$36,000 to \$48,000 for each minor served per year
- Currently our Challenge Ranch has an average of 10 to 15 minors, which represents a savings of up to \$720,000 per year
- Current California DJJ justice reform plan returns juvenile parole treatment/services responsibility to the County
  - **May require out-of-county ranch/camp use**
  - **With JTC Challenge Program; minimal impact on County for FY2009/2010**



# Probation Administrative Support Services

	<u>FTE</u>	<u>Total Workload</u>	<u>Law/Mandate</u>
Chief Probation Officer	1	Department Head - Probation Department (121.5 FTE)	PC 1203.5, 1203.6, 1203.71
		(2 Probation Field Divisions, 2 Juvenile Detention Facilities)	WIC 270, 283, 852; PC 830.5; 832, 6035 et seq
Assistant Chief Probation Officer	1	SLT Administrative Oversight; IA, Grant Development; Training (121.5 FTE)	See Above
Deputy Chief Probation Officers	2	Managers of Adult/Juvenile Field Divisions (45 FTE)	See Above
Fiscal Administrative Manager	1	Manager of Admin.,Fiscal, & IT Services (14 FTE)	PC 1203.1d; WIC 275, 276, 852,903; BOS Policies
Sr. IT Department Coordinator	1	All Dept. IT Services for 121.5 FTE at 4 office locations & multiple school sites	BOS, IT & State/Federal Computer Policies & Standards
		Law Enforcement Data Systems (CLETS, Probation Case Mgmt. Database)	
Sr. Department Analyst	1	Sr. Lead Fiscal; Fiscal Auditing; Revenue Claims; Systems Oversight	PC 1203.1d; WIC 275, 276, 903
Accountant	1	STC Training Coordinator; Dept. Payroll Auditing; Revenue Claims	PC 1203.1d, 832; WIC 275, 276, 903; 6035 et seq
Admin. Technician	2	Dept. Personnel Activities; Purchasing; CPO & Admin. Support	BOS & County Personnel & Purchasing Policies
Fiscal Technician	2	Department AP/AR; Rest./Fee Collection; Payroll, Records Management	PC 1203.1d; WIC 275, 276, 903
<b>Total Department Admin. FTE</b>	<b>12</b>		



# Probation Support Services

## West Slope Clerical Support Services

	<u>FTE</u>	<u>Total Workload</u>	<u>Law/Mandate</u>
Admin. Services Officer	1	WS Clerical Sup.(6 FTE), Contracts/MOU's (75), Agenda Items	County Charter; BOS Policies; PC 1203(b)(2); WIC 280, 281
Sr. Legal Secretary	3.5	Lead Support to 30 Sworn Staff; Court documents	PC 1203(b)(2); WIC 280, 281
Legal Secretary	1	Support to 30 Sworn Staff; Court documents; front reception	PC 1203(b)(2); WIC 280, 281; BOS Goal - Excellent Public Service
Legal Office Assistant	1.5	WS Front Reception/Records Mgmt., Court Related Filings	PC 1203(b)(2); WIC 280, 281; BOS Goal - Excellent Public Service
<b>Total WS Clerical Support FTE</b>	<b>7</b>		

## SLT Clerical Support Services

	<u>FTE</u>	<u>Total Workload</u>	<u>Law/Mandate</u>
Legal Secretarial Supervisor (LSSS)	1	SLT Clerical Sup. (3 FTE); Support for SLT Management	PC 1203(b)(2); WIC 280, 281
Sr. Legal Secretary	2	Lead Support to 15 Sworn Staff; Court documents	PC 1203(b)(2); WIC 280, 281
Sr. Office Assistant	1	SLT Front Reception/Records Mgmt., Court Related Filings	PC 1203(b)(2); WIC 280, 281; BOS Goal - Excellent Public Service
<b>Total SLT Clerical Support FTE</b>	<b>4</b>		



