Task	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Task 1. Project Management & Facilitation	_															
1.1 Preliminary Work		1 -	1 _	1 _	1	1 _	1 .	1 _	1 _	1 _	1 _	1 .	1		_ ,	1 .
1.2 Project Management																
Task 2. Traffic Analysis		_	_													
2.1 Data Collection and Modeling		•	—						_							
2.2 Environmental Document								(•	Ť						
2.3 TIM Fee Zones Determination				1	•											
2.4 Travel Forecast and Roadway Improvements					•			J								
2.5 Traffic Impact Fee Estimate																
Task 3. Economic/Fiscal Analysis																
3.1 Research and Analysis			•	.												
3.2 Develop Policy and Technical Parameters				•			_									
3.3 Cost Allocation																
3.4 Roadway Improvement Cost Estimates							*									
3.5 Identify Funding Requirements and Sources							*									
3.6 CIP Report																
3.7 Develop Nexus and Calculate Impact Fee								1	•							
3.8 Environmental Document											•	*				
3.9 TIM Fee Update Report				• •	•	•	•		•			•				
3.10 Administrative Procedures Manual											_	*				
Task 5. Outreach																
5.1 BOS Study Sessions/Presentations			1			2				3			4	<u>\$</u>		6
5.2 Public Workshops			•								,		•	•	•	
5.3 Focus Group Mini-Workshops																
5.4 Website/Social Media																
5.5 Media Relations & Collateral Development		Ç													•	
5.6 Draft and Final Public Presentation Plan		(•	*												
Legend:	ı															
Doord of Cunowiscas Montings	If BOS does not t	ake action at each	of the above BOS	Workshops will re	esult in schedule a	ind possibly budge	implications	•					•			
Board of Supervisor Meetings:	If needed, the Consultant Team is budgeted to participate in two additional BOS Meetings. If exercised each meeting will add 1.5 months to this project schedule.															
February 10th, 2015 Meeting	Project Kickoff - Inform the Board of the Goals of the update, Scope, Schedule and Key Assumptions and Decision Points necessary for schedule adherence.															
May 2015 Meeting	BOS to confirm Fee Benefit Zone geography, Deficiency Analysis, Alternative Funding, Land Use Categories, Summary of Outreach Input.															
3 September 2015 Meeting	BOS to confirm TIM Fee CIP list and costs.															
December 2015 Meeting	Present the Preliminary Fee Structure; Receive direction from BOS for desired TIM Fee adjustments; Present Full CIP List (Short - Medium - Long-term)															
5 January 2016 Meeting	Present Adjustments to the Preliminary Fee Structure; Receive status of Environmental process															
March 2016 Meeting	BOS to consider approval Final TIM Fee and CIP Update															
Planning Commission Meeting	February PC Mee	eting: Receive brie	fing on Final Fee a	nd CIP Update & a	asking for finding o	of consistency of C	P to General Plan									
EDCTC Meeting	•	Meeting: Receive	-	•	-	·										
Public Workshops - Reflects 2 Workshop Locations	•	•	•	•		ss. September Wo	kshops will be to p	present the prelim	inary fee. Decem	ber Workshops wi	ill be to present th	e final fee.				
Focus Group Workshops - Reflects 5 Groups						ess. September W		•	· · · · · ·	,	·					
Rehearsal Session with Team		of material to be			· · · · · · · · · · · · · · · · · · ·	·	·		·							
Draft Deliverable(s)		Memorandums & \			'											
▼ Final Deliverable(s)				,												
Schedule Assumes	Adherence to the	e existing/onerativ	e General Plan La	nd Use - considera	ation of TGPU-ZOU	J will be tracked										
1 media ribania		isting General Plar			5 5. 6 200	Do cracked										
		_			boundaries will at	ffect the Deficience	Analysis which w	ill have schedule a	and budget implica	itions						
	Address to the	C CAISTING PIGHINITIE	, a. ca boarraarics	. Other to these	Countaines will at	Cat the Denoient		Juve seriedale e	buuget iiripiice							