



Planning & Building Department

Discussion Topics

Staff Recommendations

- Move forward with the recommended cost recovery proposed by NBS.

Staff Recommendations

- Approve increased cost recovery for VHR Permits.
- Approve the VHR permitting technology fee.
- Move forward with the recommended cost recovery for the Stormwater State permit program with anticipation that new staff will also need to support the program.

Staff Recommendations

- Keep current building fee multiplier methodology, calculated with updated construction value and budget.
- Concurrently compare NBS' tiered fee model calculation against the updated multiplier, along with testing TRAKiT's ability to implement a complex fee formula (IT assisting).

Building Services Division cont.

Building Valuation Permit Fee Multiplier

This Multiplier is used to calculate the cost of building permits. This is done by taking the square footage of the home and multiplying it by the Building International Code Counsel valuation data table and then by the multiplier.

SOURCE OF DATA - FOR CALCULATION

<u>Fiscal Year</u>	<u>Budgeted Expenses</u>	<u>Construction Value</u>	<u>Recovery %</u>	<u>Avg. /Year</u>	
18/19	6,903,725	423,412,995	100%	0.0163	
19/20	6,480,653	429,813,448	100%	0.0151	
20/21	6,930,786	465,243,223	100%	0.0149	
21/22	5,445,337	564,438,814	100%	0.0096	
22/23	6,075,663	562,514,322	100%	0.0108	
	31,836,164.00	2,445,422,802.47	100%		
Budget		31,836,164.00	100%	0.0130	Multi year Avg
Construction Value		2,445,422,802.47			

Staff Recommendations

- Move forward with newly proposed fees for appeal processing, hearings, complaint investigations, and Pre-Site Inspections.

Staff Recommendations

- Increase cost recovery from 25% (current) to 100%. Give consideration to a five-year phase-in of the increase.
- Commence a new fuel flowage fee of .10 cents per gallon during emergency airport usage.
- Institute a new commercial landing fee of \$25.

Staff Recommendations

- Raise the administrative fee to \$200 immediately and increase \$60 each year over five years for a total of \$500 in year 5. Achieves a 48% cost recovery on administrative fees after five years.
- Staff will also commence a benchmark study on all other cemetery fees not evaluated in the NBS Fee Study and report back to the Board with additional recommendations.

Technology Fee

Staff Recommendations

- Recommend the Board approve moving forward with 3.20% of annual permit and project revenue with the removal of the minimum and maximum amounts removed.
- Recommend the Board approve moving forward with the new “future” technology fee (NBS Fee: Plan Check Software) of 2.45% of permit revenue for building permits only and placed in a special revenue fund.

General Plan Fee

Staff Recommendations

Recommend the Board provide direction of the desired cost recovery percentage with one of the following options.

- Option 1: NBS suggested fee recovery method.
- Option 2: Every T&M Planning Project is charged flat \$500 for the GP Fee; flat fees for planning and building charged 7.59% of flat fee.
- Option 3: Every T&M Planning Project is charged flat amount of 7.59% on the average hours worked for each application type, based on the time estimate, and flat fees for planning and building charged 7.59% of flat fee.

General Plan Fee Option 2

Building Permit:

Residential Single Family Home	
Application Fee	\$5,702.87
Inspection Fee	\$5,702.87
Planning Site Review	<u>\$ 294.00</u>
Proposed GP Fee	\$ 888.01

Planning Project Flat Fee:

Variance	
Flate Fee	<u>\$5,471.00</u>
GP Fee	\$ 415.25

Planning T&M Project:

Tentative Map	
FY 21/22 Billing	\$1,307.40
FY 22/23 Billing	<u>\$6,665.72</u>
GP Fee	\$ 500.00

General Plan Fee Option 3

Building Permit:

Residential Single Family Home	
Application Fee	\$5,702.87
Inspection Fee	\$5,702.87
Planning Site Review	<u>\$ 294.00</u>
Proposed GP Fee	\$ 888.01

Planning Project Flat Fee:

Variance	
Flate Fee	<u>\$5,471.00</u>
GP Fee	\$ 415.25

Planning T&M Project:

		Yearly
	Tentative Map	GP Fee
FY 21/22 Billing	\$1,307.40	\$ 99.23
FY 22/23 Billing	\$6,665.72	<u>\$ 505.93</u>
		\$ 605.16