



**DECEMBER 2024**  
**FLSA: NON-EXEMPT**  
**BARGAINING UNIT: EH**  
**JCN: 3195**

**APRIL 2024 FLSA:**  
**NON-EXEMPT**  
**Bargaining Unit: EH**  
**JCN: 3195**

## **RIVER INSTRUCTOR – EXTRA HELP**

### **DEFINITION**

Under general supervision, manages commercial and non-commercial whitewater recreation to protect the safety, health, and welfare of river users and to protect the riparian environment and riparian landowners and helps implement requirements as outlined by the County's River Management Plan; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from assigned supervisory or management personnel. Exercises no supervision of staff.

### **CLASS CHARACTERISTICS**

This is a working-level class. Incumbents are capable of independently performing a full range of public and outside agency contact services and a variety of duties in the care and maintenance of river-related facilities and the operation of various types of watercraft and equipment related to the work.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

- Conducts on-river services utilizing kayaks and rafts.
- Coordinates emergency evacuations with the El Dorado County Sheriff's Department.
- Provides non-commercial boater information and education at river access points: river maps, safety/interpretive brochures, and river and educational information.
- Monitors existing resource conditions including river use levels; water quality issues; safety and education issues; facilities and services in the river corridor.
- Makes education/river safety presentations to outfitter guides, boating clubs, and organizations on river safety, and boater responsibilities, emphasizing the South Fork of the American River's boater responsibility code: equipment, training, location of public lands, private property rights, and leave no trace techniques.
- Is responsible for on-river compliance activities of commercial outfitters.
- Assists and provides information to park visitors maintaining timely posting of bulletins and information materials.
- Collects statistical river utilization data, such as raft and headcounts, and enters data into appropriate electronic format.
- Maintains accurate records and files, and compiles information for reporting purposes. Advises users of County codes and regulations.
- Performs facility maintenance such as cleaning restrooms, emptying trash, etc.
- Summons proper law enforcement agencies when needed to enforce codes and regulations.
- Respond to emergencies, and notify appropriate medical, law enforcement, and/or fire response organizations.
- Operates a variety of hand and power tools such as hammers, saws, wrenches, pliers, screwdrivers chainsaws, rakes, shovels, hoes, brooms, and other maintenance tools.



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- Operates and performs minor maintenance to equipment and tools used in the course of the work, reporting the need for major repair and/or maintenance.

- Prepares and maintains logs and reports of work performed and materials and equipment used.
- May assist in training and direct work of newer seasonal employees or volunteers.
- Performs related work as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Appropriate procedures to notify emergency agencies when needed.
- Theories, principles, methods, materials, and equipment used in river recreation, including whitewater guiding and activities.
- Basic use and maintenance of equipment and tools used in the course of the work.
- Safety practices and procedures relating to the work, equipment, and tools utilized in the course of the work, particularly as related to boating activities.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Basic personal computer equipment and programs.

### **Ability to:**

- Utilize a variety of whitewater crafts at a Class IV level.
- Promote and enforce safe work and recreation practices and ensure facility and equipment safety.
- Perform basic arithmetic calculations.
- Prepare and maintain brief logs and reports of the work performed and materials used.
- Organize and maintain accurate records and files.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

### **Education and Experience:**

*A combination of the required experience, education, and training that would provide the essential knowledge, skills, and abilities is qualifying; however, education may not solely substitute for the required experience.*

Six (6) months of experience in any of the following areas: park guiding, whitewater boating, recreation, outdoor education, tourism, volunteer work through community-based organizations or National/State Service programs, or participation in/coaching athletic teams (high school, college, club, or recreational).

OR

Possess a valid Swift Water Rescue Training certification, completion of a whitewater guide school within the last two years, or American Canoe Association (ACA) Instructor certification. ~~Graduation from high school or successful completion of the General Education Development (GED) test.~~

AND

One (1) year of experience in recreation management, whitewater boating, or outdoor education fields.

### **Licenses and Certifications:**

- Must possess and maintain a California class C driver's license and a satisfactory driving history as documented by the Department of Motor Vehicles.
- Applicants must either hold a valid Swift Water Rescue Training certification or successfully complete the training after hire.
- Applicants must either hold valid First Aid, CPR, and AED certifications or successfully complete the training after hire.

➤ Possession of a valid California Boater Card is desirable.

➤ ~~Applicants will be required to take Swift Water Rescue Training if they do not hold a valid certificate.~~

### **PHYSICAL DEMANDS**

Must possess mobility to work in the field; strength, stamina, and mobility to walk trails over rough, uneven, rocky, and steep terrain, to perform work and travel to river access points. The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of f  
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this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

### **ENVIRONMENTAL CONDITIONS**

Work is primarily performed outdoors in all weather conditions and in an area that is prone to smoke from wildfires. Riverine environment is wet. Primary functions require sufficient physical ability to work in an outdoor setting; vision in the normal visual range with or without correction; sufficient to read printed documents and to operate equipment; hear in the normal audio range with or without correction. Frequent walking, use of all fingers on both hands, fine coordination, wrist and arm motion, ability to grasp and hold; lifting, carrying, pushing and pulling of equipment and tools weighing up to 25 lbs. Occasional sitting, reaching and bending; lifting, carrying, pushing and pulling of objects weighing 45 lbs. Infrequent, climbing, swimming, running and jumping; lifting, carrying, pushing or pulling of objects that weigh over 45 lbs. with the proper equipment.

### **WORKING CONDITIONS**

Must work off-hours and weekend schedules and outdoors in any weather conditions.  
Must wear a County provided uniform.