

AGREEMENT NUMBER 09-0550
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:
- STATE AGENCY'S NAME
DEPARTMENT OF FOOD AND AGRICULTURE
- CONTRACTOR'S NAME
COUNTY OF EL DORADO
2. The term of this Agreement is: January 1, 2010 Through December 31, 2011
3. The maximum amount of this Agreement is: \$334,345.00
 Three Hundred Thirty Four Thousand Three Hundred Forty Five Dollars and No Cents
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Exhibit A – Scope of Work	1 Page(s)
Attachment 1 – Scope of Work	8 Page(s)
Exhibit B – Budget Detail and Payment Provision	1 Page(s)
Attachment 1 - Budget	1 Page(s)
Exhibit C – General Terms and Conditions - GTC 307	3 Page(s)
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	1 Page(s)
Exhibit E – Additional Provisions Attached hereto as part of this Agreement	
Attachment 1 – Supplemental Terms and Conditions for Contracts using ARRA Funds	2 Page(s)
Attachment 2 – Terms and Conditions	4 Page(s)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		<i>California Department of General Services Use Only</i>
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)		
COUNTY OF EL DORADO		
BY (Authorized Signature)	DATE SIGNED)	
–		
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS		
311 Fair Lane, Placerville, CA 95667		
STATE OF CALIFORNIA		
AGENCY NAME		
DEPARTMENT OF FOOD AND AGRICULTURE		
BY (Authorized Signature)	DATE SIGNED	
–		
PRINTED NAME AND TITLE OF PERSON SIGNING		
JANICE L. PRICE, CONTRACTS MANAGER		
ADDRESS		
1220 N STREET, ROOM 115, SACRAMENTO, CA 95814		
		<input type="checkbox"/> Exempt per:

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BY (Authorized Signature)	DATE SIGNED	
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PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS		
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STATE OF CALIFORNIA		
AGENCY NAME		
DEPARTMENT OF FOOD AND AGRICULTURE		
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JANICE L. PRICE, CONTRACTS MANAGER		
ADDRESS		
1220 N STREET, ROOM 115, SACRAMENTO, CA 95814		
		<input type="checkbox"/> Exempt per:

**EXHIBIT A
(County Agreement)**

SCOPE OF WORK

1. Contractor agrees to provide the services described herein:

Please Note: All correspondence and invoices must have the CDFA Contract Number listed.

Project One: Unfunded WMA Supplemental Program.
Project Two: A/B Rated Weeds Program.
Project Three: Yellow Starthistle Leading Edge Program.

2. The program contract managers for this Agreement are:

FOR CDFA, THE IPC PROGRAM CONTACT IS:		FOR CONTRACTOR:	
Name:	Terrance Lorick	Name:	William J. Stephans
Section/Unit:	PHPPS/IPCB	Section/Unit:	County of El Dorado
Address:	1220 N Street, Room 341	Address:	311 Fair Lane
City/Zip:	Sacramento, CA 95814	City/Zip:	Placerville, CA 95667
Phone:	(916) 651-0573	Phone:	(530) 621-5520

3. See Attachment 1 to this Scope of Work for a detailed description of work to be performed and duties of all parties.

WORK PLAN ARRA-STIMULUS FUNDING

ARRA Stimulus Funding Grant El Dorado County Dept. of Agriculture



El Dorado County Dept. of Agriculture

NAME of PERSON SIGNING CONTRACT: William J. Stephans

MAILING ADDRESS WHERE AGREEMENT WILL BE MAILED for SIGNATURE:

311 Fair Lane, Placerville Ca. 95667

EMAIL ADDRESS of PERSON SIGNING CONTRACT: bill.stephans@edcgov.us

TELEPHONE NUMBER of PERSON SIGNING CONTRACT: 530-621-5520



NAME: LeeAnne Mila - reporting, Myrna Tow - invoicing

EMAIL ADDRESS: eldcag@edcgov.us

PHONE OFFICE and WORK CELL: 530-621-5520

- I. x CHECK HERE TO CONFIRM THAT NO WORK UNDER THIS AGREEMENT WILL BE CONDUCTED ON FEDERAL LANDS.
- II. HOW WILL PROJECTS BENEFIT FORESTED LANDS?
- **Alpine County:** Approximately 80% of the land in Alpine County is public -land, the U.S. Forest Service (USFS) manages the majority of that land. Controlling the introduction of noxious weeds along state and county roads and privately owned lands, within Alpine County, will stop the spread of noxious weeds onto lands owned and managed by the US Forest Service.
 - **The Lake Tahoe Basin:** The U.S. Forest Service - Lake Tahoe Basin Management Unit (LTBMU) manages the forestlands and small parcels, including numerous residential lots, scattered throughout basin. These lots are adjacent to roadways and state and privately owned parcels. Controlling the introduction of noxious weed along state and county roads within the Lake Tahoe Basin will stop the spread of noxious weeds onto all of the lands and parcels managed by the U.S. Forest Service.
 - **The West Slope of El Dorado County:** Aggressive treatments of "A" and "B" rated weeds, Yellow starthistle and Skeleton weed (at the leading edge), has a direct positive effect in the prevention of additional infestations of USFS lands, private timber and range lands and recreational areas. Ultimately we will also limit the spread into Nevada, especially via

transportation corridors. To date, the program has been successful in preventing the spread into the basin area as evidenced in 2008 with no plants identified near Lake Tahoe. It is important that we continue our efforts to keep these invaders out of the Sierra Nevada Mountain range and the ecologically sensitive Lake Tahoe Basin.

