



## Georgetown Divide Resource Conservation District

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### AGREEMENT

THIS AGREEMENT, ENTERED INTO THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009 by and between the County of El Dorado, a political subdivision of the State of California, hereinafter called "County" and the Georgetown Divide Resource Conservation District, a political subdivision of the State of California formed pursuant to Division 9 of the Resources Code, hereinafter called "District",

WHEREAS, there exists a need for erosion and sediment control and watershed management in the urbanizing areas of the County, and,

WHEREAS, because of the feasibility of erosion control measures and recent guidelines and regulations adopted by the State and Federal governments for waste discharge from land developments, the objectives and interests of the District and the County are mutual and compatible, these two parties hereby establish a basis for cooperation and assistance as hereinafter set forth:

I. Within the limits of its authority and resources, the District will:

- A. Provide technical assistance providing and implementing the county grading ordinance of proposed land divisions and land use changes, make recommendations on soils, erosion control, water and other related resources. The District will provide staff for associated site reviews and inspections in accordance with Exhibit 'A', marked "2005 Project-Billing Schedule", incorporated herein and made by reference a part hereof. On a quarterly basis an invoice listing projects and hours spent will be provided to the Planning Department for reimbursement. Billing periods will be for the quarters ending September 2009, December 2009, March 2010, and June 2010.
- B. Assist the County Development Services Department and County Department of Transportation with the monitoring requirements of the Surface Mining and Reclamation Act for all existing and proposed developments in El Dorado County.
- C. Maintain Resource Conservation District programs to include:
  1. Provide resource planning assistance to El Dorado County residents when requested as manpower permits.
  2. Assist in developing watershed management plans and in developing and implementing preventative and remedial actions for protection and/or enlargement of waterways and riparian areas.
  3. Make conservation and erosion control recommendations on County owned land.
  4. Furnish general guidance on structural and vegetative stabilization of cuts and fills.
  5. Furnish the County with needed leaflets, handouts, and other information material relating to Erosion Control Information program for distribution to developers, contractors, homeowners, etc.
  6. Provide technical assistance to the County on land use decisions.
  7. Continue to provide erosion control training workshops to the County Development Services and Transportation Departments to assist these departments in the administration of the Grading/Erosion Control Ordinance.

8. Provide technical assistance to private consultants and landowners involved in agricultural, environmental, development and forestry projects on leased and private lands.
9. Provide County technical information on site selection for public facilities.
10. Continue to provide monitoring and identification of best management practices to solve non-point pollution problems with sediment and provide this information to the County.
11. Explore and actively pursue funding or grant sources to provide or assist the District in providing programs and projects that benefit the District's residents.
12. Provide any related resource information requested by the County.
13. Continue with the District education program in the county public school system and community activities such as County Fair, Home & Garden Show, Arbor Day, and Xeriscape Demonstration Gardens.
14. Support Resource Conservation District programs as identified in Exhibit 'B', marked "Resource Conservation District Annual Work Plan", incorporated herein and made by reference a part hereof.
15. Provide semi-annual programmatic reports. Reports will be provided to the County within 30 days of the quarters ending in December and June.
16. Conduct an informational luncheon scheduled for the third Tuesday in May with the Board of Supervisors.

II. Within the limits of its authority, resources and policies, the County will:

- A. Upon receipt of the District invoices, reimburse the District for the review programs as discussed in Item I-A. Invoices will be reimbursed no later than thirty days from receipt and approval of invoice. These charges for service are passed through to the customer/client requesting services and will not result in any increase in the not to exceed amount of the contract.
- B. Work with the District in creating an agreement to assist with the monitoring requirements of the Surface Mining and Reclamation Act for all existing and proposed mining developments in El Dorado County.
- C. Supporting the Resource Conservation District program, and provide an allocation funding based on the increase in the assessed value of the County. The FY 2009-10 allocation will be \$80,393.00.

This agreement shall expire June 30, 2010, unless sooner terminated by any of the parties by giving sixty days notice in writing to the other party.

**Administrator:** The County Officer or employee with responsibility for administration of this agreement is the current Director, Development Services, or successor, and the Chief Administrative Officer.

The RCD Administrator is the District Manager for the Georgetown Divide Resource Conservation District, or his designated appointee.

ATTEST:  
Suzanne Allen de Sanchez  
Clerk of the Board

COUNTY of EL DORADO

By: \_\_\_\_\_  
Chairman, Board of Supervisors

Date: \_\_\_\_\_

GEORGETOWN DIVIDE RESOURCE CONSERVATION DISTRICT

By:   
William J. Bennett, President

Date: 0/15/09

## Exhibit A

### 2005 Project Billing Schedule

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Initial Review for all requests. Minor projects not requiring erosion control plans such as Rezoning, Certificates of Compliance, Special Use Permits, EIR Reviews will only require this initial review.

**Initial Review**

2 hours @ \$60.00/ hour = \$120.00

All parcel splits and major land development projects will include the above initial review costs, plus the following plan review and final certification costs based on the additive sliding scales.

**Plan Review**

# Lots	Review Cost
001-005	\$250.00
006-020	\$10.00 additional per lot
021-100	\$5.00 additional per lot
101-1000	\$2.00 additional per lot

**Final Certification**

# Lots	Review Cost
001-005	\$150.00
006-020	\$10.00 additional per lot
021-100	\$5.00 additional per lot
101-1000	\$2.00 additional per lot

Subdivision Billing Schedule

Example: 40 lot subdivision

<u>Initial Review</u>	<u>\$120.00</u>
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<u>Plan Review</u>	<u></u>
001-005	\$250.00
006-020	\$150.00
021-100	\$100.00

<u>Final Certification</u>	<u></u>
001-005	\$150.00
006-020	\$150.00
021-100	\$100.00

<u>TOTAL =</u>	<u>\$1,020.00</u>
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Commercial Grading Schedule

<u>Initial Review</u>	<u>\$0.00</u>
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<u>Plan Review</u>	<u></u>
001-005	\$250.00
006-020	\$0.00
021-100	\$0.00

<u>Final Certification</u>	<u></u>
001-005	\$150.00
006-020	\$0.00
021-100	\$0.00

<u>TOTAL =</u>	<u>\$400.00</u>
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*Georgetown Divide Resource Conservation District*

*FY 2009/ 2010 Annual Plan*

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**Mission Statement**

*"To promote the responsible stewardship of our natural resources through education, planning, and project assistance"*

The Georgetown Divide Resource Conservation District (RCD) has developed the following program of work for the 2009/2010 Fiscal Year (FY). This program is based on the goals and objectives of the RCD, as defined in the District's Long Range (Strategic) Plan.

The availability of staff to work on various tasks within this Annual Plan is based on the District's Time Budget, which has been allocated as follows: 10% to District organization, administration, and the development of grant funded projects; 3% to NRCS support; 80% to District funded projects, and; 7% towards the subdivision program as described under 2009-2010 County Agreement.

**General Program Description**

The Districts focus for the FY 2009/2010 program will continue to concentrate on RCD Organization, NRCS Cooperation and Private Landowner Technical Assistance, Catastrophic Wildfire, Watershed Management, and Education and Outreach. A description of each area of emphasis is provided below.

**Goal 1. District organization, administration, and the development of grant funded projects**

It is the intent of the Georgetown Divide RCD to continue developing the District's capacity to plan and deliver conservation programs, through the following measures:

**Task 1.** Actively involve the Board of Directors in RCD business to improve the quality of grant applications, project administration and provide staff with necessary guidance.

**Task 2.** Develop and revise resolutions and policies for the RCD that will increase the effectiveness and efficiency of its operation.

**Task 3.** Continue to develop the RCD's relationship with agency personnel and conservation partners, including members of the community. This will be accomplished through increased participation in local working group meetings, South Fork American River watershed group meetings and County organized events.

**Task 4.** Continue to improve the RCD's financial reporting system, necessary for providing the best information possible for financial management and Director oversight.

