



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
<https://www.eldoradocounty.ca.gov/County-Government/Board-of-Supervisors>

George Turnboo, Chair, District II
Brooke Laine, First Vice Chair, District V
Lori Parlin, Second Vice Chair, District IV
Greg Ferrero, District I
Brian Veerkamp, District III

Tiffany Schmid, Chief Administrative Officer
David Livingston, County Counsel
Kim Dawson, Clerk of the Board of Supervisors

Tuesday, April 22, 2025

9:00 AM

<https://edcgov-us.zoom.us/j/82802384099>

330 Fair Lane, Building A Placerville, CA
OR Live Streamed - Click above to view

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

PUBLIC PARTICIPATION INSTRUCTIONS: The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 828 0238 4099. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/82802384099>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

Vision Statement

Exceptional quality of life with a strong sense of community, historical heritage, rural character, managed growth, and opportunity for all.

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

1. [25-0719](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on April 8, 2025.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [25-0672](#) Auditor-Controller recommending the Board consider the following:
 - 1) Authorize the Auditor-Controller to negotiate and execute necessary contracts, including but not limited to contracts for bond counsel, underwriting services and special tax consulting services, that are needed in relation to the proposed new community facilities district (CFD) and financing requested by AKT (the Developer) for a subdivision in the "Promontory Specific Plan" after each agreement has been approved by County Counsel and Risk Management;
 - 2) Authorize the Auditor-Controller to execute the Deposit and Reimbursement Agreement between El Dorado County and the Developer upon final approval by County Counsel and Risk Management; and
 - 3) Authorize the Auditor-Controller to take all necessary steps to prepare all documents required to form the CFD, as soon as practical.

FUNDING: Developer-funded.

3. [25-0646](#) Auditor-Controller and the Chief Administrative Officer recommending the Board authorize the continuation and utilization of the perpetual agreement between Hinderliter, deLlamas & Associates and El Dorado County for the provision of specialized sales tax analysis and recovery services.

FUNDING: General Fund.

4. [25-0333](#) Chief Administrative Office recommending the Board adopt and authorize the Chair to sign Resolution **045-2025** identifying parking areas and hours per County Ordinance 5222, Chapter 10.12.145.

FUNDING: General Fund.

5. [25-0624](#) Procurement and Contracts, a division of the Chief Administrative Office, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retiring Deputy Sheriff Matthew Fergusson.

FUNDING: Funding received from the sales will be deposited into the General Fund.

6. [25-0599](#) Clerk of the Board, based upon the recommendation of the El Dorado County Child Abuse Prevention Council, recommending the Board appoint Holly Scott as Community-Based Organization Representative on the El Dorado County Child Abuse Prevention Council with a term expiration of June 30, 2027.

FUNDING: N/A

7. [25-0685](#) Human Resources Department recommending the Board:
- 1) Approve and authorize the Chair to sign Resolution **044-2025** adopting a new salary scale for the Investigative Assistant II retroactive to February 22, 2025 through April 18, 2025; and
 - 2) Waive recovery of overpayment totaling approximately \$12.80 made to the four employees in the Investigative Assistant II classification, as payment at the time had been made in accordance with the errant salary schedule previously in effect, and it is likely that the staff time incurred to attempt to recover the overpayment would exceed the amount of overpayment.

FUNDING: General Fund.

8. [25-0581](#) Treasurer-Tax Collector recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **046-2025** establishing the County of El Dorado 401(a) Deferred Compensation Plan for Eligible Employees, approving the 401(a) Plan documents, authorizing the Treasurer-Tax Collector to execute documents implementing the 401(a) Plan, and directing the Auditor-Controller to implement the 401(a) Plan contributions;
 - 2) Approve and authorize the Treasurer-Tax Collector to execute the Administrative Services Agreement 9518 with Nationwide Retirement Solutions, Inc. to provide record keeping and administrative services for the 457(b) Deferred Compensation Plan, Deferred Compensation Plan for Social Security Replacement for Part-Time, Seasonal, and Temporary Employees (OBRA Plan), and 401(a) Deferred Compensation Plan for Employer Contributions for an initial term of five (5) years from date of execution, with renewal of up to five (5) additional one-year periods for a total agreement term of ten (10) years, at the annualized compensation of 0.15% (15 basis points) of the Plans' account value to be funded out of the participants' assets in the Plans; and
 - 3) Authorize the Treasurer-Tax Collector to execute further amendments to Administrative Services Agreement 9518, including renewal options, that do not increase the compensation or the total agreement term, contingent upon County Counsel and Risk Management approval.