III. HOW MANY JOBS WILL BE CREATED?

- A. NEW JOBS CREATED = 7 FTE Jobs
- B. JOBS RETAINED =
- C. OTHER =

- IV. CHECK HERE TO CONFIRM THAT YOU ARE YOU FULLY COMMITTED TO REPORTING AND INVOICING as REQUIRED by ARRA STIMULUS and CDFA REQUIREMENTS.

PROJECT WORK PLAN(S)

UNFUNDED WMA SUPPLEMENTAL PROGRAM

El Dorado/Alpine County

Project TITLE: Unfunded WMA Supplemental Program

Total Budget, including 10% overhead: \$67,897.50

Project description (1/2 page max):

The unfunded supplemental grants all provide on the ground crews that will survey, treat, and map A&B rated weeds in three project areas; The West Slope area of El Dorado County, The Lake Tahoe Basin (California portion, El Dorado and Placer Counties), and Alpine County.

Project timeframe:

Work will begin- 01/01/2010

Work will end- 12/31/2011

Number of jobs created: 2

New- 2 FTE

Retained-

Species to be addressed:

Spotted knapweed, Tall whitetop, Dalmation toadflax, Yellow toadflax, Russian knapweed, Diffuse knapweed, Canada thistle, Oblong spurge.

Control Methods to be utilized:

Eradication measures will continue to utilize an Integrated Pest Management (IPM) approach to eradicate the noxious weed infestations when discovered. IPM tools include hand pulling, shovel, weed wrench and chemical methods. The seasonal and contract crews will be trained to determine the best tool choice to utilize based on the location of the infestation, maturity of plant, proximity to water, weather conditions, etc.

Project monitoring plan (must include % reduction between years or another quantitative measure):

The following will be tracked and reported: Net acres or number of plants treated (if less than 150 plants), gross acreage, and control tool utilized. Maps, graphs, and charts showing population changes will be used for comparative reporting of all species addressed. Photographs will be taken where appropriate.

H. A/B RATED WEEDS PROGRAM

El Dorado County

Project TITLE: A/B Rated Weeds Program

Total Budget, including 10% overhead: \$200,447.50

Project description (1/2 page max):

This program will provide on the ground crews to monitor and treat populations of "A" and "B" rated weeds. Additionally, this program will focus on an early detection and rapid response to "A" and "B" rated weeds, through intensive survey and treatment crews.

Project timeframe:

Work will begin-01/01/2010

Work will end-12/31/2011

Number of jobs created: 4

New-4 FTE

Retained-

Species to be addressed:

Spotted knapweed, Dalmation toadflax, Yellow toadflax, Oblong spurge, Canada thistle, Tall whitetop, and Hoary cress.

Control Methods to be utilized:

Eradication measures will continue to utilize an Integrated Pest Management (IPM) approach to eradicate the noxious weed infestations when discovered. IPM tools include hand pulling, shovel, weed wrench and chemical methods. The seasonal and contract crews will be trained to determine the best tool choice to utilize based on the location of the infestation, maturity of plant, proximity to water, weather conditions, etc.

Project monitoring plan (must include % reduction between years or another quantitative measure):

The following will be tracked and reported: Net acres or number of plants treated (if less than 150 plants), gross acreage, and control tool utilized. Maps, graphs, and charts showing population changes will be used for comparative reporting of all species addressed. Photographs will be taken where appropriate.

III. YELLOW STARThISTLE LEADING EDGE PROGRAM

El Dorado/Alpine County

Project TITLE: Yellow Starthistle Leading Edge Program

Total Budget, including 10% overhead: \$66,000

Project description (1/2 page max):

This project will continue intensive control efforts along Highway 50, keeping Yellow starthistle out of the Sierra's. Additional funding in 2008, allowed us to expand our survey and detection efforts in the fight to stop the spread of Yellow starthistle into the Sierra's. Satellite populations were found in extremely rough terrain up to 5,000 feet. Treatments of these limited populations were started early, before they could expand. These efforts will be continued to knock back to our leading edge.