**Task 5.** Improve the RCD's abilities to prepare and understand legal contracts and bidding procedures. This will be accomplished through building a strong relationship with Council of El Dorado County under the direction from the Board of Directors.

**Task 6.** Prepare annual work plans and other management tools to help guide the District and provide staff with needed direction. This will be accomplished through feedback from the Board of Directors and partnering agencies. In addition, sub-committee meetings will be scheduled to determine if the RCD is fulfilling its Annual and Long Range Plans.

**Task 7.** Research and secure continuous project funding sources for the RCD. This will be accomplished by staff and will include staying aware of current available funding sources and working with the community and partnering agencies on the development of project ideas.

**Task 8.** Continue to improve inter-office efficiency through weekly staff meetings to discuss district operations and measurements of adherence to annual and long-term strategic plans. In addition, these meetings will include NRCS staff where opportunities to outreach to landowners will be a focus.

**Goal 2. NRCS Support**

The Georgetown Divide Resource Conservation District will assist the NRCS in providing technical assistance necessary to plan and implement conservation practices to assist land users with forestry and grazing land related resource problems/ concerns. NRCS support addresses planning and implementation of conservation practices within El Dorado County and respective jurisdictional boundaries of the El Dorado County & Georgetown Divide Resource Conservation Districts. These RCD employ staff under an existing Memorandum of Understanding that allows the proposed activities to span beyond the jurisdictional boundaries of each district to extend throughout El Dorado County.

**Task 1.** Administrative assistance. The RCD will provide administrative assistance related to managing the FY 2009 EQIP program.

**Task 2.** Encourage landowner participation in state and federal cost-share programs. This will be accomplished by NRCS staff, but will include RCD staff assistance with outreach and education on the various programs.

**Task 3.** Partner in the development and coordination of workshops for small landowners (e.g., pond management, irrigation, horse management, fuels and fire issues, GIS, etc.).

**Task 4.** Develop and host Local Work Group. The purpose of the local work group is to facilitate locally led conservation (CPM Part 500) and to provide advice to the Natural Resources Conservation Service (NRCS) concerning the implementation of conservation programs including the Environmental Quality Incentive Program (EQIP) in accordance with the Federal Advisory Committee Act. The roles and responsibilities of the Local Work Group, a subset of the State Technical Committee, are found in the Conservation Programs Manual (CPM Part 501, Subpart A).

**Goal 3. District Funded Projects**

**Task 1.** Provide all technical and administrative services as needed for contract completion; monitor, supervise and review all work performed; and coordinate budgeting and scheduling to assure that the contract is completed within budget, on schedule and in accordance with approved procedures, applicable laws and regulations.

**Task 2.** Ensure that the contract requirements are met through completion of timely Status Reports and through regular communication with the Contract Manager. The progress reports shall describe activities undertaken and accomplishments of each task during the quarter, milestones achieved, and any problems encountered in the performance of the work under this contract. The description of activities and accomplishments of each task during the quarter shall be in sufficient detail to provide a basis for payment of invoices and shall be translated into percent of task completed for the purpose of calculating invoice amounts.

**Task 3.** Award subcontract to appropriate organizations and individuals to perform contract services. Document steps taken in soliciting and awarding the subcontract and submit to the District Board for review.

**Task 4.** Continue to work with the Mosquito Volunteer Fire Association (MVFA) to implement the Finnon Lake Restoration and Habitat Improvement Project. The RCD will focus on leveraging funding to allow restoration of Finnon Lake. Development of the Finnon Lake Coordinating Committee will provide the needed resources to review, make recommendations, and provide documented support to the MVFA Board of Directors on grant funding research and the development of grant funding proposals.

**Watershed Management**

**Task 1.** Support the South Fork American River Watershed Group (SFARWG) to facilitate and improve

coordination, collaboration, and assistance among government agencies, other organizations, and private landowners. This round-table collaborative planning process offers a means for all interested citizens to express their concerns for natural resources of the watershed and to provide input into watershed restoration activities. Through the implementation of the Stewardship Strategy watershed advocacy will build as resource issues are addressed.