FUNDING: N/A

9. [25-0593](#)

Treasurer-Tax Collector recommending the Board:

- 1) Discharge the Treasurer-Tax Collector from further accountability to collect the debts listed on the attached Discharge of Accountability report in the amount of \$223,617.76 pursuant to Government Code Sections 25257 through 25259; and
- 2) Authorize and direct the County Auditor-Controller to adjust any charge against the office in a like amount.

FUNDING: N/A

HEALTH AND COMMUNITY - CONSENT ITEMS**10. [25-0296](#)**

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Make findings pursuant to Section 3.13.030 (B) of the El Dorado County Ordinance Chapter 3.13, Contracting Out, that the web-based automated time study services and associated trainings provided by Fiscal Experts, Inc. requires specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
- 2) Make findings in accordance with Procurement Policy C-17 Section 3.4(2f) and 3.4.3 exempting the competitive bidding process, with Purchasing Agent concurrence, because the procurement is for goods where the continuity of providers will provide efficiency or critical knowledge, and other providers of the goods cannot provide similar efficiencies or critical knowledge and competitive bidding would produce no economic benefit to the County;
- 3) Approve and authorize the Chair to sign Agreement for Services 9351 with Fiscal Experts, Inc. in the amount of \$263,000 for the term of five years from May 9, 2025, through June 30, 2030;
- 4) Authorize the Purchasing Agent to execute amendments relating to Agreement 9351, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
- 5) Authorize the HHSA Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 9351.

FUNDING: 40% Federal funding, 35% State funding, 25% County Realignment funding.

11. [25-0430](#)

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Approve and authorize the Chair to sign a Fiscal Year (FY) 2024-25 Budget Transfer Request to increase revenue and appropriations for the Public Health Emergency Preparedness (PHEP) program in the amount of \$120,468 due to rollover funding from the prior year (4/5 vote required); and
- 2) Acting as the governing body on behalf of the El Dorado Public Housing Authority (PHA), approve and authorize the Chair to sign a FY 2024-25 Budget Transfer Request to increase revenue and appropriations for the PHA program in the amount of \$420,000 (4/5 vote required).

FUNDING: 100% Federal via the U.S. Centers for Disease Control and Prevention for PHEP; 100% Federal via the U.S. Department of Housing and Urban Development for PHA.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

12. [25-0055](#) Department of Transportation recommending the Board consider the following for the Shingle Springs El Dorado Trail Class I Improvements Project, Capital Improvement Program project number 36109014:
- 1) Make findings in accordance with Section 3.13.030 (B) of the County Ordinance that the work requires specialty skills and qualifications not expressly identified in County classifications and there is a need to engage an independent contractor for environmental planning services for the project;
 - 2) Award Request for Proposal 24-0070 to HELIX Environmental Planning, Inc.; and
 - 3) Approve and authorize the Chair to sign Agreement for Services 9315 with HELIX Environmental Planning, Inc. to provide environmental planning services in the amount of \$192,900.94 for a term beginning upon execution and expiring three (3) years thereafter.
- (District 4)

FUNDING: Congestion Mitigation and Air Quality (20%) and To Be Determined (80% - see "Financial Impact" section of the staff report).
(Federal Funds)

13. [25-0580](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Second Amendment to competitively bid Agreement for Services 7825 with Dewberry Engineers, Inc. to provide as-needed construction support services updating the rate schedule and conforming contract articles to match boilerplate language, with no change to the amount or term.
- (All Districts)

FUNDING: Various funding sources as detailed in the Department of Transportation's Capital Improvement Program, including federal, state, and local funding.

