

Contract #: 458-S1710  
Index Code: 531210

# CONTRACT ROUTING SHEET page 1 of 2

Date Prepared: 3/8/17 Need Date: 4-21-17

**PROCESSING DEPARTMENT:**  
Department: HHSA/  
Dept. Contact: SHANNON VANSKIKE  
Phone #: X 7352  
Department  
Head Signature: *Patricia Charles-Heathers*  
Patricia Charles-Heathers, Ph.D., Director

**CONTRACTOR:**  
Name: HAPPY SOFTWARE  
Address: 11 FEDERAL STREET  
SARATOGA SPRINGS, NY 12866  
Phone: 518-584-5388

**CONTRACTING DEPARTMENT: HHSA/**  
Service Requested: REVIEW AND APPROVAL TO PROCEED WITH SOFTWARE UPGRADE AND SUPPORT CONTRACT.  
Contract Term: THREE YEARS FROM EXECUTION Contract/Grant Value: 11,208 FOR CONTRACT, 67,535 FOR SUPPORT  
Compliance with Human Resources requirements? N/A Yes x No:         
Compliance verified by: MISTY GARCIA

**COUNTY COUNSEL: (Must approve all contracts and MOU's)**  
Approved: X Disapproved:        Date: 4/11/17 By: *PJ*  
Approved:        Disapproved:        Date:        By:         
1017 APR 10 PM 3:51  
DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)**  
Approved: ✓ Disapproved:        Date: 4-12-17 By: *PK*  
Approved:        Disapproved:        Date:        By:       

4:33 HR/RM APR 12 '17

**OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).**  
**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.  
Departments:         
Approved:        Disapproved:        Date:        By:         
Approved:        Disapproved:        Date:        By:       

Please contact SHANNON VANSKIKE AT EXT 7352 with questions or for contract packet pick-up. Thank you!

*Shannon Vanski*  
Chief Fiscal Officer 4/6/17 Date

*John*  
Deputy Director, Administration and Contracts 3/31/17 Date

3/23/17  
Completed 8:00 4/13/17



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page 2 of 2

Date Prepared: 3/8/17

Need Date:

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Department: HHSA/  
Dept. Contact: SHANNON VANSKIKE  
Phone #: X 7352  
Department  
Head Signature:

**CONTRACTOR:**

Name: HAPPY SOFTWARE  
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Phone: 518-584-5388

Patricia Charles-Heathers, Ph.D., Director

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Compliance with Human Resources requirements? N/A Yes x No:

Compliance verified by:

**COUNTY COUNSEL: (Must approve all contracts and MOU's)**

Approved: Disapproved: Date: By:  
Approved: Disapproved: Date: By:

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)**

Approved: Disapproved: Date: By:  
Approved: Disapproved: Date: By:

**OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).**

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Departments: INFORMATION TECHNOLOGIES  
Approved: ✓ Disapproved: Date: 3/24/17 By: [Signature]  
Approved: Disapproved: Date: By:

Please contact SHANNON VANSKIKE AT EXT 7352 with questions or for contract packet pick-up. Thank you!

Chief Fiscal Officer Date Deputy Director, Administration and Contracts Date