

# CONTRACT ROUTING SHEET

Date Prepared: December 31, 2014

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Boyd  
Phone #: x5804  
Department: \_\_\_\_\_  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: Alliant Insurance Services  
Address: 100 Pine Street, 11<sup>th</sup> Floor  
San Francisco, CA 94111  
Phone: 415-403-1400

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Employee Benefits Consulting  
Contract Term: Six (6) Years Contract Value: \$610,000.00  
Compliance with Human Resources requirements? Yes:  No: \_\_\_\_\_  
Compliance verified by: REQUESTED 12/31/14 - APPROVED 12/31/14 JUDITH ENOCEL

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 1/6/15 By: Judith Ken  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

COLORADO COUNTY COUNSEL  
2015 DEC 3 11 25 AM

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 1/8/15 By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

COMPLIANT IN EBIX - PROF. LIAB. UPLOADED 12/31/14.

REMOVED  
2015 JAN 8 AM 10:58  
HUMAN RESOURCES DEPT.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_