

EL DORADO COUNTY SHERIFF'S OFFICE
SHERIFF JEFF LEIKAUF

MEMORANDUM



TO: Board of Supervisors

CC: Tiffany Schmid, Interim Chief Administrative Officer
Sue Hennike, Deputy Chief Administrative Officer

FROM: Monica Ferguson, Agency Chief Fiscal Officer
Jeff Leikauf, Sheriff

SUBJECT: Retroactive Agreement for Services #7606, KP Research
– Legistar Item 23-0858; May 16, 2023

DATE: May 5, 2023

The purpose of this memorandum is to provide an explanation for the retroactive nature of agreement #7606 with KP Research.

The Sheriff's Office and the Probation Department have had an agreement with KP Research Services Inc., for the past five years as a back-up to another contractor performing similar services. KP Research Services Inc. performs "as-needed" background investigations for POST sworn and non-sworn staff positions. Conducting backgrounds for potential law enforcement personnel is a very labor-intensive process which involve extensive reviews on the backgrounds of potential employees to ensure El Dorado County is hiring reliable and trustworthy individuals of integrity and skill. Once KP Research Services Inc. is done, the background report comes back to the Sheriff Office and Probation Department where it is assigned to investigators for further follow up and investigation. Most of the time, contacts with relatives, friends, prior employers, home visits, and Computer Voice Stress Analysis (CVSA) exams are necessary.

The countywide contract expired in August 2022; it was unclear at that time if KP Research would still be used for background investigations. However, given the quality of work provided by KP Research and the expectations set forth by POST it is imperative that a contract be in place. Backgrounds have continued since the expiration of the contract requiring this agreement to be retroactive. The extender term of the agreement allows for on-going monitoring to determine if services will need to be continued after this agreement in a timely manner, alleviating future retroactive agreements.

Sheriff Jeff Leikauf


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