**Task 2.** Continue collaboration with the American River Watershed Group (middle and north forks of the American River) under existing Memorandum of Understanding to ensure an American River scale commitment is consistent and cooperative in its geographical scope.

**Task 3.** Develop a Regional Watershed Coordination Committee comprised of Watershed Coordinators from the American River, Cosumnes River, Bear River, and other neighboring watersheds to set priorities in the develop regional watershed management plans.

**Task 4.** Coordination with Federal and State agencies through project distribution and the development of informational brochures to maintain watershed advocacy.

**Task 5.** Continue collaboration with the Cosumnes, American, Bear and Yuba (CABY) Watershed Group to facilitate and improve coordination, collaboration, and assistance among government agencies, other organizations, and private landowners. This round-table collaborative planning process offers a means for all interested citizens to express their concerns for natural resources of the watershed and to provide input into watershed restoration activities.

**Task 6.** Design and implement a Fish Friendly Farming Program in collaboration with the California Land Stewardship Institute. This voluntary, incentive-based program would: • Provide a series of workshops educating landowners in current Beneficial Management Practices (BMPs) to reduce erosion, conserve water, increase native habitats, and enhance aquatic habitats on private farms and ranches; • Provide technical assistance from erosion control specialists and restoration/revegetation professionals to landowners to complete Farm Conservation Plans utilizing BMPs; • Apply Farm Conservation Plans with required implementation actions and timelines to receive environmental certification from the Regional Water Quality Control Board, El Dorado County Agricultural Commissioner, RCD, and the California Land Stewardship Institute.

**Task 6.** Design and implement a Livestock & Land Program. The RCD has partnered with Ecology Action to develop the Livestock & Land Program largely to address the challenges of keeping large animals on small acreages. As education and outreach are the preferred methods to address soil conservation issues, the Livestock & Land program is a non-regulatory, voluntary program aimed at developing Conservation Plans for enrolled properties. The Livestock & Land program consists of a series of Best Management Practice workshops, site visits for enrolled members, and development and implementation of a Conservation Plan for the site. As a component of the workshops, participants typically visit a demonstration site to view first-hand, BMPs in place and functioning to address soil conservation concerns and other resource issues. The RCD is developing demonstration sites which will serve as examples of good soil and water conservation stewardship practices.

### ***Watershed Education***

Throughout the implementation of the Stewardship Strategy the RCD will adhere to meeting the fundamental goals of informing stakeholders that we live in a watershed, and that we understand how to live within it. Education programs will facilitate community involvement and provide communities with a framework to better understand the state of water quality and fuel load issues within their watershed. The design of watershed education component that create this awareness is of fundamental importance. The District will implement four watershed education program components as described in summary in the following sections.

**Task 1.** Maintain natural resource information, GIS Database (Maps), and a library of resource information/research.

**Task 2.** Partner on taking students and interested community members on creek and stream educational field trips.

**Task 3.** Participate in outreach and media events such as the Home & Garden Show, Harvest Far, Earth Day

Celebration, National Monitoring Day, Georgetown Nature Area Festival, Hangtown Creek Day and other various community events.

**Task 4 .** Maintain an informational web-sit ([georgetowndividercdrcd.org](http://georgetowndividercdrcd.org)) where educational materials related to watershed stewardship programs, activities and related resource information will be available.

**Task 5.** Continue to promote outreach and education and provide technical assistance to agricultural community in partnership with the Natural Resources Conservation Service, the University of California Cooperative Extension, and the Department of Agriculture.

**Task 6.** Provide awareness of noxious weeds to land owners/managers within the RCD. Make weed management information readily accessible to land owners/managers. This task will be accomplished in cooperation with the El Dorado County Noxious Weed Management Group and the University of California Cooperative Extension. This task will consist of staff's participation in monthly work groups and assistance with related outreach campaigns.