# Public Safety Mandates

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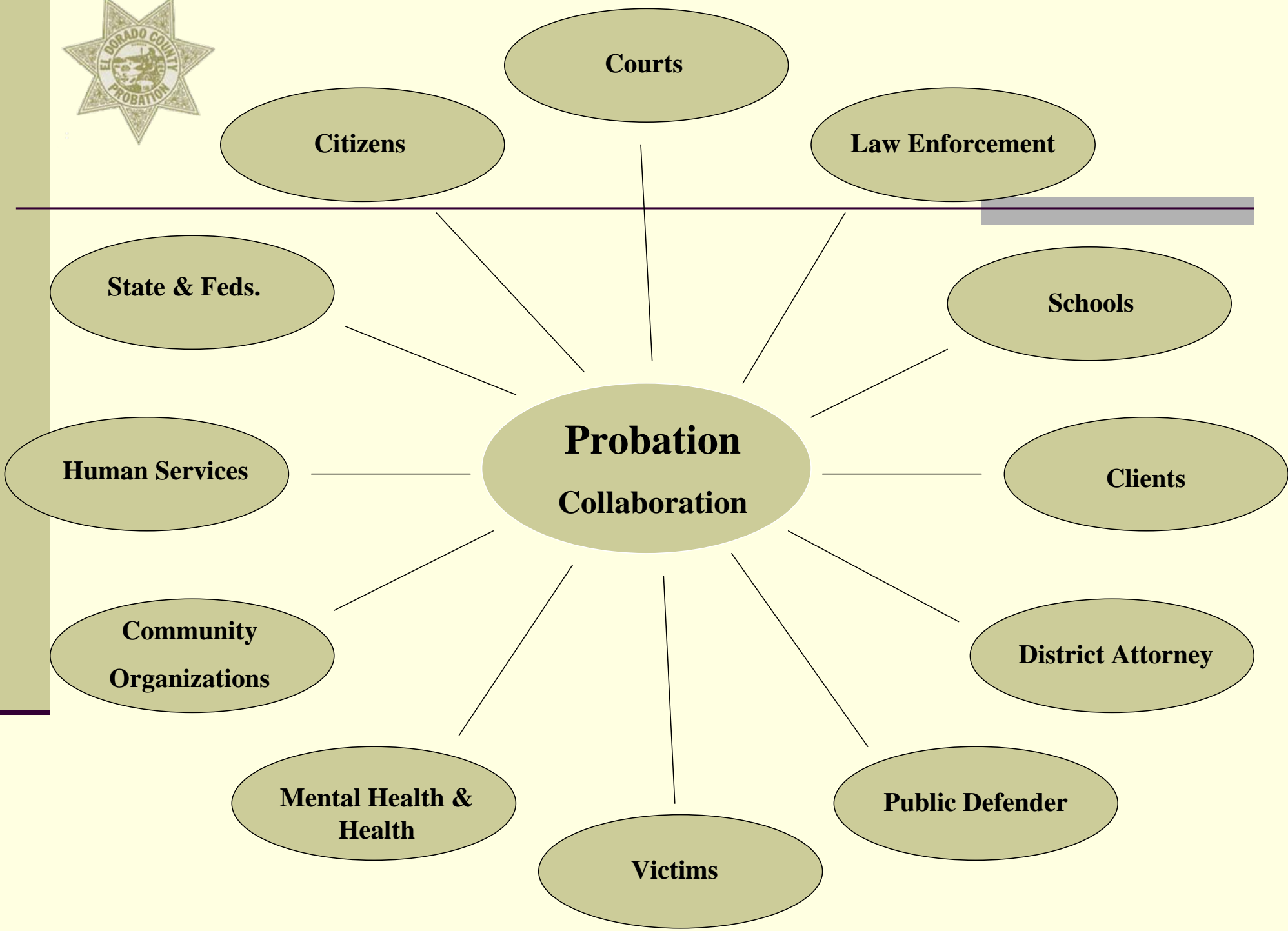
- 1203.74 PC:

Chief Probation Officer shall notify the Board of Supervisors and Presiding Judge of insufficient departmental resources to meet statutory or Court ordered responsibilities.



# Present Needs

- Fill Vacant Detention Facility Positions
- Attempt to Restore Aftercare Services for JTC & JH detainees with YOBG \$ (SB 81 – Alternative to DJJ)
- Continued Utilization of Extra Help Staff
- Addition of One (1) FTE DPO for DUI & BH Courts w/ JAB Grant (2 years funding)
- Establish “Relief Factor” in both Detention and Field Assignments
- Increase Resources for Health and Mental Health Services within our Juvenile Detention Facilities
- Recognize the impact of furloughs to 24 hour detention facilities



# End of Presentation



Thank you