

**County of El Dorado
Property Transfer Request**

<input checked="checked" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 241540		Transfer to index code:	
Department: Sheriff		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>	5-26-15		

Specific location (address): 300 Fair Lane, Placerville, CA 95667

Where in facility? Armory

First contact person: Jon DeVille Phone: (530) 621-5691

Second contact person: Kelley Golden Phone: (530) 621-5657

Cty Tag #	Description	Serial/VIN #	Condition
99773	Glock 22 Pistol	ESA315	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	5/26/15
Posted to Intranet	N/A
Board Approval	6/23/15 #
Pick-up by Contractor	N/A
Copy to Auditor	

Remarks: Steve Fleischmann retires 05/29/15, the duty weapon will be sold to retiree at \$300 per unit.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing