

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

PURCHASING RECEIVED

11 NOV 22 PM 4:47

<input checked="" type="checkbox"/> SURPLUS	<input type="checkbox"/> INTER-DEPARTMENT
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TRANSFER FROM (INDEX CODE) 241110	TRANSFER TO (INDEX CODE)
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DEPARTMENT: Sheriff	DEPARTMENT: Surplus
--------------------------------------	--------------------------------------

APPROVED (DEPT HEAD) _____ DATE <u>11/22/11</u>	APPROVED (DEPT HEAD) _____ DATE _____
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SPECIFIC LOCATION (ADDRESS): 300 Forni Lane, Placerville, CA 95667

Where in Facility? Behind the PVL Jail

FIRST CONTACT PERSON: Sherry Bahlman **PHONE: 5690**

SECOND CONTACT PERSON: Stacie Walls **PHONE: 6640**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
County Fleet #99-848	2000 Ford Expedition	1FMPU16L2YLA76207 1051959	<i>good</i>

PURCHASING USE ONLY	DATE
PICK UP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICK UP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS:
AUDITOR RECORDS UPDATED BY:
DATE:
ALL PARTS OF FORM ARE TO BE SUBMITTED AS FOLLOWS: SURPLUS ONLY – PURCHASING & CONTRACTS INTER-DEPARTMENT TRANSFERS – AUDITOR'S OFFICE
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

11-1422 A 1 of 22
To Surplus 11-22-11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET _____

PURCHASING RECEIVED
11 DEC - 6 PM 12:48

TRANSFER FROM (INDEX CODE)

TRANSFER TO (INDEX CODE)

DEPARTMENT:
TREASURER - TAX COLLECTOR

DEPARTMENT:

APPROVED (DEPT HEAD) DATE
C. L. Rappety 12/7/11

APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane, Bldg. B Placerville

Where in Facility? Bldg. B hallway outside of Tax Collector Office

FIRST CONTACT PERSON: Kathleen Gaudrean PHONE: x 5803

SECOND CONTACT PERSON: Todd Hall PHONE: x 5820

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
12496	Metal Desk w/RT return	N/A	Fair
* 12493	Metal Desk w/RT return	N/A	Fair
12492	Metal Desk w/1st return	N/A	Fair
12861	Credenza	N/A	Fair
12523	Credenza	N/A	Fair
24562	HP45I Printer	USB B170584	Broken
(4)	HP Toner 92291A	N/A	New

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) 11-1422 A 3 of 22
GOLD (PURCHASING)

**COUNTY OF EL DORADO
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11 NOV 22 PM 4:47

SURPLUS

INTER-DEPARTMENT

TRANSFER FROM (INDEX CODE)
241110

TRANSFER TO (INDEX CODE)

DEPARTMENT:
Sheriff

DEPARTMENT:
Surplus

APPROVED (DEPT HEAD) DATE

APPROVED (DEPT HEAD) DATE

John D. B... 11/22/11

SPECIFIC LOCATION (ADDRESS): **330 Fair Lane, Placerville, CA 95667**

Where in Facility? **OES Office/back room**

FIRST CONTACT PERSON: **Sherry Bahlman**

PHONE: **5690**

SECOND CONTACT PERSON: **Lt. Golmitz**

PHONE: **4705**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
16377	Projector/Kodak Slide type	unk	Old
---	Epson LQ-570 printer w/stand	SHF005	Old
---	21 plastic chairs	Varied colors, orange, grey multicolored	Old
12747	Plastic chair	Varied colors	Old
12155	Plastic chair	Varied colors	Old
12153	Plastic chair	Varied colors	Old
12154	Plastic chair	Varied colors	Old

PURCHASING USE ONLY	DATE
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To Surplus 11-22-11


**COUNTY OF EL DORADO
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PURCHASING RECEIVED

SURPLUS

INTER-DEPARTMENT

11 NOV 22 PM 4:47

TRANSFER FROM (INDEX CODE) 241110	TRANSFER TO (INDEX CODE)
DEPARTMENT: Sheriff	DEPARTMENT: Surplus
APPROVED (DEPT HEAD)  DATE 11/22/11	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): **300 Forni Road, Placerville, CA**

Where in Facility? **Placerville Jail cabinet per Lt. LeDoux**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**
 SECOND CONTACT PERSON: **Lt. LeDoux** PHONE: **6068 or 3040**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
21793	Typewriter – IBM Wheelwriter	0284160	Old

PURCHASING USE ONLY	DATE
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To Surplus 11-22-11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTER-DEPARTMENT

TRANSFER FROM (INDEX CODE)
241110

TRANSFER TO (INDEX CODE)

DEPARTMENT:
Sheriff

DEPARTMENT:
Surplus

APPROVED (DEPT HEAD) DATE
John D. Bryant 11/30/11

APPROVED (DEPT HEAD) DATE

11 NOV 21 PM 3:04
PURCHASING RECEIVED

SPECIFIC LOCATION (ADDRESS): **300 Fair Lane, Placerville, CA 95667**

Where in Facility? **With SWAT team (sniper section – Dep. Lance Bryant)**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Lt. Lewis** PHONE: **6674**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
99757	RIFLE/TANGO 51 .308	E6589538 SNIPER	In pieces, to be used for parts

PURCHASING USE ONLY	DATE
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To Surplus. 11,1422 A 7 of 22/11

5259

Sent to Rick Blake 11/7/11

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

11 NOV - 7 PM 4: 04
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

301311?

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

JW

11/7/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

Bldg. C, 2830 Fairlane Ct., Placerville

Where in Facility?

Basement - Museum storage room

FIRST CONTACT PERSON:

Julian Melchor

PHONE:

621-5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Light fixtures and miscellaneous fittings (egg crate diffusers, 8' flou. fixtures, light covers, cans, misc. electrical parts)		Good
None	3 blue fabric workstation panels		Good
None	Safe		Good

PURCHASING USE ONLY	DATE
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BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS:

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DATE: _____

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

11-1422 A 8 of 22

5261

Sent to Rick Blake 11/7/11

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

1 NOV - 7
 PM 4: 04
 PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

CJWe *11/7/11*

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

Bldg. C, 2850 Fairlane Ct., Placerville

Where in Facility?

FIRST CONTACT PERSON:

Julianna Melchor

PHONE:

651-5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>100166</i>	<i>Kroy lettering machine</i>		<i>Good</i>
<i>200002</i>	<i>RCA camcorder</i>		<i>Good</i>
<i>None</i>	<i>3-ring binders</i>		
<i>None</i>	<i>Cell phones and accessories</i>		<i>Poor</i>
<i>None</i>	<i>IBM selectric</i>		<i>?</i>
<i>None</i>	<i>HP 48G hand held calc</i>		<i>Poor</i>

PURCHASING USE ONLY **DATE**

PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS:

Proceeds from sale to be deposited back to Index Code 306500. User Code 25000A.

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

11-1422 A 9 of 22

GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)	PURCHASING RECEIVED 11 DEC - 1 AM 8: 27
DEPARTMENT: <i>Human Services - SS</i>	DEPARTMENT:	
APPROVED (DEPT HEAD) <i>David Nelson</i>	DATE <i>11-9-2011</i>	
APPROVED (DEPT HEAD)	DATE	

SPECIFIC LOCATION (ADDRESS): *3057 Brown Rd*

Where in Facility? *Patio or Shed*

FIRST CONTACT PERSON: *Jill Rubin* PHONE: *7303*

SECOND CONTACT PERSON: *Becky Stiles* PHONE: *4888*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
		<i>ASL</i>	<i>BROKEN</i>
<i>-</i>	<i>Monitors</i>	<i>61D07490NA</i>	
<i>-</i>	<i>"</i>	<i>ENOM16094663344050CS</i>	
<i>-</i>	<i>stands - 12</i>	<i>-</i>	<i>fair</i>
<i>-</i>	<i>laptop docking bay</i>	<i>-</i>	<i>"</i>
<i>-</i>	<i>scan jet 8920</i>		<i>old</i>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS:

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DATE: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) GOLD (PURCHASING)

11-1422 A 10 of 22

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS INTERDEPARTMENT POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) _____ TRANSFER TO (INDEX CODE) _____

DEPARTMENT: DHS DEPARTMENT: _____

APPROVED (DEPT HEAD) [Signature] DATE 11-28-2011 APPROVED (DEPT HEAD) _____ DATE _____

PURCHASING RECEIVED
11 DEC - 1 AM '11
8:27

SPECIFIC LOCATION (ADDRESS): 3057 BRW A

Where in Facility? Shed/patio

FIRST CONTACT PERSON: Jill Rubin PHONE: 7303

SECOND CONTACT PERSON: Becky Stiles PHONE: 4888

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
101416	gateway	0040494132	good
33446	Dell optiplex	ch65G 61	↓
31577	IBM Thinkpad	78-mH6FB	
101398	gateway	0040494116	
101406	gateway	0040494126	

PURCHASING USE ONLY	DATE
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BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) 11-1422 A 11 of 22
GOLD (PURCHASING)

5313

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

11 DEC - 1 AM 8:27

PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

TRANSFER TO (INDEX CODE)

DEPARTMENT:

DHS

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

Conrad Nelson 11-28-2011

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

3057 Driv A

Where in Facility?

Shed/patio

FIRST CONTACT PERSON:

Jill

PHONE:

7303

SECOND CONTACT PERSON:

Becky

PHONE:

7888

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
	Lexmark b/w printer	992100T	good
	Dell Dimension	49TV071	UNUSED ↓
	19-Dell optiplex GX270		
	Dell Dimension 4700	5GTV071	
	4-Dell monitors		
	1-Gateway monitor		
	2-Nec monitors		
	4-HP b/w inkjet printers		
	1 HP Scanner		
	Gateway mice + keyboards		

PURCHASING USE ONLY

DATE

PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS:

AUDITOR RECORDS UPDATED BY:
DATE:

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AT START OF PROCESS. UPON COMPLETION COPIES WILL BE
DISTRIBUTED.

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

11-1422 A 12 of 22

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS **INTERDEPARTMENT** **POSTED TO EDCNET** _____

TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODE)	
DEPARTMENT: DHS		DEPARTMENT:	
APPROVED (DEPT HEAD) <i>Janal Nelson</i>	DATE 11-28-2011	APPROVED (DEPT HEAD)	DATE 11 DEC - 1 8:27

PURCHASING RECEIVED

15

SPECIFIC LOCATION (ADDRESS): **3057 Brow Rnd A**

Where in Facility? **Patio**

FIRST CONTACT PERSON: **Jill Rubin** PHONE: _____

SECOND CONTACT PERSON: **Becky Stiles** PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
-	HP DeskJet 990	my1C71521R	Broken

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
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REMARKS: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

11-1422 A 13 of 22

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS INTERDEPARTMENT POSTED TO EDCNET

11 DEC - 1 AM 8:27
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE) TRANSFER TO (INDEX CODE)

DEPARTMENT: DHS DEPARTMENT:

APPROVED (DEPT HEAD) DATE APPROVED (DEPT HEAD) DATE
Amal Nigam 11-28-2011

SPECIFIC LOCATION (ADDRESS): 3057 Brw Rd A

Where in Facility? Shed

FIRST CONTACT PERSON: Jill Rubin PHONE: 7303

SECOND CONTACT PERSON: Becky Stiles PHONE: 4888

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
33288	Gpx 280	C7T7061	obsolete
35227	Dell Latitude	B972VB1	hard drives
29835	Sager laptop	NC 2850/CO/214	removed
29844	Sager laptop	NC 2850/D 00334	↓
33139	HPLJ4200DN	USG NM 13353	↓
<u>34724</u>	<u>Scan Jet 8920</u>	<u>C 986891</u>	<u>old</u>
	<u>Dell latitude</u>	<u>(already picked up)</u>	<u>Hard drive removed</u> <u>obsolete</u>

PURCHASING USE ONLY	DATE
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BOARD APPROVAL	
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COPY TO AUDITOR	

REMARKS: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) 11-1422 A 14 of 22
GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST PURCHASING RECEIVED**

SURPLUS

INTER-DEPARTMENTAL **NOV 22 PM 4:47**

TRANSFER FROM (INDEX CODE) 241110	TRANSFER TO (INDEX CODE)
DEPARTMENT: Sheriff	DEPARTMENT: Surplus
APPROVED (DEPT HEAD) <i>[Signature]</i> DATE <i>11/22/11</i>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): **3615 Stage Court, Diamond Springs, CA**

Where in Facility? **Storage Trailer**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Nelson Sadang** PHONE: **6036**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
32596	Motorola MDC CPU	736SCQ0600	Broken
32595	Motorola MDC CPU	736SCU0122	Broken
None	Motorola Display	736SCN1255	Broken
None	Motorola Display	736SCN0608	Broken
None	Motorola Display	736SCDJ1446	Broken

PURCHASING USE ONLY	DATE
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11-1422 A 15 of 22
To Surplus 11-22-11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

PURCHASING RECEIVED

SURPLUS

INTER-DEPARTMENT **NOV 22 PM 4:47**

TRANSFER FROM (INDEX CODE) 241110	TRANSFER TO (INDEX CODE)
DEPARTMENT: Sheriff	DEPARTMENT: Surplus
APPROVED (DEPT HEAD) <i>[Signature]</i> DATE 11/22/11	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): **3615 Stage Court, Diamond Springs, CA**

Where in Facility? **Storage Trailer**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Nelson Sadang** PHONE: **6036**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Motorola <i>display</i>	736SDJ0248	used -
None	Motorola	736SHL0339	used
None	Motorola	736SDJ0231	used
None	Motorola	736SDJ0297	used
None	Motorola	736SDJ0250	used
None	Motorola	736SDJ0256	used
None	Motorola	736SDJ0258	used
None	Motorola	736SDJ0243	used
None	Motorola	736SCJ1543	used

PURCHASING USE ONLY	DATE
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11-1422 A 16 of 22
To Surplus 11-22-11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST PURCHASING RECEIVED**

<input checked="" type="checkbox"/> SURPLUS	<input type="checkbox"/> INTER-DEPARTMENT
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NOV 22 PM 4:47

TRANSFER FROM (INDEX CODE) 241110	TRANSFER TO (INDEX CODE)
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DEPARTMENT: Sheriff	DEPARTMENT: Surplus
-------------------------------	-------------------------------

APPROVED (DEPT HEAD) <i>[Signature]</i> DATE 11/22/11	APPROVED (DEPT HEAD) DATE
--	---------------------------

SPECIFIC LOCATION (ADDRESS): **3615 Stage Court, Diamond Springs, CA**

Where in Facility? **Storage Trailer**

FIRST CONTACT PERSON: **Sherry Bahlman** PHONE: **5690**

SECOND CONTACT PERSON: **Nelson Sadang** PHONE: **6036**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Motorola <i>display</i>	736SGG0721	used
None	Motorola	736SDJ0254	used
None	Motorola	736SDJ0277	used
None	Motorola	736SDJ0255	used
None	Motorola	736SHL0352	used
None	Motorola	736SHU0383	used
None	Motorola	736SHU0385	used
None	Motorola	736SDJ0225	used
None	Motorola	736SDJ0238	used

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11-1422 A 17 of 22
To Surplus 11-22-11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

PURCHASING RECEIVED
11 DEC - 2 PM 2:22

SURPLUS INTERDEPARTMENT POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) 503005000	TRANSFER TO (INDEX CODE)
DEPARTMENT: Human Services	DEPARTMENT:
APPROVED (DEPT HEAD) DATE Carol Nuten 11/21/2011	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 3057 BRW Road A

Where in Facility? Shed/Patio

FIRST CONTACT PERSON: Bill Rubini PHONE: 7307

SECOND CONTACT PERSON: Dody Stiles PHONE: 4008

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
34724	Dell D510	C9R 6891	Hard drive removed
	Already picked up.		
26799	Dishwasher		Removed + taken away with New
13971	Bldg # Open		Removed + taken away with New open.

PURCHASING USE ONLY	DATE
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WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) 11-1422 A 20 of 22
GOLD (PURCHASING)

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

PURCHASING RECEIVED
11 DEC -5 AM 11:29

TRANSFER FROM (INDEX CODE)

081000

TRANSFER TO (INDEX CODE)

SURPLUS

DEPARTMENT:

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

[Signature] 11/29/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 360 FAIR LAKE

Where in Facility? IT DISPOSED OF

FIRST CONTACT PERSON: DONNA MULLENS PHONE: X 6060

SECOND CONTACT PERSON: _____ PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
22086	ATT TAD PHONE MP20A	#7-25373-225	POOR - NOT WORKING

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: IT Equip + disposed w/o surplus

AUDITOR RECORDS UPDATED BY: _____
DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Sent to Rick Blake 11/7/11

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

11 NOV - 7 PM 4:04
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

301 ~~311~~ ?

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

[Signature]

11/7/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

2441 Headington Rd and 3000 Fairlane Ct, Phil...

Where in Facility?

In trailer in yard @ Headington; in storage containers

FIRST CONTACT PERSON:

Johann Melchor

PHONE:

621-5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Steelcase workstations		Poor - Fair - Good
None	BPI Workstations		(varies by piece)

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		12/06/11 #05
COPY TO AUDITOR		

REMARKS:
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT)
PINK (FROM DEPT) 11-1422 A 22 of 22 GOLD (PURCHASING)