14. [25-0641](#) Department of Transportation recommending the Board take the following actions pertaining to the Pleasant Valley Road Safety Improvements Project, Capital Improvement Program project number 36105072, Contract 8596:
- 1) Award the Construction Contract to American Civil Constructors West Coast, who was determined to be the lowest responsive, responsible bidder;
 - 2) Approve and authorize the Chair to sign the Construction Contract in the amount of \$1,767,000, subject to review and approval by County Counsel and Risk Management; and
 - 3) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

FUNDING: Highway Safety Improvement Program - State (96%), RSTP Advance - EDCTC (4%). (No Federal Funds)

15. [25-0039](#) Department of Transportation recommending the Board approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2024-25 to accommodate revised Capital Improvement Program project budgets and increased expenses due to reallocation of previously unused funding for previously approved projects in 2024 (see discussion/background for a detailed list of projects). The budget transfer will increase operating transfers out by \$1,779,409, offset by decreases to contingency, and increase operating transfers in by \$1,779,409, offset by increases to professional services. (4/5 Vote Required)

FUNDING: Traffic Impact Fees - Highway 50 Funds, Tribe Funds, Regional Surface Transportation Program Advance Match Funds, Sacramento Municipal Utility District Upper American River Project Cooperative Agreement Funds, American Rescue Plan Act Funds, Traffic Impact Fees Zones 1-7 Funds, Traffic Impact Fees Zones C (Federal and Local Funds - see discussion/background for project funding detail).

16. [25-0459](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the First Amendment to competitively bid Agreement for Services 6423 with Bender Rosenthal, Inc. to provide as-needed appraisal and acquisition services and extend the performance period an additional one (1) year to May 9, 2026, updating contract language per California Department of Transportation federal funding requirements, and no change to the agreement amount of \$300,000.

FUNDING: For various Capital Improvement Program, Environmental Improvement Program, and other projects as needed, funding will be provided by associated federal, state, and local funding sources. Local funding sources may include any combination of the following: Traffic Impact Fee Program, Missouri Flat Area Master Circulation and Financing Plan, Road Fund, Tribe Funds, Developer Advanced Funds, Sacramento Municipal Utility District, and/or General Fund.

17. [25-0482](#) Planning and Building Department, Planning Division, recommending the Board approve and authorize the Chair to sign a budget transfer increasing appropriations for Legal Services and Revenues by \$25,400 for legal services pertaining to Environmental Impact Report review and California Environmental Quality Act compliance for various proposed Specific Plan applications. (4/5 vote required)

FUNDING: Developer Funded - 100%.

18. [25-0683](#) Surveyor's Office recommending the Board adopt and authorize the Chair to sign Resolution **043-2025** for Abandonment of Easement 25-0003, to abandon the entirety of the 25' non-exclusive road easement encumbering Parcel 2 of the Parcel Map recorded in Book 4 of Parcel Maps at Page 141, identified as Assessor Parcel number 092-440-013, Located within the community of El Dorado, at 7227 Cinnabar Court. (District 2)

FUNDING: Application Fees. (General Fund)

LAW AND JUSTICE - CONSENT ITEMS**19. [25-0686](#)**

District Attorney recommending the Board:

- 1) Approve and authorize the Board Chair to sign Fiscal Year (FY) 2024-25 budget transfer shifting \$60,000 in appropriations from services and supplies and interfund transfers to fixed assets within the District Attorney's budget; \$20,000 supporting the Forensic Computer costs and \$40,000 supporting the Access Control and Intrusion System purchase and installation costs for the District Attorney's South Lake Tahoe office; and
- 2) Add one Forensic Computer and one Access Control and Intrusion System to the District Attorney's FY 2024-25 Fixed Asset List.

FUNDING: General Fund.

20. [25-0618](#)

Sheriff's Office recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030(b) that the services provided by the Contractor are in the best interest of the public and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work;
- 2) Make findings in accordance with Procurement Policy C-17 Section 3.4.2, Sole Source/Single Source that Agreement for Services 9411 with California Forensic Medical Group (CFMG) is exempt from the competitive bidding process;
- 3) Approve and authorize the Chair to sign Agreement for Services 9411 with CFMG, to provide California Advancing and Innovation Medi-Cal planning and implementation consulting services for the term of three years upon execution and with an amount not to exceed \$350,000; and
- 4) Authorize the Purchasing Agent to execute amendments relating to Agreement 9411, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement

FUNDING: Inmate Trust Fund.

