

# CONTRACT ROUTING SHEET

Date Prepared: 9/18/2013

Need Date: 9/24/2013

**PROCESSING DEPARTMENT:**

Department: CAO-Economic Development  
Dept. Contact: Megan Arevalo  
Phone #: 621-5147  
Department  
Head Signature: *Kimberly Aken*

**CONTRACTOR:**

Name: El Dorado County Chamber of Commerce - Visitor's Authority  
Address: 542 Main St  
Placerville, CA 95667  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - Economic Development

Service Requested: Contract approval - Agreement #245-F1111, AMD II  
Contract Term: 10/1/2013 - 6/30/2014 Contract Value: \$176,636.72  
NTE \$739,723.92

Compliance with Human Resources requirements? Yes: N/A No: N/A  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 9/23/13 By: *J. Sauer*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2013 SEP 19 PM 1:02

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 10/8/13 By: *Dan*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

RECEIVED  
HUMAN RESOURCES DEPT.  
13 SEP 20 11:09

Need ins papers - Dan 9/24

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_