

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 02/24/2022

Need Date: 03/10/2022

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2022.02.23 16:04:26  
-08'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Genuine Parts Company dba NAPA Sacramento Distribution Center  
Address: 4635 Northgate Blvd  
Sacramento, CA 95834  
Phone: \_\_\_\_\_  
Org Code: 3600010  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Transportation

Service Requested: Review and Approve

Description: Second Amendment to Vendor Managed Inventory Supply

Contract Term: 6 years, as amended Contract Value: \$3,750,000 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 02/25/2022 By: Daniel Vandekoolwyk  
Digitally signed by Daniel Vandekoolwyk  
Date: 2022.02.25 14:28:12 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2022.03.07 16:31:21 -08'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 03/07/2022 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2022.03.07 15:59:03 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: