

Counsel please include this information in your billing description.	Resolution #: XXX-2017 Legistar # 17-0509 P&C # N/A
	Index Code: 308200 Charge To #: No Charge
	<u>Project Description:</u> Resolution Authorizing the Director of Transportation to Award the Informal Bid Contract for the Ryan Ranch Road Zone of Benefit No 98102 Road Maintenance and Improvement Project PW 16-31128, P&C No. 090-C1775

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

CDA Admin & Finance
 Department: Elizabeth Zangari
 Dept. Contact: X7595
 Phone: _____

CONTRACTOR:

Name: Resolution to Award Informal Bid Contract Project
 Address: PW 16-31128, P&C No 090-C1775

Authorized Signature: *Karen Coleman* Phone: X 6050
 Karen Coleman
 Chief Fiscal Officer, CDA Administration & Finance Division

CONTRACTING DEPARTMENT: CDA Administration & Finance Division

Service Requested of Counsel/Risk: Review & Approve
 Contract Term: _____ Contract/Amendment Amount: \$ _____
 Compliance with Human Resources Requirements? Yes: N/A No: _____
 Compliance verified by: N/A - Resolution

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: X Disapproved: _____ Date: 5/24/17 By: Bre Moebius
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Please see edits and comments on draft.

Edits made as indicated - 6/5/17

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

RISK MANAGEMENT REVIEW NOT REQUIRED – PLEASE RETURN DIRECTLY TO COMMUNITY DEVELOPMENT AGENCY, ADMINISTRATION AND FINANCE DIVISION

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____