

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 02/17/2023

**Need Date:** 02/24/2023

**PROCESSING DEPARTMENT:**

Department: CAO- Procurement and Contracts  
Dept. Contact: Rick Blake  
Phone: 5873  
Department Head Signature: Rick Blake Digitally signed by Rick Blake  
Date: 2023.02.17 10:35:00  
-08'00'

**CONTRACTOR:**

Name: Carasoft  
Address: 11493 Sunset Hills Road #100  
Restn, VA 20190  
Phone: 703-581-6769  
Org Code: 1040000  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - P&C for Information Technology Department

Service Requested: Approve piggyback use of NCPA (an OMNIA parter) Contract #01-86 for the purchase of Software Products & Services

Description: Software Products & Services for the Information Technology Department

Contract Term: Through 11/30/2023 Contract Value: \$ 109,431.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 03/07/2023 By: Janeth SanPedro Digitally signed by Janeth SanPedro  
Date: 2023.03.07 14:21:04 -08'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form. See email for comments on MimeCast General Terms and Conditions.

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP** [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) **Thank you!**

**Fw: REQ 1061**

Rick Blake <rick.blake@edcgov.us>

Fri 4/14/2023 3:47 PM

To: Audra L. Anderson <Audra.Anderson@edcgov.us>

Cc: Kelley Lawrie <Kelley.Lawrie@edcgov.us>; Jon Manning <Jon.Manning@edcgov.us>

This was approved in FENIX.

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**From:** Janeth D. SanPedro <janeth.sanpedro@edcgov.us>

**Sent:** Thursday, April 13, 2023 11:18 AM

**To:** CC-Legal <cocolegal@edcgov.us>; Rick Blake <rick.blake@edcgov.us>

**Cc:** 23-0003973@edccounsel.legalserver.org <23-0003973@edccounsel.legalserver.org>

**Subject:** RE: REQ 1061

Approved in Fenix, with the following note in General Notes section: NCPA contract #01-86 with Carasoft with ePlus as reseller is approved as to form. Note that there are no additional terms and conditions submitted for review for Proofpoint product.

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JANETH D. SANPEDRO | Assistant County Counsel

County of El Dorado

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janeth.sanpedro@edcgov.us

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**From:** CC-Legal <cocolegal@edcgov.us>

**Sent:** Wednesday, April 12, 2023 2:10 PM

**To:** Janeth D. SanPedro <janeth.sanpedro@edcgov.us>; Rick Blake <rick.blake@edcgov.us>

**Cc:** 23-0003973@edccounsel.legalserver.org

**Subject:** REQ 1061

ASSIGNED TO: Janeth San Pedro

NEED DATE: 04/26/2023

REQ # 1061

LEGALSERVER/MATTER ID: 23-000

Thank you-Corina

This Assignment is in your FENIX queue. Please remember, after you approve the REQ's in FENIX you need to send an email to CoCo Legal so the matter # can be closed.