21. [25-0269](#)

Sheriff's Office recommending the Board:

- 1) Make findings that in accordance with Ordinance 3.13.030(b) that the services provided by the Contractor are in the best interest of the public and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work; and
- 2) Authorize the Chair to sign Amendment II of Agreement 7606 with KP Research Services, Inc. for performing "as-needed" background investigations for Peace Officer Standards and Training sworn and non-sworn staff positions, increasing the amount by \$130,000, and replacing Article XIX, Conflict of Interest, in its entirety, with no change to the term.

FUNDING: General Fund.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

22. [25-0629](#) Chief Administrative Office recommending the Board consider the Draft Board of Supervisors Responses to the Fiscal Year 2024-25 Grand Jury Final Reports for Case 25-02 - Placerville and South Lake Tahoe Jail Inspections and Case 25-04 DOT Maintenance - Where the Rubber Meets the Road, and take one of the following actions:
- 1) Direct staff to make changes and return to the Board with final report(s) by April 29, 2025; or
 - 2) Approve the report(s) as the Final Report(s) and authorize the Chief Administrative Officer to submit them to the Presiding Judge.

FUNDING: N/A

9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

23. [25-0372](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board approve and authorize the Chair to sign Amendment 2 to competitively bid Agreement 5912 with Mintier Harnish to assist with creating new Commercial, Mixed-Use, and Multi-Family Residential Design Standards and Guidelines for the County's Community Regions and Rural Centers, increasing the total budget by \$400,630.84 with a new not-to-exceed amount of \$707,245.84, updating the scope of work, and extending the term of the agreement by 3 years with a new expiration date of August 1, 2028. (Cont. 4/8/2025, Item 20)

FUNDING: Community Benefit Fee 31%, Affordable Housing Trust Fund 15%, General Fund 54%.

9:30 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

24. [25-0732](#) Chief Administrative Office recommending the Board:
- 1) Receive and file a presentation on the Fiscal Year (FY) 2025-26 Recommended Budget development including the items the Board directed staff on April 8, 2025 to return to the Board to discuss;
 - 2) Approve and revise Board of Supervisors Policy B-16 Budget Policies;
 - 3) Direct staff to incorporate combining the Senior Day Care sites by closing the El Dorado Hills location and retaining the Placerville location into the FY 2025-26 Recommended Budget; and
 - 4) Incorporate Board direction for Forebay Park into the FY 2025-26 Recommended Budget.

FUNDING: Countywide Budget.

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

25. [25-0187](#) Planning and Building Department, Economic Development Division, recommending the Board:
- 1) Receive and file a presentation from the Greater Sacramento Economic Council on the activities completed during the Fiscal Year 2023-24 pursuant to the organizations' Funding Agreement; and
 - 2) Receive and file annual reports from El Dorado County Chamber of Commerce - Film Commission, El Dorado County Chamber of Commerce - Visitor's Authority, El Dorado Hills Chamber of Commerce - Welcome Center, Lake Tahoe South Shore Chamber of Commerce, and Tahoe Prosperity Center related to their respective activities completed during the Fiscal Year 2023-24 pursuant to each organization's funding agreement.

FUNDING: N/A

2:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

26. [25-0652](#) **HEARING** - Clerk of the Board requesting the Board consider the appeal received from Sarah Caldie regarding the Sheriff Office's decision to deny her Cardroom Employee Work Permit.

FUNDING: N/A

BOARD MEMBER UPDATES: This is an opportunity for Board Members to provide short informational updates on matters of countywide concern and brief reports on meetings attended at the expense of the County, in accordance with Government Code § 53232.3. No action will be taken. (May be called at any time during the meeting)

CAO UPDATE (May be called at any time during the meeting)

ADJOURNMENT

CLOSED SESSION

27. [25-0759](#) **License/Permit determination** pursuant to Government Code section 54956.7. Specify number of applicants: (1).
28. [25-0647](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association, Local 1, AFSCME Council 57 representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Managers' Association representing employees in the Management Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Probation Officers Association representing employees in the Probation Bargaining Unit; El Dorado County Law Enforcement Management Association representing employees in the Law Enforcement Sworn Management Unit; and unrepresented employees in the Department Head, Unrepresented Management, and Confidential units.
29. [25-0720](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Ricky Davis v. County of El Dorado et al., United States District Court, Eastern District of California, Case No. 2:22-CV-00262-MCE-JDP Number of potential cases: (1).
30. [25-0638](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Director of Library Services.