**Task 7.** Continue to develop and support the Watershed Education Summit (WES).

### ***Watershed Stewardship***

Educating residents about the individual role they play in the watershed and communicating specific messages about positive and negative behaviors. The RCD will develop a means for stakeholders to engage in personnel stewardship by:

**Task 1.** Developing Watershed Stewardship Brochure/ Watershed information brochure (what is a watershed?).

**Task 3.** Conduct watershed education programs in the schools to increase the number of students and teachers participating in hands-on field activities located with priority watersheds. Elementary and High school located with each priority sub-basin will participate in stream restoration and monitoring programs. These schools include: Oak Ridge High School, El Dorado High School, Union Mine High School, Golden Sierra High School, Gold Oak elementary, Black Oak Union Mine Middle School, and Schnell Elementary School.

**Task 4.** Enlist the assistance with program coordination of professional mentors to provide leadership with hand-on student activities.

**Task 5.** Develop a Homeowners Erosion Control Manual.

**Task 6.** Maintain commitment to schedule a long-range community stewardship mini-grant program in partnership with Federal, State, and local governments. The program will also maintain its commitment through cooperation from local organizations, Industry, and private business owners. This purpose for engaging in a local stewardship mini-grant program will ensure the stakeholders working towards watershed education and restoration the tools to promote such stewardship.

### ***Professional Training and Engagement***

The RCD has developed a variety of professional training tools to bring the community into awareness of the water quality and fuel load hazards throughout the watershed and integrate on how to apply the tools of watershed protection. Watershed monitoring and assessment methods have been developed to enable citizen monitoring groups be involved with the evaluation, adaptive management, and decision making process with partnering resource professionals from the USFS, SWRCB the Georgetown Divide Resource Conservation District and others. Professional erosion and sediment workshops aimed at promoting responsible stewardship on private lands will provide the tools for technically sound, cost effective, management practices.

**Task 1.** Promote Stream Restoration Projects. An example currently underway in the sub-basin of Hangtown Creek at Ivy House involves removal of invasive species, planting of native vegetation, trash removal and water quality monitoring. This collaborative program is utilizing the partnerships of the American River Conservancy, the City of Placerville, Community Pride, Native Plant Society, Trails Now!, and students from El Dorado High School, Union Mine High School, and Oak Ridge High School.

**Task 2.** Volunteer Monitoring Training & Water Quality Workshops. Water quality monitoring will follow certain



quality assurance and protocol that will enable the evaluation of existing restoration activities, adaptive management, and improved collaborative decision making. The Watershed Education Summit has been active for six-years conducting water quality data for three major tributaries of the South Fork American River within the Crystal Basin. This program will be the model for additional monitoring programs to be developed throughout the priority watershed that occur in a more urban setting.

**Task 3.** Conduct irrigation evaluation and water conservation assistance on a one-on-one basis specific to private landowner needs.

***Catastrophic Wildfire***

Significantly reduce the risk to life, property and watershed health resulting from wildfire, through the support of fuel management plans, projects and public information programs.

**Task 1.** Work with CALFIRE, the U.S. Forest Service, local volunteer fire departments, UC Cooperative Extension, local working groups and El Dorado County to coordinate the implementation a fuel reduction plan in the District. This will be accomplished by staff and their participation in local planning efforts such as the El Dorado County Fire Safe Council, the Cosumnes River Task Force and the South Fork American River Watershed Group.

**Task 2.** Deliver information to private landowners on fire safety for private residences and lots. Work with subdivision homeowners' groups where communities identified as high risk to catastrophic wildfire will be prioritized. This will be accomplished in cooperation with the El Dorado County Fire Safe Council and the UC Extension and will consist of staff assistance on various information campaigns.

**Task 3.** Work with CALFIRE and the Fire Safe Council on the implementation of the community wide chipper programs within the District.

**Task 4.** Work with the El Dorado County Noxious Weed Group and partnering agencies to identify and manage selective invasive weeds within the Weed Management Area. Recent aerial photos will help in mapping this and enable multiple partners to share accurate and current data.

**Task 5.** Work with CALFIRE and the Fire Safe Council on the implementation of the community fuel load reduction programs within the District.