



El Dorado County Probation Department

Safe Communities Through Changed Lives

Memorandum

To: Board of Supervisors

Cc: Sue Phillips, Chief Administrative Officer
Alison Winter, Principal Management Analyst

From: Nikki Moeszinger, Chief Fiscal Officer
Kaci Smith, Chief Probation Officer

Date: June 30, 2026

Re: Retroactive Agreement #10194, Sacramento County Sheriff's Office – Legistar Item #26-1113, Tentative Date July 21, 2026

The purpose of this memorandum is to provide justification as to the retroactive nature of Agreement #10194 with vendor Sacramento County Sheriff's Office, vendor #77 (Sacramento).

Sacramento maintains the California Law Enforcement Telecommunications Systems (CLETS) and the Criminal Justice Information Services systems in conjunction with the Federal Bureau and Investigation National Crime Information Center (FBI/NCIC) and the Department of Motor Vehicles (DMV). For over 15 years, prior to Fiscal Year 2026-27, County Information Technologies (IT) facilitated annual contracts with Sacramento to support the El Dorado County Sheriff's Office, Probation, District Attorney, and Health and Human Services, so that IT could manage the data transfer between the agencies. The long-standing CLETS and CJIS agreement that was managed by IT and billed back to departments through a journal process is terminating at the end of Fiscal Year 2025-26.

On February 19, 2026, Probation was notified by IT that the CLETS and CJIS agreement would no longer be managed by IT effective June 30, 2026; and IT sent Sacramento's new draft agreement to Probation. On March 9, 2026, a draft of Agreement #10194 was provided to Probation staff for review and confirmation of number of users. On March 12, 2026, a revised document was sent to Sacramento. On March 18, 2026, the agreement was provided to County Counsel for review. On April 9, 2026, Probation was notified by Counsel that El Dorado Sheriff's (EDSO) Counsel was working on EDSO's CLETS/CJIS document and awaiting comments so that EDSO and Probation documents could be consistent in language. On June 12, 2026, Probation received the document from Counsel with updates, and that document was provided to Probation staff for review. Input was received from Probation staff on June 18, 2026, and June 24, 2026. As of the date of this memo, Probation expects to be able to schedule this item for the July 21, 2026, Board meeting. Daily, Probation is legally responsible for supervising clients and protecting public safety. In order to perform these duties, fast, accurate, and secure access to criminal justice data must be available.

Thank you for your consideration.


Nikki Moeszinger (Jun 29, 2026 4:39:27 PM DT)
Nikki Moeszinger, Chief Fiscal Officer

Retroactive Memo for Sac County - CLETS

Final Audit Report

2026-06-29

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