

Counsel please include this information in your billing description.	>	-18-54843	Legistar #: 18-0541	P&C #:
	>	Index Code:	Project #: NC	Charge To #: NC
	>	Project Description: Road Improvement Agreement with Elliott Homes, Inc. for Saratoga Way		
	>			

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Community Development Agency
 Division: Admin/Finance
 Dept Contact:
 Phone: x
 Authorized Signature: _____

CONTRACTOR:

Name: Elliott Homes, Inc.
 Address: 340 Palladio Parkway, Suite 521
 Folsom, California 95630-8775
 Phone: (916) 984-1300

CONTRACTING DEPT:

Service Requested: Review & Approve
 Contract Term:
 Contract/Amendment Amount: **\$0.00**
 Compliance with Human Resources Requirements: Yes: No:
 Compliance verified by: **Contract Notification Sent:** _____ **HR Response Received:** _____
Ok Per:

Date Submitted:
 Date Needed:
 Funding Sources: Developer Funds

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Please forward to Transportation upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