Project timeframe:

Work will begin- 01/01/2010

Work will end-12/31/2011

Number of jobs created: 1

New-1 FTE

Retained-

Species to be addressed:

Yellow starthistle

Control Methods to be utilized:

Eradication measures will continue to utilize an Integrated Pest Management (IPM) approach to eradicate the noxious weed infestations when discovered. IPM tools include hand pulling, shovel, weed wrench and chemical methods. The seasonal and contract crews will be trained to determine the best tool choice to utilize based on the location of the infestation, maturity of plant, proximity to water, weather conditions, etc.

Project monitoring plan (must include % reduction between years or another quantitative measure): The following will be tracked and reported: Net acres or number of plants treated (if less than 150 plants), gross acreage, and control tool utilized. Maps, graphs, and charts showing population changes will be used for comparative reporting of all species addressed. Photographs will be taken where appropriate.

Method for Calculating the Number of Jobs Created or Retained

The requirement for reporting jobs is based on a simple calculation used to avoid overstating the number of other than full-time, permanent jobs. This calculation converts part-time or temporary jobs into "full-time equivalent" (FTE) jobs. In order to perform the calculation, a recipient will need the total number of hours worked that are funded by the Recovery Act. The recipient will also need the number of hours in a full-time schedule for a quarter. The formula for reporting can be represented as:

$$\frac{\text{Cumulative Recovery Act Funded Hours Worked (Qtr1...n)}}{\text{Cumulative Hours in a Full-time Schedule (Qtr1...n)}} = \text{FTE}$$

Example:

Assume that a recipient is preparing its first quarterly report and that the recipient's Recovery Act funded work required two full-time employees and one part-time employee working half days for the quarter. Also assume that the recipient's full-time schedule for the quarter is 520 hours (2080 hours in a work-year divided by 4). To convert hours worked to number of FTE for the first quarterly report, aggregate all hours worked and divide by the number of hours in a full-time schedule for the quarter. In this example, full-time hours worked (520 hrs x 2 employees = 1040 hrs) + part-time hours worked (260 hrs) ÷ number of hours in a full-time schedule for the quarter (520 hrs) = 2.5 FTE reported in the first quarterly report. Because jobs are reported cumulatively each quarter, this same number of FTE would be reported for the second quarter if the same number of employees worked the same number of hours.

Reporting is cumulative across the project lifecycle, and will not reset at the beginning of each calendar or fiscal year. In the example above, the 2.5 FTE reported in the first quarterly report will stay the same through the project lifecycle, assuming the same number of employees work the same number of hours. The table below shows the FTE calculations through the lifecycle of an 18 month project that uses full-time, part-time, and temporary workers.

Period	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Full-Time Schedule	520	1040	1560	2080	2600	3120
Full Time Employee 1	520	1040	1560	2080	2600	3120
Full Time Employee 2	520	1040	1560	2080	2600	3120
Part Time Employee (half time)	260	520	780	1040	1300	1560
Temporary Employee (650 hrs.)	0	0	130	390	650	650
Total Hours Worked	1300	2600	4030	5590	7150	8450
Quarterly FTE	2.50	2.50	2.58	2.69	2.75	2.71

An alternative calculation based on the allocable and allowable portion of activities expressed as a percentage of the total is acceptable for recipients of assistance agreements that must comply with OMB Circular A-21, Cost Principles for Educational Institutions. OMB Circular A-21 recognizes that practices vary among educational institutions as to the activity constituting a full workload. Compensation charged to sponsored projects must conform to the institution's established policies and reasonably reflect the activity for which the employee is compensated. Charges to sponsored projects may be expressed as a percentage of their total activities. Therefore, for purposes of ARRA reporting of jobs created or retained, colleges and university may count, proportionately, the percentage of effort directly charged to ARRA awards as an FTE equivalent.

For example - A faculty member charging 50% effort on an ARRA award will be counted as .5 FTE. Hourly and part time employees shall be calculated based on actual hours worked on the sponsored agreement and the institution's definition of a full workload for employment.

The total hours reported may include paid leave.

ARRA Stimulus Semi-Annual Written Report FORMAT

Written Status Reports DUE TWICE PER YEAR:
Written Report due by April 15th for work conducted between October-March
 AND
Written Report due by October 15th for work conducted between April-September

***NOTE: Short Fiscal/Job Report still DUE quarterly!**

I. Amount and Percentage of funding spent for this quarterly reporting period:

\$ _____
 _____ %

II. Job Creation and Retention:

Total jobs created and/or retained throughout entire contract/project:

Number of Jobs Created (FTE's) this period:

Number of Jobs Retained (FTE's) this period:

III. Data Per Weed Species this period:

Common name of Weed Species	Net Acres Treated	Gross Acres Worked/ Surveyed	Percent Reduction Between Years*	IF MECHANICAL or OTHER, What type?	IF HERBICIDE, What type and how much?
Name of Species 1					
Name of Species 2					
Name of Species 3					
Name of Species 4					
Name of Species 5					

*Percent reduction or other quantitative measure comparing current treatment year data to the previous year's treated data. For the 2010 field season, calculate percent reduction between data from 2009 and 2010. For the 2011 field season, calculate percent reduction between data from 2010 and 2011.

