

**REVIEW AND APPROVAL REQUESTED FOR:**

Contract  Amendment  Resolution  Ordinance  Policy  Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 2/4/26

Need Date: 2/18/26

**PROCESSING DEPARTMENT**

Department: Sheriff's Office  
Dept Contact: Katie Cruickshank  
Phone: 530-621-5609  
Dept. Signature: Monica Ferguson  
Title: \_\_\_\_\_

Digitally signed by Monica Ferguson  
Date: 2026.02.04 08:18:21 -08'00'

Org Code: 2410100  
Funding Source: \_\_\_\_\_  
PL String: \_\_\_\_\_  
Legistar #: \_\_\_\_\_

**CONTRACT INFORMATION**

CONTRACT #: 9841 CONTRACT AMENDMENT #: I

Contracting Department: Sheriff's Office  
Contractor/Vendor Name: KP Reaserch Services, Inc  
Contract Term: 10/1/25-9/30/28 Contract Value: \$225,000.00

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_  
NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Review and approve amendment to add Probation Department to contract and increase compensation

**COUNTY COUNSEL**

Approved  Disapproved  Date: 2/12/26  
Approved  Disapproved  Date: \_\_\_\_\_

By: Stephen L. Mansell Digitally signed by Stephen L. Mansell  
Date: 2026.02.12 16:29:08 -08'00'  
By: \_\_\_\_\_

COMMENTS Approved as revised.

**CONTRACT AMENDMENT ONLY**

**HR APPROVAL**

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: [Signature] 3/3/2026

**RISK APPROVAL**

Approved  Disapproved  Date: 3/3/26  
Approved  Disapproved  Date: \_\_\_\_\_

By: Karen Bianchini  
By: \_\_\_\_\_

COMMENTS \_\_\_\_\_