



## RESOLUTION NO. 147-2015

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

### RESOLUTION REVISING THE COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

**WHEREAS**, the County of El Dorado 2004 General Plan, Economic Development Element, Policy 10.1.1.1, envisions a community-oriented group to advise and actuate economic development policy for the County; and

**WHEREAS**, business and economic development plays a key role in providing a balanced economy for a local government, and a quality of life for its residents; and

**WHEREAS**, the County of El Dorado has identified a critical need to support and retain existing businesses and industries while encouraging those uniquely compatible to locate and grow in the county; and

**WHEREAS**, the Board of Supervisors created the Economic Development Advisory Commission in May of 2006 (Resolution 103-2006); expanded and revised membership criteria in July of 2007 (Resolution 213-2007), February of 2009 (Resolution 25-2009), and May of 2009 (Resolution 91-2009); renamed the Commission to be Community and Economic Development Advisory Committee (CEDAC) in March of 2013 (Resolution 29-2013); rescinded Resolution 29-2013 and replaced it with Resolution 69-2014 revising CEDAC and establishing a Technical Advisory Subcommittee in June of 2014 (Resolution 69-2014); and

**WHEREAS**, due to the increasing importance of economic development to the quality of life for El Dorado County residents, it is necessary to rescind prior Resolutions and establish a new policy and administrative focus to the Committee; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of El Dorado rescinds Resolution # 069-2014 and replaces it with the following:

SECTION 1. COMMUNITY AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE. There is hereby created for the County of El Dorado a standing Community and Economic Development Advisory Committee.

SECTION 2. ROLES AND RESPONSIBILITIES. At the direction of the Board of Supervisors and in collaboration with the County Economic Development Division, the Community and Economic Development Advisory Committee shall have the following responsibilities:

- A. Analyze economic development opportunities and present recommendations on how best to achieve the goal of creating prosperous and sustainable communities while maintaining the county's quality of life.
- B. Recommend ways to reform and improve regulatory processes relating to existing County regulations and procedures to eliminate contradictory, unneeded requirements, and to narrow the scope of government to only those regulations that are necessary to promote a sound and balanced economic development strategy that is consistent with the objectives identified in the County's General Plan.

- C. Advise the Board of Supervisors and the County Economic Development Division on matters relating to economic development: business retention and expansion, entrepreneurial business formation, business attraction, infrastructure needs, job creation, and workforce development.
- D. Identify and determine ways to support county business sectors, review and recommend business incentives and collaborative marketing strategies that address needs in unincorporated areas.
- E. Identify constraints and incentives to economic development, facilitate direction and incentives for business recruitment, and support collaborative business and community outreach efforts focused on the importance of growing the county's economic base.
- F. Serve as a conduit between the business community and County government on economic development projects and issues.
- G. Identify economic development tools for funding and promoting business attraction and retention and advise the County on how these resources can be used locally.

SECTION 3. MEMBERSHIP. Members of the Community and Economic Development Advisory Committee shall be appointed by the Board of Supervisors as follows:

- A. Five direct Supervisorially-nominated appointments, representing each district, two at-large appointments and one alternate at-large appointment who may vote only in the instance that an at-large member is absent. The at-large members will be selected from business, industry, and trade organizations, private-sector advocacy, and educational institutions.
- B. Members shall be appointed by the Board of Supervisors after completion of a County application process.
- C. All members shall have relevant knowledge, experience, and expertise in county business clusters or related fields that support economic development (such as business management, workforce development, recreation and tourism development, or real estate development).
- D. In nominating members for the Committee, the Board of Supervisors will consider appropriate geographic and industry-specific representation.

SECTION 4. MEETINGS. The Committee shall hold regular meetings quarterly or more often as the Board of Supervisors or Economic Development Manager deems necessary. The Committee shall establish a regular time and place of meeting. Special meetings of the Committee may be called at any time by the chairperson or a majority of the members of the Committee and shall be noticed as required by law. All CEDAC meetings will meet the requirements of the Ralph M. Brown Act. Efforts shall be made to avoid unnecessary meetings.

SECTION 5: TERMS OF OFFICE. Members of the Committee shall take office upon their appointment by the Board of Supervisors. Members representing supervisorial districts shall hold office during the term of office of the supervisor nominating the member. The term of office for district-specific members of the Committee shall also expire at any time a vacancy occurs in the office of the supervisor who nominated the member, provided that the member may continue to serve on the Committee until his or her successor is appointed. The term of office for members at-large shall be for a period of two years. All Committee members shall serve at the pleasure of the Board of Supervisors.

SECTION 6. LAPSE OF MEMBERSHIP. In the event that a member of the Committee fails to attend four consecutive regular meetings of the Committee, the Chair of the Committee shall notify the Board of Supervisors of the fact and the Board of Supervisors may declare the office vacant and immediately fill the vacancy by appointment for the unexpired term, made in the same manner as other members are appointed.

SECTION 7. OFFICERS OF THE COMMITTEE. At the first meeting of the Community and Economic Development Advisory Committee, held after January 1 in each calendar year, the Committee shall select one of its members as chairperson and one of its members as vice-chairperson, who shall hold office for one year and until the election of their successors. The chairperson shall be responsible for chairing Committee meetings, and conferring with staff on meeting agendas. In the event of the chairperson's absence, the vice-chairperson shall assume the responsibilities of the chairperson.

SECTION 8. AD HOC SUB-COMMITTEES. The Committee may establish an ad hoc sub-committee comprised solely of less than a quorum of Committee members for a limited duration (generally no longer than six (6) months) for the purpose of assisting the Committee on specific issues, programs, and projects, as identified and assigned by the Committee.

SECTION 9. ORGANIZATION AND PROCEDURE. The Committee may make or alter all rules and regulations governing its organization and procedure that are not inconsistent with this resolution, any ordinance of the County, or law of the State of California.


SECTION 10. COMPENSATION. There will be no compensation for Committee members. Participation shall be on a strictly volunteer basis.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 18 day of August, 2015, by the following vote of said Board:

Attest:  
James S. Mitrisin  
Clerk of the Board of Supervisors

Ayes: Novasel, Ranalli, Mikulaco, Frentzen, Veerkamp  
Noes: None  
Absent: None

By:   
Deputy Clerk

  
Brian K. Veerkamp, Chair, Board of Supervisors