IV. List Accomplishments To Date (bullet-point type list please):

- ✓ Accomplishment A
- ✓ Accomplishment B
- ✓ Accomplishment C

V. Attachments: PHOTOS (showing results)GPS data, AND MAPS (when updated) AND ANY EDUCATION OUTREACH PRODUCTS (posters, fliers, handouts, etc.).

ARRA LINE ITEM SHIFT REQUEST # _____

Contractor Name:	Contract No:
Project Name:	
Effective Date / Reasonable Justification:	

Project Budget Line Item	Line Item Amount <i>Show negative amount in (-)</i>
1. PERSONNEL	
a) Total Salaries and Wages	
b) Fringe Benefits	
TOTAL PERSONNEL	
2. OPERATING EXPENSES	
a) Supplies/General Expense	
b) Travel	
TOTAL OPERATING EXPENSES	
3. SUBCONTRACTORS/VENDORS	
4. OTHER DIRECT COSTS	
5. INDIRECT COSTS (Maximum 10%)	
GRAND TOTAL	

Recipient Signature	
Prepared By: (Print Name)	Telephone Number

For CDFA Use Only	
<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
CDFA AUTHORIZED SIGNATURE:	DATE:

Bill to:
 Attn: Joseph Maruca, ARRA Program
 CA DEPARTMENT FOOD & AGRICULTURE
 1220 N STREET, Room 341
 SACRAMENTO, CA 95814

ARRA Stimulus INVOICE

Make Check Payable to:
 Grantee Organization Name
 Address
 City, CA Zip Code

Contract Number: _____

Billing Period: _____
Month/Year to Month/Year

Invoice Date: _____

Invoice Number: _____

Contractor's Name: _____

Project Name: _____

Budget Line Items	Contract Budget	Invoiced to Date	Amount Requested	Remaining Balance
1 PERSONNEL				
a) Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
b) Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00
2 OPERATING EXPENSES				
a) Supplies/General Expense	\$0.00	\$0.00	\$0.00	\$0.00
b) Travel	\$0.00	\$0.00	\$0.00	\$0.00
3 SUBCONTRACTORS/VENDORS	\$0.00	\$0.00	\$0.00	\$0.00
4 OTHER DIRECT COSTS	\$0.00	\$0.00	\$0.00	\$0.00
5 INDIRECT COSTS <small>(Maximum 10%)</small>	\$0.00	\$0.00	\$0.00	\$0.00
Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Amount To Be Paid: \$0.00

I certify this claim contains actual expenditures for allowable ARRA Stimulus costs performed in accordance with GDFA contract provisions. (Blue Ink Only)

Preparer's Signature: _____ Preparer's Phone Number: _____ Preparer's E-mail: _____ Date: _____

Contractor's Signature: _____ Contractor's Phone Number: _____ Contractor's E-mail: _____ Date: _____

FOR STATE USE ONLY

\$	AMOUNT	STATE FISCAL YEAR (SFY)	ORI CODE	PRG COST ACCT (FCA)
X	DATE			

CDFA AUTHORIZED SIGNATURE

EXHIBIT B
(County Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Unless mutually agreed, monthly invoices must be submitted within 60 days from the end of each month in which services were rendered. Invoices must include the Agreement number and submitted in triplicate to the Program Contract Manager listed in this contract.
- C. Any travel and subsistence payments authorized under this agreement shall be paid as needed to execute the work. The maximum travel rates allowable are those established in Title 2, California Code of Regulations.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Funding Sources for County Contracts (If no Federal Funds, this Section is not applicable)

An annual report of expenditures, where county payments are supported by Federal funds, will be issued by CDFA Administrative Services, Financial Services Branch. This report will be issued by September 30th for invoices submitted prior to July 31st for services rendered in the prior State Fiscal Year.

Federal and State Regulations - The County will comply with all Federal and State regulations and requirements. The County must ensure they have an adequate accounting system in place and appropriate internal controls to ensure expenditures are tracked and maintained.

All sub-recipients of Federal awards shall comply with the Code of Federal Regulations (CFR) Title 2, Part 225 - Cost Principles for State and Local Governments and Title 7, Part 3016 - Uniform Administrative Requirements for Grants and Cooperative Agreements to state and local governments.

Federal 2 CFR 225 (OMB Circular A-87) can be found at the following website:
<http://training.fws.gov/fedaid/toolkit/2cfr225.pdf>

Federal 7 CFR 3016 can be found at the following website:
http://www.access.gpo.gov/nara/cfr/waisidx_01/7cfr3016_01.html

The State's accounting standards and procedures for counties provided by the State Controller's Office are located at the following website: <http://www.sco.ca.gov/ard/manual/cntyman.pdf>

FISCAL DISPLAY

Note: Each line item in this budget is calculated to the nearest dollar

ARRA STIMULUS BUDGET

El Dorado County Agricultural Commissioner's Office

January 1st, 2010 – December 31st, 2011

	FY 2009/10 (Jan 2010-June 2010)	FY 2010/11 (July 2010-June 2011)	FY 2011/12 (July 2011-Dec 2011)
Personnel Services			
Seasonal Ag Tech (9,300.9 hrs. @ \$18.81/hr.) (Note: this equals total for all fiscal years)	\$26,500 .	\$80,500 .	\$67,950 .
Senior Biologist, Permanent (363.12 hrs. @ \$49.57/hr) OVERSIGHT ONLY	\$4,500 .	\$9,000 .	\$4,500 .
Subtotal Personnel Services	\$31,000 .	\$89,500 .	\$72,450 .
Operating Expenses			
Contract Services		\$45,000	\$45,000
Supplies: safety gear: coveralls, gloves, glasses, measuring cups, Marker Dye, etc. = \$5,000 (Note: this equals total for all fiscal years)	\$2,000 .	\$2,000	\$1,000 .
Mileage: 23,182 miles @ 55 cents/mile (55 cents is the MAXIMUM CAN CLAIM, less is fine) = \$12,750 (total for all fiscal years)	\$750 .	\$7,000 .	\$5,000 .
RoundUp Pro Herbicide = 40 gallons @ \$28/gallon= \$1,120 (Note: this equals total for all fiscal years)	\$1,120 .		
Habitat Herbicide = 2 gallons @ \$302/Gal= \$604 (Note: this equals total for all fiscal years)	\$604 .		
Telar Herbicide = 4lbs. @ \$288/lb= \$1,152 (Note: this equals total for all fiscal years)	\$1,152 .		
Surfactant (Note: this equals total for all fiscal years)	\$374		
Subtotal Operating Expenses	\$6,000 .	\$54,000 .	\$51,000 .
Contract Subtotal (Operating Expenses + Personnel Services)	\$37,000 .	\$143,500 .	\$123,450 .
Overhead @ 10%	\$3,700 .	\$14,350 .	\$12,345 .
GRAND TOTAL	\$40,700 .	\$157,850 .	\$135,795 .
Contract Grand Total:		\$334,345	

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BB

EXHIBIT C
(County Agreement)

GENERAL TERMS AND CONDITIONS GTC 307

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. **ASSIGNMENT:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. **AUDIT:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. **DISPUTES:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. **TERMINATION FOR CAUSE:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. **INDEPENDENT CONTRACTOR:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. **RECYCLING CERTIFICATION:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. **CERTIFICATION CLAUSES:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. **TIMELINESS:** Time is of the essence in this Agreement.

13. **COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. **GOVERNING LAW:** This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. **ANTITRUST CLAIMS:** The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1). "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2). "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: "For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a). The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b) The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

**EXHIBIT D
(County Agreement)**

SPECIAL TERMS AND CONDITIONS

1. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another state.

2. Settlement of Disputes

In the event of a dispute, Contractor shall file a "Notice of Dispute" with the CDFA within ten (10) days of discovery of the problem. Such Notice of Dispute shall contain the Agreement number. Within ten (10) days of receipt of such Notice of Dispute, the Agency Secretary, or Designee, shall meet with the Contractor and the CDFA project manager for the purpose of resolving the dispute. The decision of the Agency Secretary or Designee shall be final. In the event of a dispute, the language contained within this Agreement shall prevail over any other language including that of the bid proposal.

3. Agency Liability

The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the State shall, in addition to other remedies provided by law, have the right to annul this Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

4. Potential Subcontractors

If Contractor subcontracts out a portion of the work required by this Agreement, nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

5. Right To Terminate

The State reserves the right to terminate this Agreement without cause subject to 30 days written notice to the Contractor. However, this Agreement can be immediately terminated by the State for cause.

Contractor may terminate this Agreement for cause and be relieved of any further obligations subject to a 60-day written notice to the State, only if contractor can no longer perform its responsibilities or if the State fails to perform its responsibilities as provided herein. Upon such termination, the State shall be relieved of any further payments and this Agreement shall be cancelled.

