

Contract #: N/A 438-0170  
Index Code: \_\_\_\_\_

# CONTRACT ROUTING SHEET

Date Prepared: 2/6/17

Need Date: 2/8/17 please

**PROCESSING DEPARTMENT:**

Department: HHSA/Public Health  
Dept. Contact: \_\_\_\_\_  
Phone #: xZhana McCullough  
Department \_\_\_\_\_  
Head Signature: Patricia Charles-Heathers  
Patricia Charles-Heathers, Ph.D., Director

**CONTRACTOR:**

Name: City of Placerville  
Address: 3101 Center Street  
Placerville, CA 95667  
Phone: (530) 642-5200

**CONTRACTING DEPARTMENT:** HHSA/Public Health Division

Service Requested: Application for Special Temporary Use Permit - Parklet  
Contract Term: 5/1/17 through 9/30/17 Contract/Grant Value: \_\_\_\_\_  
Compliance with Human Resources requirements? N/A x Yes \_\_\_\_\_ No \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 2/6/17 By: PJH  
Approved: AS to form Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please review and indicate who may sign this paperwork.

The applic. is legal - and consider risk issues.

**PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!**

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: 2-10-17 By: MS  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
NOTHING FOR RISK

County may have to provide insurance specific to this project. Please return with appropriate documentation to be submitted to City of Placerville

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please contact (name & ext) with questions or for contract packet pick-up. Thank you!

[Signature] 2/5/17  
Chief Fiscal Officer Date

[Signature] 2/3/17  
Deputy Director, Administration and Contracts Date

James Reilly



# City of Placerville

Development Services Department  
 3101 Center Street, Placerville, CA 95667  
 Planning (530) 642-5252 · Building (530) 642-5240 · Engineering (530) 642-5250

## APPLICATION FOR SPECIAL TEMPORARY USE PERMIT

Project Site Address \_\_\_\_\_  
 Assessor's Parcel No. (APN) \_\_\_\_\_ Site Size \_\_\_\_\_

Applicant Name COUNTY OF EL DORADO

1. Legal Property Owner City of Placerville  
 Mailing Address 3101 Center Street, Placerville, CA 95667  
 Phone Number 530-642-5200  
 Email (optional) privas@cityofplacerville.org

2. Authorized Representative (Primary Contact Person) \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Email (optional) \_\_\_\_\_

*If the Authorized Representative is anyone other than the Legal Property Owner, please attach a letter of authorization for the Representative to act on the Owner's behalf.*

3. Explain proposed temporary use in detail (including plot or site plan for clarification)  
The temporary use would be for a parklet on Main Street. The parklet is a demonstration project sponsored by Public Health to showcase the public health benefits of a parklet. The parklet would be located within a single parking stall along Main Street. The parklet is open to the public to sit, relax and enjoy the city.

4. Duration of use / event: Start Date: 5/6/17 End Date: 9/30/17

I hereby certify that the information and statements above referred to are in all respects true and correct to the best of my knowledge and belief.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Applicant

**STAFF USE ONLY**

Existing Zoning \_\_\_\_\_  
 Existing Land Use \_\_\_\_\_

FILE NO.: TUP \_\_\_\_\_  
 FEE (PZ): \$200  
 DATE PAID: \_\_\_\_\_  
 RECEIPT NO.: \_\_\_\_\_  
 CLERK: \_\_\_\_\_

Approved \_\_\_\_\_  
 Date \_\_\_\_\_

ROUTED TO  POLICE DEPT.  FIRE DEPT.  OTHER \_\_\_\_\_

CITY OF PLACERVILLE  
PLANNING APPLICATION

Date: \_\_\_\_\_  
Zoning: \_\_\_\_\_ GP: \_\_\_\_\_  
File No: \_\_\_\_\_  
Filing Fee (PZ) \_\_\_\_\_  
Filing Fee (EN) \_\_\_\_\_  
Receipt No: \_\_\_\_\_

**REQUEST FOR:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Annexation                  | <input type="checkbox"/> Boundary Line Adjustment   | <input type="checkbox"/> Certificate of Compliance                     |
| <input type="checkbox"/> Conditional Use Permit      | <input type="checkbox"/> Environmental Assessment   | <input type="checkbox"/> Environmental Impact Report                   |
| <input type="checkbox"/> Final Subdivision Map       | <input type="checkbox"/> General Plan Amendment     | <input type="checkbox"/> General Plan Consistency                      |
| <input type="checkbox"/> Historic District Review    | <input type="checkbox"/> Landscape Plan Review      | <input type="checkbox"/> Minor Deviation                               |
| <input type="checkbox"/> Planned Development Overlay | <input type="checkbox"/> Preliminary Plan Review    | <input type="checkbox"/> Sign Package Review / Amendment               |
| <input type="checkbox"/> Site Plan Review            | <input type="checkbox"/> Temporary Commercial Coach | <input checked="" type="checkbox"/> Temporary Use Permit               |
| <input type="checkbox"/> Tentative Parcel Map        | <input type="checkbox"/> Tentative Subdivision Map  | <input type="checkbox"/> Variance <input type="checkbox"/> Zone Change |

