



COMMUNITY DEVELOPMENT AGENCY

TRANSPORTATION DIVISION

<http://www.edcgov.us/DOT/>

PLACERVILLE OFFICES:

MAIN OFFICE:
2850 Fairlane Court, Placerville, CA 95667
(530) 621-5900 / (530) 626-0387 Fax

CONSTRUCTION & MAINTENANCE:
2441 Headington Road, Placerville, CA 95667
(530) 642-4909 / (530) 642-0508 Fax

LAKE TAHOE OFFICES:

ENGINEERING:
924 B Emerald Bay Road, South Lake Tahoe, CA 96150
(530) 573-7900 / (530) 541-7049 Fax

MAINTENANCE:
1121 Shakori Drive, South Lake Tahoe, CA 96150
(530) 573-3180 / (530) 577-8402 Fax

March 30, 2017

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Agenda Title: **CDA/TD Fleet Services Presentation and Policy Section
D-4 Revision Approval
Legistar #14-0613**

Meeting Date: **April 11, 2017**

Dear Members of the Board:

Community Development Agency, Transportation Division providing the Board of Supervisors with information regarding the following:

- 1) Fleet Services Vehicle Status and Utilization
- 2) Fleet Services Future Plans

Fleet Vehicle Vehicle Status

AAV (Annually Assigned Vehicles)	289
Law Enforcement (Sheriff and Probation)	158
Department Owned	49
Total Vehicles	496

There were 67 vehicles put into surplus and auctioned in Fiscal Year 2015/2016 and Fiscal Year 2016/2017 providing a total revenue of \$160,000. During the same time period, Fleet Services purchased 85 vehicles, see table below. This led to an increase in County's Fleet by 18 vehicles.

Replacement/New Vehicles Purchases	FY 15/16 and FY16/17 combined
Agriculture	2
Air Quality Management District	3
District Attorney	1

Health and Human Services	24
Probation	6
Sheriff	36
Transportation/Fleet	12
Veterans	1

Fleet Vehicle Utilization

Fleet vehicle utilization has increased 20% in the last two years bringing the usage to 70% by the current D-4 policy standards.

Fleet Pool utilization has increased 30% in the last two years. The increase is contributed to a combination of increased employee staffing levels and newer vehicles like the hybrid/electric vehicles increased usage by vehicle sharing

If revisions to the D-4 Policy are approved in Legistar Item 14-0613, the vehicle utilization will raise to 90% due to the revised utilization requirements which is typical for municipal and government fleets.

Fleet Services has also made use of 22 vehicles that have reached target mileage but are still in good condition and safe. Currently, savings from the extended use of these vehicles is estimated to be \$550,000 (based on \$25,000 average per car). Additionally, reassigning vehicles between departments to improve usage or to avoid further disposals has saved an estimated \$750,000 in new purchases (based on \$25,000 average per car).

Fleet Services Future Plans

- 1) Remote Sites for Fleet Pool Locations: Two pool vehicles have been placed at the Library parking lot and have been producing good results in usage.
- 2) Greener Vehicle Inventory: Fleet has replaced twenty (20) older vehicles with Ford C-Max Plug-In Hybrid/Electric vehicles. Fleet has also replaced six (6) mid-size V-6 SUVs with smaller, more fuel efficient 4-cylinder SUVs. This year, Fleet purchased two (2) Chevy Volt Hybrid/Electric vehicle with extended electric mileage capability and Fleet purchased its first 100% Electric Chevy Bolt car. Funding assistance was provided through an Air Quality Management District (AQMD) grant.
- 3) Electronic Vehicle Log Tracking: Fleet is continuing test various systems on the market at this point.
- 4) Fleet Services Workshops For User Groups: Workshop was conducted in 2015 and Fleet is planning on having another one in Fall 2017.
- 5) Driver Training: Fleet conducted three (3) hands-on driver training classes in 2015. Fleet is working towards making this an annual training . Fleet is also working with Risk Management on a program for the future to certify all drivers.