EXHIBIT E

SUPPLEMENTAL TERMS AND CONDITIONS FOR CONTRACTS USING ARRA FUNDS

1. **ARRA FUNDED PROJECT:** Funding for this contract has been provided through the American Recovery and Reinvestment Act (ARRA) of 2009, Pub. L. 111-5. All contractors, including both prime and subcontractors, are subject to audit by appropriate federal or State of California (State) entities. The State has the right to cancel, terminate, or suspend the contract if any contractor or subcontractor fails to comply with the reporting and operational requirements contained herein.
2. **ENFORCEABILITY:** Contractor agrees that if Contractor or one of its subcontractors fails to comply with all applicable federal and State requirements governing the use of ARRA funds, the State may withhold or suspend, in whole or in part, funds awarded under the program, or recover misspent funds following an audit. This provision is in addition to all other remedies available to the State under all applicable State and federal laws.
3. **PROHIBITION ON USE OF ARRA FUNDS:** Contractor agrees in accordance with ARRA, Section 1604, that none of the funds made available under this contract may be used for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pools.
4. **REQUIRED USE OF AMERICAN IRON, STEEL AND OTHER MANUFACTURED GOODS:** Contractor agrees that in accordance with ARRA, Section 1605, neither Contractor nor its subcontractors will use ARRA funds for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel and manufactured goods used in the project are produced in the United States in a manner consistent with United States obligations under international agreements. The Contractor understands that this requirement may only be waived by the applicable federal agency in limited situations as set out in ARRA, Section 1605.
5. **WAGE RATE REQUIREMENTS:** In accordance with ARRA, Section 1606, the Contractor assures that it and its subrecipients shall fully comply with said Section and notwithstanding any other provision of law and in a manner consistent with other provisions of ARRA, all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the federal government pursuant to ARRA shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the United States Secretary of Labor in accordance with Subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act). It is understood that the Secretary of Labor has the authority and functions set forth in Reorganization Plan Numbered 14 or 1950 (64 Stat. 1267; 5 U.S.C. App.) and Section 3145 of Title 40, United States Code.
6. **INSPECTION OF RECORDS:** In accordance with ARRA Sections 902, 1514 and 1515, Contractor agrees that it shall permit the State of California, the United States Comptroller General or his representative or the appropriate Inspector General appointed under Section 3 or 8G of the United States Inspector General Act of 1978 or his representative to: (1) examine any records that directly pertain to, and involve transactions relating to, this contract; and (2) interview any officer or employee of Contractor or any of its subcontractors regarding the activities funded with funds appropriated or otherwise made available by the ARRA. Contractor shall include this provision in all of the contractor's agreements with its subcontractors from whom the contractor acquires goods or services in its execution of the ARRA funded work.
7. **WHISTLEBLOWER PROTECTION:** Contractor agrees that both it and its subcontractors shall comply with Section 1553 of the ARRA, which prohibits all non-federal Contractors, including the State, and all contractors of the State, from discharging, demoting or otherwise discriminating against an employee for disclosures by the employee that the employee reasonably believes are evidence of: (1) gross mismanagement of a contract relating to ARRA funds; (2) a gross waste of ARRA funds; (3) a substantial and specific danger to public health or safety related to the implementation or use of ARRA funds; (4) an abuse of authority related to implementation or use of ARRA funds; or (5) a violation of law, rule, or regulation related to an agency contract (including the competition for or negotiation of a contract) awarded or issued relating to ARRA funds. Contractor agrees that it and its subcontractors shall post notice of the rights and remedies available to employees under Section 1553 of Title XV of Division A of the ARRA.
8. **FALSE CLAIMS ACT:** Contractor agrees that it shall promptly notify the State and shall refer to an appropriate federal inspector general any credible evidence that a principal, employee, agent, subcontractor or other person has committed a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving ARRA funds.

9. **REPORTING REQUIREMENTS:** Pursuant to Section 1512 of the ARRA, in order for state agencies receiving ARRA funds to prepare the required reports, Contractor agrees to provide the awarding state agency with the following information on a monthly (quarterly) basis:

- a. The total amount of ARRA funds received by Contractor during the Reporting Period;
- b. The amount of ARRA funds that were expended or obligated during the Reporting Period;
- c. A detailed list of all projects or activities for which ARRA funds were expending or obligated, including:

SUPPLEMENTAL TERMS AND CONDITIONS FOR CONTRACTS USING ARRA FUNDS

- (i.) The name of the project or activity;
 - (ii.) A description of the project or activity;
 - (iii.) An evaluation of the completion status of the project or activity; and
 - (iv.) An estimate of the number of jobs created and /or retained by the project or activity;
- d. For any contracts equal to or greater than \$25,000:
- (i.) The name of the entity receiving the contract;
 - (ii.) The amount of the contract;
 - (iii.) The transaction type;
 - (iv.) The North American Industry Classification System (NAICS) code or Catalog of Federal Domestic Assistance (CFDA) number;
 - (v.) The Program source;
 - (vi.) An award title descriptive of the purpose of each funding action;
 - (vii.) The location of the entity receiving the contract;
 - (viii.) The primary location of the contract, including the city, state, congressional district and country;
 - (ix.) The DUNS number, or name and zip code for the entity headquarters;
 - (x.) A unique identifier of the entity receiving the contract and the parent entity of Contractor, should the entity be owned by another; and
 - (xi.) The names and total compensation of the five most highly compensated officers of the company if it received: 1) 80% or more of its annual gross revenues in Federal awards; 2) \$25M or more in annual gross revenue from Federal awards and; 3) if the public does not have access to information about the compensation of senior executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of Internal Revenue Code of 1986.;
- e. For any contracts of less than \$25,000 or to individuals, the information required above may be reported in the aggregate and requires the certification of an authorized officer of Contractor that the information contained in the report is accurate.