**DESCRIPTION:** \_\_\_\_\_

ITEMS ABOVE THIS LINE FOR OFFICE USE ONLY

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*City Ordinance #1577 established a Fee & Service Charge System. In some cases project review will require the services of specialists under contract to do work that City staff cannot perform. In these cases, the applicant shall pay the direct cost of these services plus fifteen percent (15%) for City Administration.*

**PROJECT APPLICANT**

**APPLICANT'S REPRESENTATIVE (if different)**

NAME County of El Dorado  
MAILING ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

NAME \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

**PROPERTY OWNER(S)**

NAME City of Placerville PHONE 530-642-5200  
MAILING ADDRESS 3101 Center Street, Placerville, CA 95667  
EMAIL ADDRESS privas@cityofplacerville.org

**SURVEYOR, ENGINEER, ARCHITECT, OR OWNER'S REPRESENTATIVE (If applicable)**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

I have notified the mortgage holder, which is: \_\_\_\_\_

**DESCRIPTION OF PROPERTY (Attach legal deed description)**

STREET ADDRESS \_\_\_\_\_

ASSESSOR'S PARCEL NO.(S) \_\_\_\_\_

Above described property was acquired by owner on \_\_\_\_\_

Month Day Year

List or attach any Covenants, Conditions or Restrictions, concerning use of property, of improvements contemplated; as well as yard setback and area or height requirements that were placed on the property by subdivision tract developers. Give date said restrictions expire.

I hereby certify that the statements and information contained in this application, including the attached drawings and the required findings of fact, are in all respects true and correct. I understand that all property lines must be shown on the drawings and be visible upon site inspection. In the event that the lines and monuments are not shown or their location found to be incorrect, the owner assumes full responsibility.

I further understand that if this request is subsequently contested, the burden will be on me to establish: that I produced sufficient factual evidence at the hearing to support this request; that the evidence adequately justifies the granting of the request; that the findings of fact furnished by me are adequate, and further that all structures or improvements are properly located on the ground. Failure in this regard may result in the request being set aside, and structures being built in reliance thereon being required to be removed at my expense.

PROPERTY OWNER agrees to and shall hold the CITY, its officers, agents, employees and representatives harmless from liability for damage or claims for damage for personal injury, including death, and claims for property damage which may arise from the direct or indirect operations of the PROPERTY OWNER or those of his contractor, subcontractor, agent, employee or other person acting on his behalf which relate to this project. PROPERTY OWNER agrees to and shall defend the CITY and its officers, agents, employees and representatives from actions for damages caused or alleged to have been caused by reason of the PROPERTY OWNER'S activities in connection with the project. This hold harmless agreement applies to all damages and claims for damages suffered or alleged to have been suffered by reason of the operations referred to in this paragraph, regardless of whether or not the CITY prepared, supplies or approved plans or specifications or both for the project.

PROPERTY OWNER further agrees to indemnify, hold harmless, pay all costs and provide a defense for CITY in any action challenging the validity of PROPERTY OWNER'S project.

\_\_\_\_\_  
Applicant's Signature                                  Printed Name of Applicant(s)                                  Date

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner.

\_\_\_\_\_  
Signature of Property Owner                                  Printed Name of Property Owner                                  Date

\_\_\_\_\_  
Signature of Property Owner                                  Printed Name of Property Owner                                  Date

NOTICE: Section 10-3-9 of the Placerville Municipal Code prohibits the occupancy of a building or a release of utilities prior to the issuance of a Certificate of Occupancy by the Building Division AND the completion of all zoning requirements and conditions imposed by the Planning Commission or City Council UNLESS a satisfactory performance bond or other acceptable security has been posted to insure completion. VIOLATIONS may result in prosecution and/or disconnection of utilities.

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A Notice of Public Hearing and Staff Report will be prepared for applications requiring public hearing(s). Two Wednesdays prior to the hearing date, the Notice of Public Hearing will be sent to the Applicant and Owner; on the Thursday prior to the hearing date, the Staff Report will be sent to the Applicant and Owner. Notices and Staff Reports will be sent via email if addresses have been provided; if not, the documents will be sent to the mailing addresses provided on this form. Please list below any alternate or additional recipients, along with their contact information, or any alternate instructions for sending these materials to the Applicant or Owner.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Main Street Parklet Description**

I see people relaxing and socializing in my Parklet. It will support healthy living activities like running, walking, biking, socializing and getting outside to get fresh air. The Parklet will provide amenities like bike parking, seating, shade, electrical outlets for charging phones and lighting for extended hours. I used recycled/repurposed materials like recycled fences that have fallen after the storms and reused artificial AstroTurf from a sports complex or another sports field. I was also resourceful by incorporating an off-grid solar PVC with a battery pack to that it can use the sunlight to create electricity to run the lights and electrical outlets.

I used the theme of “Healthy Living” to influence my Parklet design by adding bike racks, which encourages people to ride their bike. It also encourages people that are walking or running around Placerville to stop and take a break. By including electrical outlets, it allows people to sit and socialize, which increases mental health, while their phone is charging.

**Submitted by: Emily Bobrowsky, Oak Ridge High School**

# Main Street Parklet

