

# ORIGINAL

No FR - 060722

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG code:		Transfer to ORG code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Don Adams</i>	06/22/2022		

Specific location (address): 935 Spring St. Placerville, CA 95667

Where in facility? PHF Basement

First contact person: Grant Webber

Phone: 530-642-7222

Second contact person: Amy Higdon

Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
103639	SANYO MEDICOOL PHARM REFRIGERATOR		Functional
N/A	INTERDESIGN QUARTZ CLOCK		Broken
N/A	DOCUPOCKET MOUNTABLE DOC HOLDER		Broken
N/A	PURPLE OFFICE CHAIR W/O ARMS		Broken
N/A	BLACK OFFICE CHAIR W/O ARMS		Functional (Poor)
N/A	BLACK OFFICE CHAIR W/O ARMS		Functional (Poor)
N/A	GRAY OFFICE CHAIR		Functional (Poor)
N/A	(6) MAROON ROLLING CONFERENCE CHAIRS		Functional (Poor)
N/A	FRANKLIN CHEF MINI FRIDGE		Broken
N/A	GE MINI FRIDGE		Broken
N/A	SONY TELEVISION 20"		Functional
N/A	ASSORTED RUGS		Functional (Poor)
N/A	WHITE/TAN KEYBOARD TRAY		Broken
N/A	BLACK OFFICE CHAIR W/O ARMS		Broken
N/A	GE REFRIGERATOR		Broken
N/A	WOODEN OVERHEAD CABINET		Functional (Poor)
N/A	GRAY OVERHEAD CABINET		Functional (Poor)
N/A	3 DRAWER PED CABINET		Broken
N/A	2 DRAWER PED CABINET		Broken
N/A	5 DRAWER LEGAL FILE CABINET		Functional
N/A	4 DRAWER LEGAL FILE CABINET		Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	6/27/22
Posted to Intranet	7/18/22
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT &amp; CONTRACTS

<b>County of El Dorado Property Transfer Request</b>			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
<input type="checkbox"/> <b>Inter-Department Transfer</b>			
Transfer from ORG code:		Transfer to ORG code:	
Department: HHS A		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
 <small>Daniel Del Monte (Jun 22, 2022 17:34 PST)</small>	06/22/2022		
Specific location (address): 935 Spring St. Placerville, CA 95667 (or 3057 Briw Rd.)			
Where in facility? PHF Basement (or Briw Patio)			
First contact person: Grant Webber		Phone: 530-642-7222	
Second contact person: Amy Higdon		Phone: 530-642-4836	

Cty Tag #	Description/Comments	Serial/VIN #	Condition
N/A	(6) Tan 5ft Round Table Tops		Poor
N/A	(20) 5'x2'x3'x2' (20"D) Maple Conf. Tables w/ wheels		Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	4/27/22
Posted to Intranet	7/8/22
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>
Auditor records updated by: _____ Date: _____

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Trade-In</b>	
<input type="checkbox"/> <b>Inter-Department Transfer</b>			
Transfer from ORG code:		Transfer to ORG code:	
Department: HHSA		Department:	
Approved (Dept Head) <i>Daryl Adkins</i>	Date <b>06/22/2022</b>	Approved (Dept Head)	Date

Specific location (address): 931 Spring St. Placerville, CA 95667

Where in facility? Lobby

First contact person: Grant Webber

Phone: 530-642-7222

Second contact person: Amy Higdon

Phone: 530-642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
10610	5 DRAWER LEGAL FILE CABINET	(IN PHF BASEMENT)	Functional
16537	5 DRAWER LEGAL FILE CABINET	(IN PHF BASEMENT)	Poor
N/A	4 DRAWER LATERAL FILE CABINET		Functional
N/A	(2) BANK OF 4 TAN LOBBY CHAIRS		Poor
N/A	BANK OF 3 TAN LOBBY CHAIRS		Poor
N/A	BANK OF 2 TAN LOBBY CHAIRS		Poor

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>6/22/22</i>
Posted to Intranet	<i>7/8/22</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
Auditor records updated by:	Date:

**PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS**

# ORIGINAL

N<sup>o</sup> 43 -- 8419

County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> <b>Surplus</b>	<input type="checkbox"/> <b>Trade-In</b>	<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from ORG Code: <u>4300000</u>		Transfer to ORG Code:	
Department: El Dorado County Library		Department:	
Approved (Dept Head) <i>Cody Bivens</i>	Date <u>6/29/22</u>	Approved (Dept Head)	Date

Specific location (address): El Dorado Hills Library, 7455 Silva Valley Parkway, El Dorado Hills, CA 95672

Where in facility? Outdoor storage area, computers in staff area

First contact person: Jan Robbins

Phone: (916) 358-3502

Second contact person: Jason Pien

Phone: (916) 358-3512

Cty Tag #	Description	Serial/VIN #	Condition
34556	HP Laser Jet 4250		Outdated
34557	HP Laser Jet 4250		Outdated
34559	HP Laser Jet 4250n		Outdated
	5 Metal Book Carts, not repairable		Broken

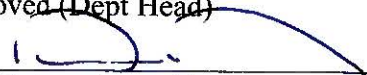
Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<u>6/30/22</u>
Posted to Intranet	<u>7/18/22</u>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado  
Property Transfer Request

Surplus                                   Trade-In                                   Inter-Department Transfer

Transfer from ORG code: 25000000	Transfer to ORG code:
Department: Probation	Department:
Approved (Dept Head) 	Approved (Dept Head)
Date 6.17.22	Date

Specific location (address): 3974 Durock Road Suite 205 Shingle Springs

Where in facility? TAKEN BY GREG HIKOSHIMA OF IT TO IT

First contact person: Paul Lewis    Phone: (530) 614-0665

Second contact person: Andrew Craven    Phone: (530) 621-6058

Cty Tag #	Description	Serial/VIN #	Condition
	Thin Clients T530 (Qty 20)		good

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	6/22/22
Posted to Intranet	7/18/22
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

**Remarks:**  
 THESE WERE ORIGINALLY PURCHASED UNDER IT TICKET J5DE10492A PO 19001444 5/29/2019.

Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_