Any other information reasonably requested by the State of California or required by state or federal law or regulation.

Standard data elements and federal instructions for use in complying with reporting requirements under Section 1512 of the ARRA, are pending review by the federal government, and were published in the Federal Register on April 1, 2009 [74 FR 14824], and are to be provided online at www.FederalReporting.gov. The additional requirements will be added to this contract(s).

EXHIBIT E
(County Agreement)

TERMS & CONDITIONS

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Contract.
- B. Invoices shall be submitted quarterly, in arrears. Invoices shall be submitted to California Department of Food and Agriculture (CDFA), Integrated Pest Control (IPC) Program Contact within fifteen (15) days after the end of the month. Invoices shall be submitted on the form entitled "American Recovery and Reinvestment Act (ARRA) Stimulus Invoice" provided by CDFA. Invoices must include the Federal Award Identification Number and CDFA Contract number submitted in triplicate to CDFA, IPC Program Contact.

Fiscal quarter dates are as follows:

- **October 1 through December 31**
 - **January 1 through March 31**
 - **April 1 through June 30**
 - **July 1 through September 30**
- C. A final invoice shall be submitted for payment no more than sixty (60) days following the expiration date of this Contract, unless an alternate deadline is agreed to in writing by CDFA, IPC Program Contact. The invoice form, provided by CDFA to the Contractor, should be clearly marked "Final Invoice," thus indicating that all payment obligations of the State under this Contract have ceased and that no further payments are due or outstanding.
- D. The Contractor is hereby advised that ten percent (10%) of the Contract will be withheld until CDFA; IPC Program Contact is satisfied that all provisions of the Scope of Work have been fulfilled.
- E. Any travel and subsistence payments authorized under this Contract shall be paid as needed to execute the work. The maximum travel rates allowable are those established in Title 2, California Code of Regulations.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Contract does not appropriate sufficient funds for the program, this Contract shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Contract and the Contractor shall not be obligated to perform any provisions of this Contract.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Contract with no liability occurring to the State, or offer to amend the grant agreement to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. American Recovery and Reinvestment Act of 2009 (ARRA) Funds

All ARRA funds received by the Contractor, including both prime and subcontractor, as a result of this Contract shall be deposited in a separate account with a unique account number for documentation and audit purposes.

5. Allowable Line Item Shifts

- A. Upon approval of the CDFA, IPC Program Contact, line item shifts of up to ten percent (10%) of a budget category amount are allowed without changes to Exhibit A, Scope of Work, so long as the annual Contract total dollar amount neither increases nor decreases.
- B. The Contractor shall follow the procedures described in Supplemental Terms and Conditions for Contracts using ARRA Funds; when a line item shifts over ten percent (10%) is requested.
- C. The Contractor shall submit requests for line item shifts on the form provided by CDFA entitled "Line Item Shift Request."

6. Work Plan Changes

Should either party, during the period of this Grant Agreement, desire a change to their Work Plan on file with the contract, the changes shall be proposed in writing to the other party via letter, fax or email. The other party will respond in writing via letter, fax or email as to whether the proposed changes are accepted. At its discretion, the United States Department of Agriculture (USDA) may also choose to accept or deny any changes. After negotiations and if accepted are concluded, the agreed upon changes will be made and become part of this Grant Agreement when signed by the authorized signature officials of both parties.

7. Allowable Expenses/Fiscal Documentation

- A. The Contractor, including both prime and subcontractors, must comply with all applicable State and Federal regulations including, but not limited to, all applicable ARRA regulations, the Code of Federal Regulations (7 CFR 3015, 3016 and 3019) and allowable cost principles found in 2 CFR 220, 225 and 230 or Federal Acquisition Regulation 48 CFR 31.2.
- B. The Contractor must maintain adequate documentation for expenditures subject to this Contract to permit the determination of the allowability of expenditures reimbursed by the State under this Contract. If CDFA cannot determine expenditures are allowable under the terms of this Contract because records are nonexistent or inadequate according to generally accepted accounting principles, the CDFA may disallow the expenditure.
- C. The Contractor must maintain and have available, upon request as stated in Supplemental Terms and Conditions for Contracts Using ARRA Funds, Provision No. 6, all financial records and documentation pertaining to this Grant Agreement. These records and documentation shall be kept for three (3) years after completion of the grant period or until final resolution of any performance/compliance review concerns or litigation claims related to the federally awarded grant letter.

8. Termination for Cause

The State may terminate this Agreement should the Recipient fail to perform the requirements of this Agreement at the time and the manner herein provided. However, the recipients will have fifteen (15) days after receipt of the termination notice to cure the breach. If the breach is not cured within fifteen (15) days of receipt of notice, the State shall reimburse Recipient for all costs incurred up to the date of termination, including all uncancellable obligations.

