

CONTRACT ROUTING SHEET

Date Prepared: February 27, 2020 Need Date: March 13¹⁷, 2020

PROCESSING DEPARTMENT:
Department: CAO/Procurement & Contracts
Dept. Contact: Debbie McGill
Phone: Ext. 5928
Department
Head Signature: S. R. Ewert
Sandy Ewert
Administrative Analyst Supervisor

CONTRACTOR:
Name: Samuel M. Tennant, Jr.
Address: 3210 United Drive, Unit H
Cameron Park, CA 95682
Phone: 530-677-8433
Org Code: 3540410
Project String
(if applicable): 35400020 35ADM

CONTRACTING DEPARTMENT: CAO – Airports Administration
Service Requested: Review & Approve
Description: Placerville Airport Ground Lease for Rectangular Hangar / Space H-34
Contract Term: 10-yr w/two 10-yr lease options Contract Value: Annual Fee \$1,523.28

COUNTY COUNSEL: (must approve all contracts and MOU's)
Approved: Disapproved: Date: 3-9-20 By: [Signature]
Approved: Disapproved: Date: _____ By: _____

EDC COUNTY COUNSEL
2020 MAR 4 AMB:45

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:
Compliance with Human Resources requirements? Yes: No:
Compliance verified by: [Signature] Lauren Montalvo 3/9/20

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)
Approved: Disapproved: Date: 3/9/2020 By: [Signature]
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE EMAIL cao-contracts-newrequests@edcgov.us FOR PICK-UP
Thank you!