

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 05/15/2024

**Need Date:** 05/22/2024

**PROCESSING DEPARTMENT:**

Department: CAO- Procurement and Contracts  
Dept. Contact: Matthew McKain  
Phone: X5974  
Department Head Signature: Matthew Potter  
Digitally signed by Matthew Potter  
Date: 2024.05.14 13:09:24 -07'00'  
Matt Potter  
Sr. Administrative Analyst

**CONTRACTOR:**

Name: Northnet Library System  
Address: 32 West 25th Avenue, Suite 201  
San Mateo, CA 94403  
Phone: \_\_\_\_\_  
Org Code: 4300000  
Project # \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: General Fund/ Library CSA 10 Taxes

**CONTRACTING DEPARTMENT:** Library

Service Requested: Review and Approve

Description: MOU for Link+ Resource Sharing System

Contract Term: 7/1/2024 -6/30/2029 Contract Value: \$ 111,311.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/16/2024 By: Janeth SanPedro  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Janeth SanPedro  
Date: 2024.05.16 12:55:23 -07'00'

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) Thank you!**