ADDITIONAL PROVISIONS

1. ARRA Quarterly Reporting Requirements

The Contractor shall submit the information required under the Supplemental Terms and Conditions for Contracts using ARRA Funds, Provision No. 9, to CDFA's IPC Program Contact in the format provided to the Contractor by CDFA. The information shall be provided on a quarterly basis on the second day following the end of the quarter for all transactions and information required through the fifteenth (15th) day of the preceding month. If the second day following the end of the quarter falls on a Saturday, Sunday or holiday the information is due on the next business day. Reporting quarters are defined as October 1 through December 31; January 1 through March 31; April 1 through June 30 and July 1 through September 30.

2. ARRA Semi-Annual Reporting Requirements

The Contractor shall submit a semi-annual report in the format defined in the attachment to this Contract entitled, "ARRA Stimulus Written Report Format" no later than April 1 and October 1.

3. ARRA Final Report Requirements

The Contractor shall submit a final report which includes cumulative data within sixty (60) days of completing all activities described in the Work Plan or not later than sixty (60) days after the expiration date of this Contract, using the format prescribed in the attachment to this Contract entitled, "ARRA Stimulus Written Report Format." The final report must include cumulative data and summary of activities over the life of the project.

4. Case Study Reports

Ten percent (10%) of the projects that show the best quantitative results will be required to submit a Case Study Summary Report of not more than one (1) page in length within 10 days of completion of all projects described in the Work Plan. The 10% selection will be based solely on those projects which show the highest degree of merit and must contain sufficient information to show that specific Work Plan objectives have been accomplished.

5. Inspection of Records

In addition to the requirements and provisions specified under the Supplemental Terms and Conditions for Contracts using ARRA Funds, the Contractor agrees to prepare and submit a Corrective Action Plan, including a Corrective Timeline, in response to any audit findings within thirty (30) days following receipt of an audit report to CDFA or any auditing entity cited in the Supplemental Terms and Conditions for Contracts Using ARRA Funds. The Contractor further agrees to provide follow-up Corrective Action Progress Reports on intervals determined by CDFA or any auditing entity cited in the Supplemental Terms and Conditions for Contracts using ARRA Funds.

6. Copyrights, Trademarks and Project Results

- A. The Contractor agrees that CDFA and the USDA shall have the right to use any copyrighted material or trademarks developed under this Contract without royalty and may do so in cooperation with other public agencies.
- B. The Contractor agrees that the results of this project may be published by USDA, CDFA or by appropriate contractors or cooperators as mutually agreed.

7. Publicity and Acknowledgement

The Contractor agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Contract are publicized in any news media, brochures or other type of promotional material.

8. News Releases/Public Conferences

The Contractor agrees to notify the CDFA's Public Affairs Office in writing via fax at (916) 657-4240 or by email at cdfapublicaffairs@cdfa.ca.gov at least two (2) working days before any news releases or public conferences initiated by the Contractor or its subcontractors in regards to the project described in Exhibit A, Scope of Work and any project results.

9. Civil Rights Compliance

As a partner to the Forest Service, your responsibilities for complying with Federal Civil Rights laws include, but are not limited to:

- Signing an assurance certifying that you will comply with Civil Rights laws. You must also obtain a signed assurance from all sub-recipients. An example of a sub-recipient is a local community organization that receives a sub-grant from a state forestry agency.
- Displaying the "And Justice for All" USDA poster (AD-475C) in your public reception areas or other areas that are visible to the public. Contact CDFA IPC Branch Terrance Lorick or Joseph Maruca at (916) 654-0768 to obtain copies of Civil Rights Compliance printed material.
- Include in any of your publications and outreach materials related to the grant, a statement of affiliation with the Forest Service, e.g., *"This publication made possible through a grant from the USDA Forest Service."*
- Include the following statement about nondiscrimination and how to file a complaint in your publications and outreach materials:

"In accordance with federal law and USDA policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. Not all prohibited basis apply to all programs."

To file a complaint of discrimination: write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

U.S. Code	Statute	Prohibits Discrimination on the Basis of:
(42 USC 2000d-2000c)	Title VI of the Civil Rights Act of 1964	Race, Color, or National Origin
(20 USC 1681-1686)	Title IX of the Education Amendments of 1972	Sex (in educational programs and activities)
(42 USC 1601 et seq.)	Age Discrimination Act of 1975, as amended	Age
(29 USC 794)	Section 504 of the Rehabilitation Act of 1973, as amended	Disability

ADDENDUM

El Dorado County Charter §602, duly filed with the Secretary of State, declares therein, **"Each contract shall identify the county officer or employee with responsibility for administering the contract."** The El Dorado County Office of County Counsel has stated that no contract shall be approved unless it is in compliance with §602. In order to comply with this provision, this addendum must accompany each El Dorado County contract.

The officer or employee with the responsibility for administering this contract is William J. Stephans, Commissioner of Agriculture, or successor.